

Solihull Metropolitan Borough Council

Application for Appointment as an Authority School Governor

Please complete in black ink

Name:	
Address:	
Post Code:	
Phone No:	
Email:	
Date of Birth:	
Ethnicity:	
Disability:	Do you consider yourself to have a disability? Please give details of any provision you would require:

Occupation:	
Name of Employer:	
Address:	
Post Code:	

Your previous experience as a school governor:

Your reason for becoming a school governor and any particular expertise you could bring to the role:

Please specify the school, category or type of school or area in which you are interested:

ELIGIBILITY FOR APPOINTMENT TO A SCHOOL GOVERNING BODY

You are asked to note the following key points in respect of eligibility for office as a school governor:

- 1.1 A governor must be aged 18 or over at the time of election or appointment.
- 1.2 All applicants will be required to complete a Criminal Records Bureau Disclosure Form.
- 1.3 All applications must obtain the endorsement of a Solihull MBC Councillor or a similar professional person.
- 1.4 A governor cannot hold more than one governorship at the same school.
- 1.5 A governor cannot be appointed clerk to the governing body.
- 1.6 A person is disqualified from holding or from continuing to hold office as a governor or associate member if they:
 - are at any time during their period of office detained under the Mental Health Act 1983;
 - have failed to attend the governing body meetings for a continuous period of six months, beginning with the date of the first meeting they failed to attend, without the consent of the governing body (not applicable to ex officio governors);
 - have had their estate sequestrated and the sequestration has not been discharged, annulled or reduced;
 - are the subject of a bankruptcy restrictions order or an interim order;
 - are subject to a disqualification order or disqualification undertaking under the Company Directors Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 492(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
 - have been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 7 of the Law Reform (Miscellaneous Provisions)(Scotland) Act 1990 from being concerned in the management or control of any body;
 - are included in the list of teachers or workers prohibited or restricted from working with children or young people;
 - are disqualified from working with children;
 - are disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
 - have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
 - have received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
 - have at any time received a prison sentence of 5 years or more;
 - have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor;
 - refuse to an application being made to the Criminal Records Bureau for a criminal records certificate or are disqualified from working with children;
- 1.7 If you have any doubt about your eligibility to become a governor please contact Solihull Governor Services.

You are required to sign the following declaration to confirm that you are not disqualified from serving as a school governor.

Declaration Form for School Governors

- I have read the information regarding Appointment to Governing Bodies of Schools.
- I confirm my eligibility to stand as a school governor and that the information provided in support of my application for nomination as an Authority Governor is full and accurate.
- I agree to inform the Local Authority of any change to my circumstances which might disqualify me from holding office as a school governor.
- I am willing to complete a Criminal Records Bureau Disclosure Form.
- I agree to inform Solihull Governor Services and my governing body of any allegation made against me in relation to me harming a child or children; violence, including domestic abuse; behaviour that may result in my being deemed as unsuitable to work with children; and, any change in my circumstances that may affect my suitability to fulfil the role of school governor.

Signed: _____

Name (Block Capitals) _____

Date: _____

Endorsement Form for School Governors

(not required for Elected Members)

Preferably to be signed by a Councillor but your application may also be endorsed by a solicitor, bank manager, magistrate, headteacher or similar professional person who has known you for at least one year.

I support the nomination of the person named above to serve in a position of trust as a school governor.

Signed: _____

Name (BLOCK CAPITALS): _____

Position: _____

Organisation: _____

Address: _____

Email: _____

Tel No: _____

Completed application forms should be sent to:

Solihull Governor Services
Keepers Lodge
Chelmsley Road
Chelmsley Wood
Birmingham
B37 7RS

The information provided on this application form will be held on file and on a computerised database at Governor Services. Your data will be used in accordance with the Data Protection Act (DPA) 1998 which protects the right to privacy of individuals whose personal details are held by Governor Services. Your details will only be made available to schools, their governing bodies or other departments within the LA in relation to your office as a school governor.