

SOLIHULL METROPOLITAN BOROUGH COUNCIL
Small Business Relief



Please supply the details requested below

Name and address of Business or Organisation

[Empty box for Name and address of Business or Organisation]

If the business is not limited please provide the name and home address of the Sole Trader or Partners

[Empty box for name and home address of Sole Trader or Partners]

Details of Business:

Is it a Limited company registered with Companies House? **Yes/No**

If "Yes" please give the registration number:

Details of Property for which relief is claimed:

Address

Solihull MBC Bill Reference

Details of additional property or properties within England or Wales which you own or use for non-domestic purposes (continue on separate sheet if necessary)

Address :

Address :

I am aware that knowingly or recklessly making a false statement on this form is a criminal offence which could result in up to three months imprisonment or a scale 3 fine or both. I HEREBY DECLARE that the particulars given above are correct to the best of my knowledge and belief.

Signature

Date

Name (BLOCK CAPITALS)

Address

Capacity in which signed

Telephone Number

Email

Small Business Rate Relief (SBR)

This relief came into effect on 1 April 2005. The rateable value thresholds have increased from 1 April 2010 due to the revaluation of business properties.

Eligible businesses with rateable values of below £6,000 will get 100% rate relief on their liability. This relief will decrease on a sliding scale by an estimated 2% for every £120 of rateable value over £6,000, up to £11,999.

This is currently a temporary measure, and this will revert to normal levels as of 1st October 2012. These normal values are 50% rate relief for rateable values under £6000, and an estimated 1% for every £120 between £6000 and £11,999.

The relief is available to ratepayer who occupies either:

- one property, or
- one main property and other additional properties, providing the additional properties do not have individual rateable values of more than £2,599, and the combined rateable value of all the properties is under £18,000. The main property is the only one that will have the relief applied to it. The additional properties will have their charges calculated using the standard multiplier.

In addition to this relief on liability, eligible businesses with rateable values of between £12,000 and £17,999 will have their liability calculated using the small business multiplier.

If your application for relief is granted, provided you continue to satisfy the conditions for relief which apply at the relevant time as regards the property and the ratepayer, you will not need to re-apply for relief in each new valuation period.

Certain changes in circumstances will need to be notified to Solihull MBC. The changes which must be notified are –

- (a) the ratepayer taking up occupation of a property they did not occupy at the time of making their application for relief, and
- (b) an increase in the rateable value of a property occupied by the ratepayer in an area other than the area of the local authority which granted the relief.

Notification of these changes must be given to Solihull MBC within 4 weeks of the day after the day on which the change happened. A notification that the ratepayer has taken up occupation of an additional property must be by way of a fresh application for relief; notice of an increase in rateable value must be given in writing.

If your business ceases to be eligible on a day during the financial year, the relief will cease on that day.

If you need any assistance, please contact the Business Rates Team:

Telephone 0121-704 8175

Return this form to: Income & Awards, PO Box 1761, Council House, Solihull, B91 9RR