

Early Intervention and Support : Service Vision

- **Solihull Children's services agencies and their partners recognise the value of providing support to children and young people and their carers and families at the earliest opportunity.**
- **Identifying where additional needs exist for a child in their early years is essential to effective early intervention. This enables services to be put in place that promote the child's welfare and minimises any negative impact on their health and development that might occur if their additional needs were unrecognised and or un-addressed.**
- **In addition for those children 0-5yrs with disabilities Solihull applies the national Early Support approach. This approach shares the same ethos and aspirations as the LINCS process and reflects our vision for early intervention and support for all children.**
- **Early intervention also means at the first signs of concerns. Therefore we aim to provide support services to children of all ages at the first sign of additional needs or concerns for their welfare being identified. This enables services to be put in place to promote the child's welfare and minimise the negative impact on the child and preventing, where possible, their needs increasing in complexity and developing into risk of significant harm.**
- **Children's Social Work and LINCS Officers provide an integrated single point of contact for professionals and families to access information and guidance in Early Support and Early intervention. We will provide support in assessment and decision making ensuring the most appropriate approach for the individual child and family is used.**
- **All agencies who come into contact with children and young people, their parents and their carers are in a position to identify where additional needs or concerns exist for a child. Solihull LINCS is the framework for providing early**

intervention and support to these children in a consistent and co-ordinated way.

- **The LINCS team and the associated framework seek to provide professionals with the necessary support and guidance to identify needs and put in place an integrated plan of services to meet those needs and measure service provision in outcomes for children.**
- **The LINCS team and the associated framework seek to provide children and young people, their parents and carers with information and support in accessing early intervention and support.**

Reference documents -

• Aiming High for Disabled Children	• www.education.gov.uk
• LINCS – Local Integrated Needs-led Coordinated Support	• lincs@solihull.gov.uk
• Local Safeguarding Children’s Board	• www.solihull.gov.uk/staysafe
• CAF – Common Assessment Framework	• www.solihull.gov.uk/workforce
• Early Support	• www.educaiton.gov.uk
• Solihull Children’s Plan	•

Steering Group Membership and Responsibilities

It is the responsibility of each steering group member to represent their own agency/service and to ensure they :

- **Commit to regular and active attendance at the quarterly meetings (sending a suitably informed representative if necessary)**
- **Provide up to date information on the delivery of Early Intervention and Support services to their own agency/service**
- **Provide regular updates on the progress of this action plan within their own agency/service**
- **Take proactive action within their agency/service to ensure their services are provided in line with this vision and are compliant in the use of the LINCS framework and the LSCB procedures relating to early intervention**

- Feed back to the steering group any issue preventing their agency from being compliant
- Identify training needs of groups and individuals relating to this area of work within their agency/service

Name	Designation	Representing
Tina Russell	Head Of Service (Chair)	Solihull Children's Social Work
Simon Stubbs	Team Manager Children's Social work	LINCS Team
Jill Essex	LINCS Officer	LINCS Team
Emma Brittain	Team Manager Children's Social work	Duty Assessment and Referral Services
Judith Anstiss	Children's Services Improvement Advisor	School Improvement Advisory Service
Sonia Waszczak	Teaching and Learning consultant for early years and inclusion	School Improvement Advisory Service
Shirley Heatherington	Clinical Manager – Meadows Centre	Health and Development assessments for children with additional needs and disabilities
Claire Wainright	Clinical lead for School Nurses	Front line School Nurses
Denise Lewis	Area Manager	Solihull Youth Services
Rebecca Gunning	Workforce Development Coordinator - Schools	Children's Trust – Schools
Bernice Lingard	Workforce Development Coordinator - Training	Children's Trust Training
Fiona Holmes	Commissioning Officer and Teaching and Learning consultant for early years and inclusion	Children's Trust and School Improvement Advisory Service
Helen Lake	Team Leader Health Visiting Service	Front line Health Visiting service
Pat Benjamin	Youth Offending Service	Early Years and Inclusion
Marion Davis	Children's Centre co-ordinator	Children's Centres
Jenny Mahimbo	Project Manager Children's Society	Youth Inclusion Support
Peter Roadknight-Scott	Deputy Team Manager	Connexions
DCI Kevin Doyle	Chief Inspector – Local Policing	West Midlands Police
Rosie Bunten	FIS Manager	Family Information Service
Dawn Wayne	Lead professional for children under 6yrs	Specialist Inclusion Support Services
The following action plan sets out the priority actions for 2011/12 which are designated to realise our vision for early		

intervention and support services		
OBJECTIVE	DELIVERY ACTIONS	LEAD PERSON COORDINATING ACTION
1. DELIVER THROUGH A CENTRAL POINT OF CONTACT INFORMATION AND ACCESS TO EARLY INTERVENTION AND SUPPORT SERVICES TO FAMILIES AND PROFESSIONALS	<ul style="list-style-type: none"> • Establish a duty system for Children’s Social Work DART/LINCS combined in order to provide a timely response to enquiries and referrals from parents and professionals • Establish joint meetings of Referral Advice Officers and LINCS Officers to review incoming contacts and evaluate the effectiveness of the central point of contact 	<p>E. Brittain</p> <p>E.Brittain</p>
2. DEVELOP AWARENESS AND UNDERSTANDING WITH PARENTS, CARERS & FAMILIES WHAT EARLY INTERVENTION AND SUPPORT IS AVAILABLE AND WHERE AND HOW TO ACCESS IT	<ul style="list-style-type: none"> • Provisions of briefings to targeted groups of parents, carers and young people • Information leaflets for parents, carers and young people directing them to information and services • Liaise with the Family Information Service to jointly develop information to parents, carers and young people where possible to minimise duplication and streamline processes 	<p>S.Stubbs & Lincs Officers</p> <p>D.Lewis</p> <p>C.Andrews S.Stubbs</p>
3. PROMOTE THE VISION AND EMBED THE USE OF THE LINCS FRAMEWORK IN UNIVERSAL	<ul style="list-style-type: none"> • To ensure that references to early intervention and support are streamlined and co-ordinated across service provision to children and families 	<p>All as agency leads</p>

SERVICES	<ul style="list-style-type: none"> • Provide Procedures on the framework for LINCS to professionals through a variety of communication mediums • Develop and pre-CAF/trigger checklist to aid universal services to identify at the earliest opportunity children in need of additional support services 	S.Stubbs S.Stubbs
4. EMPOWER AND SUPPORT YOUNG PEOPLE, CARERS AND PARENTS IN THE DELIVERY OF EARLY INTERVENTION AND SUPPORT SERVICES	<ul style="list-style-type: none"> • Support parents' contribution and attendance at LINCS meetings through direct access to LINCS Officers • Provision of parenting workshops enabling and empowering parents to support other parents and carers 	S.Stubbs
5. CONTINUE TO SUPPORT PROFESSIONALS IN THEIR OPERATIONAL DELIVERY OF THE LINCS FRAMEWORK ENSURING THAT THEY HAVE THE KNOWLEDGE, ABILITY, CONFIDENCE AND TOOLS REQUIRED	<ul style="list-style-type: none"> • Provide direct one-to-one support to individuals undertaking CAF/LINCS delivery • Provide LINCS Consultancy Package • Provide practical administration support to lead professionals • To support management in agencies in the use of the Quality Assurance tool for CAF/LINCS 	S.Stubbs S.Stubbs S.Stubbs R.Gunning
6. PROMOTE THE CULTURE OF	<ul style="list-style-type: none"> • Encourage partner agencies to review their internal 	All as agency leads

<p>PARTNERSHIP WORKING WITH FAMILIES AND HELP ADVISE AGENCIES ON THE EARLY INTERVENTION LINCS FRAMEWORK</p>	<p>processes and cultures to identify where internal processes can and should dovetail with CAF in order that children with additional needs can be identified at the earliest opportunity</p> <ul style="list-style-type: none"> • Undertake direct liaison with Police at operational and strategic level to support and develop their role as an agency in the identification and referral for early intervention and support services. Specifically in relation to domestic abuse and young runaways 	<p>T.Russell</p>
<p>7. SUPPORT THE IMPLEMENTATION OF THE VISION FOR EARLY SUPPORT (FOR CHILDREN WITH DISABILITES) AND EARLY INTERVENTION (THE CAF/SOLIHULL LINCS FRAMEWORK) TO BE ONE</p>	<ul style="list-style-type: none"> • Complete an individual early support action plan to progress developments for this specific area of work with a view to amalgamating early intervention services for all children through LINCS • Ensure all relevant professionals are aware of the changes and impact of the Short Breaks and individual/personalised budgets agenda for children with disabilities 	<p>B.Lewing</p> <p>F.Holmes/A Killeen</p>
<p>8. COLLECT DATA TO EVIDENCE THE EFFECTIVENESS AND FUTURE NEED FOR THE LINCS SERVICES IN SOLIHULL</p>	<ul style="list-style-type: none"> • Develop Care First and Tribal as a priority and where necessary manual data to record the following: <ul style="list-style-type: none"> - Number of CAF's completed - Number of children with a LINCS plan - Referral source by agency - Lead professionals by agency 	<p>S.Stubbs & Emma Brittain</p>

	<ul style="list-style-type: none"> - Referrals to CSW resulting in a LINCS plan - Direct feedback from families in relation to quality/value of direct support from LINCS service (where provided) - Feedback regarding outcomes of CAF's (via existing feedback loop) 	
9. CONFIRM STAFFING ASSIGNMENT FOR 2011/12 LINCS TEAM INCREASING CAPACITY WHERE POSSIBLE TO MEET THE NEEDS OF THE SERVICE	<ul style="list-style-type: none"> • Appointment of PT Band D FSW post • Appointment of Band B admin post 	S.Stubbs
10. SUPPORT THE PROVISION OF CORE AND TARGETED TRAINING IN THE LINCS DART CENTRAL POINT OF CONTACT PROCESS TO TARGETED PROFESSIONALS	<ul style="list-style-type: none"> • Provide briefings and training to targeted groups of professionals • Provide training and briefings to specific agencies • To provide training and briefings to schools on the central point of contact and the thresholds for referral to DART advice around processes and referrals assessment in intervention including the professional conversation 	B.Linguard Lincs Officers R.Gunning
ACTION PLAN – 2011/12 – Responsible Senior Manager – Tina Russell, Head of Service Plan agreed June 2011 Review quarterly steering group meetings:		

All meetings will take place 2-4pm at Blue Bell Centre – West Mall , Chelmsley Wood B37 STN