

# Solihull Children & Young People's Trust Board



**13 July 2011, 11:30 -14:30pm – Sans Souci, Tamworth Lane**

## ACTIONS

**Attendees:** Cllr Tildesley (Solihull Council), Cllr Davies (Solihull Council), Hayley Moran (Parent rep – Solihull CAN), Karen Murphy (Solihull Council), Stephen Munday (Birmingham & Solihull PCT), James Sinnott (Fire Service), Jenny Godsall (Primary Partnership), Sally Bourner (Solihull Police), Debbie Jenkins (Solihull Special Schools)

**Substitutes:** Charles Rapson (Voluntary Sector Rep), Claire Wainwright (Heart of England Foundation Trust), Mike Godwin (Solihull Governors Association), Steve Whitehorn (Job Centre Plus)

**Apologies:** Zanny Lomas (Job Centre Plus), Cllr Diana Holl-Allen (Police Authority), Lynda McKay (Solihull Governors Association), Lesley Heale (Solihull Council), Patricia Wright (Parent rep – Parent's Forum), Rachel McArthur (Heart of England Foundation Trust), Janet Down (Voluntary Sector rep), Cllr Stephens (Solihull Council)

**Also in attendance:** Ben Lewing (Solihull Council), Jacqueline Jones (Fire Service), Valerie Steele (Minutes)

**Observers:** None

<b>1.</b>	<b>APOLOGIES / SUBSTITUTES / OBSERVERS</b>		
	<ul style="list-style-type: none"> <li>• The meeting was chaired by Cllr Joe Tildesley.</li> <li>• Introductions were made around the table in turn.</li> <li>• CJT expressed his gratitude to Schools Forum for their commitment in attending this meeting.</li> </ul>		
<b>2.</b>	<b>MINUTES / MATTERS ARISING</b>		
	Presented by:	Cllr Tildesley	
	Purpose:	Member discussion	
	Points to Note		
	<ul style="list-style-type: none"> <li>• SW requested an amendment to his contribution to the Members Views section of the minutes dated 16.06.11 as follows:             <ul style="list-style-type: none"> <li>• Jobcentre Plus's agenda is primarily around young people rather than children.</li> <li>• Jobcentre Plus is currently working on a lot of pilot schemes in Birmingham but is still committed to work in Solihull.</li> </ul> </li> </ul>		

<b>3.</b>	<b>TRUST GROUPS REVIEW</b>		
	Presented by:	All Members	
	Purpose:	Member discussion	
	<b>Points to Note</b>		
	<ul style="list-style-type: none"> <li>• Overview given by BL.</li> <li>• BL contacted the Lead Officers of each work stream for a progress update.</li> <li>• JT expressed he would like the Board to be:- <ul style="list-style-type: none"> <li>◦ Clear regarding the activity of the CYPTB.</li> <li>◦ Sure we want to commit to the work.</li> <li>◦ Operational – working towards outcomes.</li> <li>◦ Decisive on whether to continue/close some of the work areas.</li> <li>◦ Focused on outcomes, delivery and achievement.</li> </ul> </li> </ul>		

<b>Integrated Working Programme Board</b>
<ul style="list-style-type: none"> <li>• KM – a sub group could be formed from the Board to make up this group, once a decision has been made on all the other work areas.</li> <li>• JT – set some objectives for this year.</li> <li>• JT agreed to join this board to help steer the work.</li> <li>• The CYPTB will review this once the other work streams have been decided.</li> </ul>

<b>Be Healthy Outcome Group</b>
<ul style="list-style-type: none"> <li>• See Healthy Schools Strategic Partnership below.</li> </ul>

<b>Active Involvement Management Group</b>
<ul style="list-style-type: none"> <li>• JT – would like evidence of what the group has achieved so far.</li> <li>• JG – there should be an evaluation of the difference this work is making.</li> <li>• JS – cost as well as benefit to undertaking this work.</li> <li>• MG – Scouts, Guides and schools develop young leaders – what impact of this group on young leaders?</li> <li>• ND – what audit work has been done to demonstrate the need for this work?</li> <li>• SB - Crucial activity. SB volunteered to take the lead for the Board on this strand of work, reporting back within 3 months on specific goals and impact.</li> </ul>
<b>Actions</b>
<ul style="list-style-type: none"> <li>• SB / BL to bring back concrete definition within 3 months of what the Group wants to achieve over the next 12 months.</li> </ul>

<b>Young Carers Strategy Group</b>
<ul style="list-style-type: none"> <li>• The Group was created to oversee the Young Carers Strategy and action plan.</li> <li>• The board felt there was duplication with the work of the Task and Finish group chaired by Cllr Rebeiro to look at the whole family.</li> <li>• The Board agreed this work group could be concluded.</li> </ul>

### **Parenting Strategy Group**

- SB – Should the focus be on challenging families, or is this wider?
- JT - The 3 parenting groups (Parenting Strategy Group, Parental Engagement sub-group and Parenting Programmes sub-group) should be amalgamated and defined purpose / outcomes brought back to the Board.
- KM agreed to take the lead for the Board on this strand of work

#### **Actions**

- KM will merge the groups, clarify the purpose of the groups and set some objective for the next year within 3 months.

### **Information Strategy for Young People Group**

- SB – this could be linked to with engagement / AIM.
- JT felt Andrea Quigley should be involved as appropriate.

#### **Actions**

- SB agreed to meet with BL, KM and Andrea to discuss this further.

### **Disabled Children's Project Board**

- BL - It has been challenging to get the key decision-makers at this Board, although the Group is now stronger
- CR noted that representatives of organisations on this Board should put forward the views of the organisation rather than their personal views.
- ND – important that this work is based on an audit. BL agreed to forward the original documentation which led to the creation of this Board.
- JT would like KM or Vanessa Bishop to lead and add purpose to this work. Whilst JT considers this work to be valuable and wishes for it to continue he would like checks to be carried out to see whether this work is being duplicated.
- A review of the value, purpose and whether this work is duplicated will be made in 3 months.

#### **Actions**

- BL agreed to share the background to the formation of this board with the CYPTB members.
- KM will speak to Vanessa to decide who will lead this work, and bring back more detailed measureable plans within the next 3 months.

### **Short Breaks review group & Short Breaks panel**

- HM – the Review group is not meeting at the moment.
- The CYPTB agreed that these groups are not needed therefore these groups should be brought to a close.

### **'Early Support' Implementation Group**

- This group supports parents with disabled children from 0-5 years.
- The CYPTB agreed this work should be linked to the other disability work around children.

### **Early Intervention & Support Steering Group**

- This group derived from CAF through LINCIS.
- KM – Misleading title for this group, needs to be renamed.
- The board agreed that too many SMBC staff were involved in this group.
- KM agreed that this work resided better with this board rather than Corporate Parenting but a reporting system was required.
- Question discussed of the how we measure the effectiveness of CAFs now, not just the numbers completed.
- HM – there is no parent involvement in this.

#### **Actions**

- BL will contact Tina Russell to attend the board meeting in 3 months and explain the current work of this group.

### **Anti-bullying Strategy Group**

- SB – Is this work is better placed with the Education and Children and Young People's Scrutiny Board? What is the read across to information services for children and young people?
- SM – looks like an operational rather than a strategic group?
- JG – where else is this work being done, is this needed?

#### **Actions**

- KM will contact Mo Bham to check where this work is overseen.
- Mo should be invited to the board meeting in 3 months time to explain the plans for the future etc.
- BL will contact Mo to see whether the E-Safety and Information for Young People work links to this work.

### **Children's Centres Commissioning Group**

- KM – once the new Children's Centres have been commissioned this group will end, maybe by early 2012.
- An overview of the tendering process was given by KM to the members.
- HM - there is no parental involvement in this group which would be useful in regards to access issues to centres i.e. the age limit of access is increased from 5 to 8 for children with disabilities.
- BL – this is a Council commissioning group, not a Trust group. Once the commissioning process is completed we may want to create a more inclusive partnership stakeholder group for Children's Centres if this had a clear purpose.

#### **Actions**

- BL to share the results of the consultation done around Children's Centres with HM.

### **Cabinet Sessions**

- CJT informed MG and HM that these sessions are open to all and invited them to attend.

<b>Healthy Schools Strategic Partnership</b>
<ul style="list-style-type: none"> <li>• This group is currently chaired by Teresa Scragg.</li> <li>• SB advised the group to join and refine this work with the Be Healthy Outcome Group, Healthy Schools Strategic Partnership, Young People's Substance Misuse Group, Sexual Health Strategy and Commissioning Group and the Emotional Wellbeing and Mental Health Strategy Group.</li> <li>• DJ – parent representation should be on this group.</li> <li>• JG felt the Healthy Schools title should be rebranded as this was prescribed by the previous government.</li> <li>• The current issues should be identified in this work and solutions made on how to tackle these.</li> </ul>
<b>Actions</b>
<ul style="list-style-type: none"> <li>• SM will consider whether these groups can be refined and return his findings (and details of measureable deliverables) to the Board in 3 months.</li> </ul>

<b>eSafety Strategy Group</b>
<ul style="list-style-type: none"> <li>• SB suggested that this is an element of work on its own and should not be linked with Anti Bullying.</li> <li>• The board agreed that this work should be placed with the LSCB.</li> </ul>
<b>Actions</b>
<ul style="list-style-type: none"> <li>• JT will contact Mark Rogers regarding a school representative on the LSCB.</li> </ul>

<b>Play Partnership</b>
<ul style="list-style-type: none"> <li>• KM – the board should agree whether this should be standardised or form part of another area.</li> <li>• SB felt this should be placed with another group or it risks being lost.</li> <li>• JT would like to see the paperwork on the background to this in the next 3 months.</li> </ul>
<b>Actions</b>
<ul style="list-style-type: none"> <li>• KM will ask Ruth Shand for a specific piece of work she can bring to the Trust Board in the next 3 months.</li> </ul>

<b>Corporate Parenting Board</b>
<b>Actions</b>
<ul style="list-style-type: none"> <li>• Yvonne Byrne should be invited to the meeting in 3 months to explain the functions of Corporate Parenting and the implications for partner organisations of the Council's work on corporate parenting.</li> </ul>

<b>4. CONNECTION TO KEY PRIORITIES</b>	
Presented by:	Karen Murphy/Ben Lewing
Purpose:	Member discussion
<b>Points to Note</b>	
<ul style="list-style-type: none"> <li>• The Board will consider work cross-over to determine whether they add value to the Trust Board.</li> </ul>	

<b>5.</b>	<b>TRUST WORK PROGRAMME 2011-12</b>	
Presented by:	All	
Purpose:	Member discussion	
Points to Note		
<ul style="list-style-type: none"> <li>The board agreed that both item 6 and 7 were addressed in the discussions above.</li> <li>All work streams will be accessed in 3 months time on clarity and the way forward.</li> <li>KM also asked members to make suggestions on other work the board should be doing.</li> </ul>		
<b>Jobcentre Plus</b>		
<ul style="list-style-type: none"> <li>SW didn't feel JCP are involved in the work streams as they should be.</li> </ul>		
<b>Solihull Partnership Meeting</b>		
JT will discuss the CYPTB's work for 2011-2012 at the Solihull Partnership Governing Board meeting on 14.07.11.		
Actions		
<ul style="list-style-type: none"> <li>SW and BL will arrange a meeting to discuss Job Centre Plus' involvement with the CYTP Board.</li> </ul>		

<b>6.</b>	<b>TERMS OF REFERENCE 2011-12</b>	
Presented by:	All	
Purpose:	Member discussion	
Points to Note		
<ul style="list-style-type: none"> <li>ND – the TOR should be reviewed and a new one drafted – important to be clear about the new purpose of the Trust Board</li> </ul>		
Actions		
<ul style="list-style-type: none"> <li>BL and CJT will meet to discuss a revised TOR.</li> </ul>		

<b>7.</b>	<b>MEETING MANAGEMENT</b>	
<ul style="list-style-type: none"> <li>There are no confidential items at present.</li> <li>There is no current forward plan.</li> </ul>		

<b>8.</b>	<b>PAPERS CIRCULATED FOR INFORMATION ONLY</b>	
<ul style="list-style-type: none"> <li>None</li> </ul>		

<b>9.</b>	<b>DATE OF NEXT MEETING</b>	
<ul style="list-style-type: none"> <li>The meeting booked for 04.08.11, 09:30 – 12:30 will be cancelled and members should be notified of this.</li> <li>The next meeting thereafter will be on <b>Thursday 15 September 2011, 09:30 – 12:30 in the Civic Suite room 1</b>. Thereafter the meetings will be held on a quarterly basis.</li> </ul>		