

DOMESTIC EXTENSIONS AND ALTERATIONS



Standard Charges

These fees relate to the actual costs of providing the service and are intended to achieve full cost recovery, so that service users pay the full cost of service they receive.

The following table sets out the standard fees for domestic extensions and alterations. These fees are set on the basis that the design and construction of the building work does not consist/include innovative or high risk construction techniques, is undertaken by a person or company that is competent and the duration of the work from start to finish does not exceed 12 months. If that is not the case then supplementary charges may be made (refer to supplementary charges guidance note).

IMPORTANT: Please note that if a request is made to inspect work that is not ready, the work is of a poor standard or it is necessary to carry out additional visits over and above those included for within the standard charge, then you may have to pay an additional fee.

Category of Work	Plan Fee £	Inspection Fee £	Building Notice Fee £	Regularisation Fee (ex-vat) £
Garage or carport up to 100m ²	117	195	312	312
Small extension ≤ 10m ²	117	260	377	377
Medium extension ≤ 40m ²	156*	325	481	481
Large extension ≤ 100m ²	192*	455	647	647
Loft conversion	192*	260	452	452
Garage conversion less than £10,000	117	260	377	377
Domestic alterations e.g. re-roofing, replacement windows, changes to internal layout (excludes structural alterations & electrical work) less than £10,000	78	130	208	208
Structural alterations less than £10,000	114*	130	244	244
Minor electrical installation work (not competent person scheme)	125	Included in Plan Fee	125	125
Major electrical installation work (not competent person scheme)	260	Included in Plan Fee	260	260

Charges include VAT at the current rate with exception of regularisation fees, which are VAT exempt.

* Charge include 1 hrs structural check (NB: additional structural checking input will be charged at £36 including VAT or part thereof).

Any proposed work not listed as a standard charge will be individually determined.

Where multiple extensions and/or multiple alterations are undertaken at the same time the Council may individually determine the fee with the agreement of the 'relevant person'.

If your building work requires an individual fee assessment please email Building Control at buildingcontrol@solihull.gov.uk with "Request for Building Regulation Fee Quote" in the title and provide a description and drawings of the proposed work. We will contact you within 24 hours. Alternatively, you can request a quote via our Contact Centre on telephone No 0121 704 8008.

Reduction in standard charges

Where any building work comprises or includes the erection of more than one extension to a building, the total floor areas of all such extensions may at the discretion of Solihull MBC be added together to determine the relevant fee payable, providing that the building work for all of the extensions are carried out at the same time.

When it is intended to carry out internal alterations, and/or structural alterations, install controlled fittings or services (excluding electrical work), ancillary to (e.g. located within or immediately adjacent to) the building of an extension/loft conversion then no charge will be made for that work, provided it is carried out at the same time.

The use of Part P registered electricians

In setting the standard charges, it is assumed that a Part P registered electrician carries out any notifiable electrical work. A Part P registered electrician is a qualified electrician who is also a member of an accreditation body (Competent Person Scheme) to certify his work. If anyone other than a Part P registered electrician undertakes the electrical work, then an additional fee is payable to the Council to cover the cost of checking the electrical installation work.

Other self-certification schemes (Competent Person Scheme)

There are a number of other self-certification schemes, for example Gas Safe for gas boiler installations, FENSA/CERTASS for replacement windows and doors, HETAS for solid fuel fires. A full list of self-certification schemes is available at <http://www.communities.gov.uk/planningandbuilding>

Additional charges

An additional fee is payable where categories of building work subject to self-certification has not been carried out by a person who is a member of an accreditation body (Competent Person Scheme). This is in addition to the inspection fee, building notice fee or regularisation fee.

Payment

Credit/Debit card payments can be made over the telephone (0121 704 8008). Cheques should be made payable to SMBC and crossed A/C payee. You can make payment (including cash) at any of the following Solihull

Connect Walk-in Centres:

- Solihull Connect, Ground Floor, Library Square, Solihull, West Midlands, B91 3RG
- Solihull Connect at Shirley Police Station, 285 Stratford Road, Shirley, Solihull, West Midlands, B90 3AR
- Solihull Connect at The Bluebell Centre, Ground Floor West Mall, Chelmsley Wood, Solihull , B37 5TN

Solihull Connect at Balsall Common Library, 283 Kenilworth Road, Balsall Common, West Midlands, CV7 7EL. (Thursdays 10am - 2pm only)

Invoicing of fees against a purchase order can be arranged by agreement. Solihull Council may on request, agree to payment by instalment in respect of all building work where the total charge exceeds £500. In cases where payment of a building regulation charge may cause hardship, please contact us to discuss payment options.

Help and assistance in completing building regulation application forms is available to all our customers free of charge at any one of the Solihull Connect Walk-in Centres.