

## The LSCB Challenge and Improvement Tool

**For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.**

<b>Principle 1. Good governance means focusing on the LSCB's purpose and on its intended outcomes.</b>	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
1.1 The LSCB has clearly defined aims and objectives that are strategic in their focus and is clear about what it is trying to achieve.	✓						Business plan and Top 3 priorities.	
1.2 The LSCB has identified and agreed its intended outcomes for vulnerable CYP and families.[by working with CYPSP & add relationship with Children's Trust]		✓					Report to Children and Young People's Trust Board (CYPTB) re: safeguarding priorities.	
1.3 The LSCB has clear mechanisms to measure its impact on local outcomes for CYP and families			✓				Audit framework in place and further work required to ensure LSCB measures its impact on outcomes for children and young people.	
1.4 The LSCB has clear policies and procedures for improving effectiveness where a safeguarding need has been identified	✓						Via Practice & Procedures and Performance Monitoring sub groups.	
1.5 The LSCB develops its business plan using information from a range of sources and by linking into the Local Area Agreement, the Local Strategic Partnership, and other key areas.	✓						Business plan is shaped by local needs analysis & ensuring effectiveness work e.g. lessons learnt from audit activity. Chair is currently a member of Local Strategic Partnership (LSP) Executive and Chair of Safer Communities and Director of Children's Services (DCS) Chairs	

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

<b>Principle 1. Good governance means focusing on the LSCB's purpose and on its intended outcomes.</b>	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							CYPTB and sits on LSCB Safeguarding Children Business Manager sits on Domestic Violence Strategic Group.	
1.6 The LSCB ensures that all its core requirements are being met; e.g., that the Child Death Review process is in place.	✓						Via business plan, monitoring and regular sub group reports to LSCB & each sub group has a work plan.	
1.7 Where relevant the LSCB uses information on costs and performance to make decisions about ensuring value for money. (e.g. Training, SCRs, CDRs)		✓					Training costs low via contributions in kind. Sub regional child death arrangements provide value for money. Close links to SMBC Communications Team to ensure cost-effective promotional campaign/work.	
<b>Average score for principle 1:</b>								
<b>Priority actions:</b>	1. Further consideration required regarding how the LSCB measures impacts on outcomes for Children and Young People.							

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.								
Principle 2. Good governance means performing effectively in clearly defined functions and roles.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
2.1 The LSCB makes it easy to find out about who chairs the LSCB and how he/she is recruited.			✓				Details re: Chair reflected in Terms of Reference which are available on website & Chairs comments included in all LSCB publications.	Chairs briefing note post each meeting to be posted on LSCB website/amend website to advise how Chair appointed
2.2 The LSCB has a distinct position in the local infrastructure which ensures the independence of the board		✓					Reflected in LSCB Terms of Reference and LSCB Chair has requested this is included in Solihull Partnership Governing Board revised governance framework.	Ensure the distinct position is promoted in the current review of governance arrangements & review Chairing arrangements in light of revised Working Together 10
2.3 All LSCB members are clear about their respective roles and responsibilities.	✓						Job description, induction meetings and pack available	Recruit & induct lay members/schools representative.
2.4 All those carrying out LSCB roles (e.g. Business Manager) are clear about their respective roles and responsibilities.	✓						Job descriptions & regular supervision/appraisals.	
2.5 The main functions of the LSCB are clearly set out, and are available and	✓						LSCB Terms of	Amend in light of

## The LSCB Challenge and Improvement Tool

**For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.**

<b>Principle 2. Good governance means performing effectively in clearly defined functions and roles.</b>	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
understood by all members, partners, staff and stakeholders.							Reference on website; each sub group has Terms of Reference.	revisions to Working Together 10.
2.6 All members of the LSCB take collective responsibility for the LSCB's decisions with the provision to acknowledge dissent.			✓				Views actively sought in meeting by Chair.	
2.7 All members of the LSCB champion and communicate their work with their host agencies			✓				Agencies have internal safeguarding groups & mechanisms to disseminate to key staff and this is explored in annual meeting with LSCB Chair and Chief Executive of member agency.	
2.8 The LSCB effectively engages partners/stakeholders/members and receives comprehensive and reliable information from them to use in its decision-making process (e.g. CRB checks within agencies).		✓					Effective engagement however delay in receiving information from some partners.	Need escalation procedure.
2.9 The LSCB has suitable, well-organised and effective subgroups	✓						Review completed.	
2.10 The LSCB effectively engages with CYP and families (including groups identified in 1.3) and receives comprehensive and reliable information from them to use in its decision making process.			✓				Views/voices of children and young people in training & annual conference as well as recruitment.  Safeguarding Children Business Manager is a member of Active Involvement	Need to include children, young people & families in design delivery and evaluation of training and also audit work and agree protocol for engaging parents in child

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

<b>Principle 2. Good governance means performing effectively in clearly defined functions and roles.</b>	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							Management (AIM) group to explore this issue further and in conjunction with CYPTB	death review work.
<b>Average score for principle 2:</b>								
<b>Priority actions:</b>	<ol style="list-style-type: none"> <li>1. Ensure LSCB 'distinct position' in local infrastructure is promoted.</li> <li>2. Review Charing arrangements and advise how Chair is appointed on website.</li> <li>3. Recruit and induct lay members/school representation.</li> <li>4. Amend LSCB Terms of Reference in light of Working Together 2010.</li> <li>5. Consider survey of front line staff – to measure 2.7.</li> <li>6. Introduce 'escalation' process for when information is repeatedly requested and not received.</li> <li>7. Include children, young people and families in LSCB work e.g. training.</li> <li>8. Agree protocol for engaging parents in child death review work.</li> </ol>							

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

<b>Principle 3. Good governance means promoting the LSCB values and demonstrating good governance through behaviour.</b>	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
3.1 The LSCB is clear about the values it expects its members and staff to demonstrate in their behaviour and actions.	✓						Behaviours set out in Solihull Partnership Governance Framework and values set out LSCB	

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 3. Good governance means promoting the LSCB values and demonstrating good governance through behaviour.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							Terms of Reference and principles for working with Children and Young People included in LSCB Procedures.	
3.2 The LSCB practices the Nolan principles for people in public life (selflessness, integrity, objectivity, openness, honesty, and leadership).	✓						LSCB has invited Elected Members and Youth Champion to be come involved in its work and ensuring effectiveness work is carried out objectively.	
3.3 The LSCB's behaviour collectively, and that of its members individually, demonstrates that responsibilities to the Children's Safeguarding agenda are prioritised locally.		✓					LSCB Annual Report and single agency annual reports evidence how safeguarding is prioritised. Organisational principles in development to promote 'evidencing'. Also LSCB Chair holds "annual meeting" with Chief Executive Office of statutory partner agencies.	
3.4 The LSCB has a code of conduct, which all members have signed up to.				✓			No specific code of conduct for LSCB Members; each professional body /	

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 3. Good governance means promoting the LSCB values and demonstrating good governance through behaviour.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							agency has its own code of conduct.	
3.5 The LSCB members fully understand how their behaviour can strengthen or weaken the LSCB's performance and values, e.g., attending regularly, advocacy.		✓					Reinforced by Chair, attendance monitored at each meeting and away day scheduled to focus on scrutiny role. Also LSCB Chair conducts annual visit to Chief Executive Office of statutory partner agencies.	
3.6 The LSCB should ensure that member agencies have safe recruitment procedures in place.		✓					Confirmation sought via Haringey JAR Action Plan and Section 11 audit; need to audit how procedures are applied.	Audit
<b>Average score for principle 3:</b>								
<b>Priority actions:</b>	1. Safe recruitment audit. 2. Agree LSCB statutory Annual Report template and timing.							

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.								
Principle 4. Good governance means taking informed transparent decisions and managing risk.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
4.1 The LSCB's planning process is clearly understood by those directly affected by it.		✓					Forward Plan to manage agenda; Board agenda agreed at Chairs sub group; all Board Members invited to submit contributions to key documents to inform business planning and approve Business Plan.	Agree timetable of LSCB statutory annual report.
4.2 All information that informs a decision is robust and objective and is based on up-to date research and, where appropriate, professional advice is taken, both for casework functions and when informing link management.		✓					Report to CYPTB on safeguarding priorities. LSCB has a standard report template to promote effective decision making.	
4.3 The LSCB reports on the implementation and effectiveness of its policies and procedures.	✓						Regular updates to LSCB e.g. PPRC implementation and audit programme includes measuring compliance with procedures	
4.4 The LSCB's meetings are productive and the business is completed effectively.		✓					LSCB infrastructure has been revised to promote more focused meetings.	
4.5 The LSCB makes it clear who is responsible for implementing board decisions.	✓						Matters Arising detailed in a separate section of LSCB minutes and	

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 4. Good governance means taking informed transparent decisions and managing risk.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							named individual assigned to each action.	
4.6 The LSCB regularly reviews its agenda priorities to ensure key issues are not being overlooked.	✓						Standard item on Chairs sub group and Forward Plan in place.	
4.7 The LSCB has considered the effectiveness of its risk management procedures.	✓						Risk register in place and monitored monthly and red risks reported to LSCB.	
4.8 Following an annual review the LSCB has developed an action plan to correct any deficiencies in its risk management procedures.	✓						Red Risk owners are required to report to LSCB and so this occurs bi-monthly as opposed to annually.	
4.9 The LSCB ensures that all recommendations from serious case reviews and child death reviews are SMART and audited for compliance and effectiveness.			✓ (Recs)	✓ (Audit)			SMART recommendations.	Need to Audit Recommendations
<b>Average score for principle 4:</b>								
<b>Priority actions:</b>	1. Timetable for statutory annual reports. 2. 'Chase' matters arising 3. Audit recommendations from Serious Case Reviews/Child Death Reviews as required.							

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 5. Good governance means developing the capacity and capability of the LSCB to be effective.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
5.1 The chair of the LSCB has an in-depth understanding of safeguarding and has the respect of the board members.	✓						Person specification in place and chairing arrangements approved by LSCB.	
5.2 The LSCB is clear about what skills board members must have to carry out their roles and responsibilities effectively.			✓				Not explicitly addresses in LSCB Terms of Reference although need to be able to 'challenge' / scrutinise recognised as key skill.	Person specification.
5.3 All board members have the appropriate understanding of safeguarding and the skills to achieve the intended outcomes of the LSCB.	✓						Selected by agency as can fulfil requirements of Job Description and statutory guidance for LSCB Board Member.	
5.4 All board members have suitable influence within their host agencies to achieve the intended outcomes of the LSCB.			✓				Some Members are not able to commit resources/ hold accountability for safeguarding. In these circumstances, arrangements are in place with most agencies to ensure feedback to Senior Officer.	
5.5 The LSCB provides support to board members in order to maximise their effectiveness.(E.g. training)		✓					Development Days and S11 training has previously been	Develop "bespoke" training for

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 5. Good governance means developing the capacity and capability of the LSCB to be effective.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							delivered.	LSCB Members
5.6 The LSCB has sufficient human resources to carry out its functions effectively.			✓				Increase in resources in 2009	Review of admin capacity on going.
5.7 The LSCB has the sufficient financial resources to carry out its functions effectively.			✓ (09-10)	✓ (10-11)			Sufficient to fund current staffing compliment but no additional capacity.	Agree 10-11 budget.
5.8 The LSCB has a clear budget formula and oversight of financial throughput.					✓		Agreement re: a more equal apportionment of agency contributions for 2010-11	Need funding formula for April 2011 onwards
5.9 The LSCB has a financial reporting system.					✓		Monitored by the Safeguarding Children Business Manager but not reported to LSCB.	Include in quarterly review of Business Plan.
5.10 The LSCB compares its performance with that of other LSCBs.			✓				Comparisons made using findings of national reviews of LSCBs, and also informally via Regional Strategic Safeguarding Group.	
5.11 The LSCB has a strategic mechanism for monitoring and evaluating its effectiveness and strategic focus.		✓					Business Plan regularly monitored and revised. Business priorities identified via ensuring	

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 5. Good governance means developing the capacity and capability of the LSCB to be effective.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							effectiveness work or national safeguarding initiatives.	
<b>Average score for principle 5:</b>								
<b>Priority actions:</b>	<ol style="list-style-type: none"> <li>1. Develop Senior Officer / LSCB Board Member training programme.</li> <li>2. Review admin capacity.</li> <li>3. Develop Person Specification for LSCB Board Members</li> <li>4. Address 'level' of representation by some agencies in annual visit.</li> <li>5. Agree 10-11 Budget and funding formula (-involve Solihull Partnership Governing Board).</li> <li>6. Include budget report within quarterly review of Business Plan</li> </ol>							

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 6. Good governance means engaging stakeholders and making accountability real.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
6.1 The LSCB is clear about its relationship with the Children's Trust, the CYPSP, and other relevant working groups and committees		✓					Set out in Terms of Reference as per model set out at event held in July 09 with Solihull Partnership Governing board and Children and Young People's Trust	Ensure this is understood by all Board Members and other relevant bodies/ Individuals

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 6. Good governance means engaging stakeholders and making accountability real.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							Board.	across Solihull Partnership
6.2 Accountability relationships between the LSCB and relevant working groups and committees work well	✓						Regular reporting in writing, to LSCB.	
6.3 The LSCB has developed practice to ensure it engages effectively with CYP, families, and partners and this is reviewed regularly.			✓				Links to Youth Council established and this issue is included in LSCB report template and therefore considered in respect of all Board Business	
6.4 The LSCB is clear about the role of consultation and how it informs in its decision-making.				✓				Amend LSCB report template to include when & how consultation has informed the report. In future, LSCB will adopt standard report templates agreed by Solihull Partnership to promote consistency.
6.5 The LSCB has a clear communication strategy that ensures engagement with key stakeholders.				✓			Agreement that Solihull Partnership will have a	Finalise Solihull Partnership

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 6. Good governance means engaging stakeholders and making accountability real.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							Safeguarding Communications Strategy as opposed to LSCB	Communication Strategy.
6.6 The LSCB is sufficiently accessible to its stakeholders to be questioned about the quality and effectiveness of its planning processes.			✓				Youth Champion and Elected Members engaged in LSCB and annual report to scrutiny Board. All agencies asked to present LSCB Annual Report to Chief Officer Management Team.	Recruit 2 lay members.
6.7 The LSCB has confidence that there are complaints system with links between all partners that work effectively.	✓						Information is requested in single agency annual report template. LSCB has process to manage complaints re: the outcome of CP conferences and this has been used.	
6.8 The LSCB has clear processes for carrying out its role of scrutiny and challenge of individual member agencies and other local structures, such as CYPSP.		✓					Audit framework in place including scorecard. Annual visits by LSCB Chair.	Need to agree how outcome of scrutiny work is regularly fed-back to CYPTB.
6.9 The LSCB encourages strong relationships and collaboration work with other LSCBs, including across borders.		✓					Sub regional Child Death arrangements and	

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Principle 6. Good governance means engaging stakeholders and making accountability real.	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							involvement in Regional Strategic Safeguarding Group. Engagement in SCR conducted by another LSCB.	
6.10 The LSCB has clear processes for effective scrutiny from elected members and /or all member agencies.	✓						Annual report presented to Executive Management Team of all partner agencies and Education, Children and Young People Scrutiny Board. Elected Members have been invited to observe/ participate in LSCB work. Protocol in place between LSCB & Education, Children and Young People Scrutiny Board.	
<b>Average score for principle6:</b>								
<b>Priority actions:</b>	<ol style="list-style-type: none"> <li>1. Ensure relationship with CYPTB/SPGB is understood by all relevant individuals and agree how outcome of “ensuring effectiveness work will be shared with CYPTB e.g. devise protocol.</li> <li>2. Recruit lay members.</li> <li>3. Amend LSCB report template.</li> <li>4. Ensure safeguarding communication strategy is in place.</li> </ol>							

## The LSCB Challenge and Improvement Tool

**For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.**

Additional statements	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
7.1 All Terms of Reference for sub committees/task groups are approved by the LSCB and reviewed at least annually.	✓						LSCB minutes/Terms of Reference for sub groups.	
7.2 Terms of Reference set out frequency and usual times of meetings and include quorum rules.		✓					Frequency addressed in Terms of Reference.	Include quoracy and usual times of meeting in Terms of Reference.
7.3 The LSCB meets sufficiently often to monitor important issues.	✓						Meets bi-monthly and has convened additional/ longer meetings if required.	
7.4 Special LSCB meetings can be arranged with minimal effort to allow quick responses to urgent issues.		✓					The issue of arranging an urgent meeting has not arisen although in such circumstances, Board Members would be asked to prioritise attendance.	
7.5 Meetings are sufficiently timed to conduct the business and are not too long or ineffective.		✓					Significant progress since introduction of Chair's and Performance Monitoring sub group.	
7.6 The Chair encourages full and open discussion and invites questions.		✓					LSCB minutes.	
7.7 There is a proforma for writing reports to ensure focus is on salient matters	✓						Report template.	

## The LSCB Challenge and Improvement Tool

**For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.**

Additional statements	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
with clear recommendations and are fit for purpose.								
7.8 Meeting places are accessible to members and rotated between locations if appropriate.			✓				Venue is determined by cost although accessibility is actively considered.	
7.9 Minutes are prepared and circulated to the appropriate people promptly.	✓						Matters arising circulated in one week and minutes completed in accordance with other business priorities.	Record date of distribution on minutes.
7.10 Action points on the minutes indicate who should perform what and by when.	✓						LSCB minutes	
7.11 LSCB members are asked to declare interests/conflict of interest on agenda items or in a register, as necessary.			✓				Annual visit to Local Authority will include Vice Chair.	Add declaration of interests/conflict of interests to Job Description for LSCB Member.
7.12 The LSCB understands the priorities of its partners.			✓				LSCB partners aware of nature of the business of constituent agencies	
7.13 The LSCB is willing and able to share data effectively with its partners.		✓					LSCB contributes to regional and national requests for information	

## The LSCB Challenge and Improvement Tool

For each statement below, please indicate the extent of your agreement or disagreement by placing a tick in the appropriate box, and then provide a brief evidence description or an example in the box.

Additional statements	Strongly Agree	Agree	Tend to Agree	Tend to disagree	Disagree	Strongly Disagree	EVIDENCE/EXAMPLES	ACTION REQUIRED (✓)
	1	2	3	4	5	6		
							(returns held by LSCB Administrator).	
7.14 The LSCB has a protocol for dealing with the media.			✓				Set out in Terms of Reference and SCR Practice Manual.	Ensure this is included in Communication Strategy.
7.15 The LSCB makes decisions on who should represent the LSCB on external bodies and groups based on clear criteria.				✓				Map and agree LSCB representation / link to other bodies / groups.
7.16 The LSCB has a process in place for regularly reviewing its governance arrangements and practice.		✓					Event held July 2009 and agenda item March 2010 Board meeting.	Contribute to Children and Young People's Plan Consultation re: governance.
<b>Average score for additional statements:</b>								
<b>Priority actions:</b>	<ol style="list-style-type: none"> <li>1. Amend Terms of Reference to include quoracy.</li> <li>2. Record date distributed on LSCB minutes.</li> <li>3. Add the issue of declaration of interest/conflict of interests to Job Description for LSCB Member.</li> <li>4. Contribute to Children and Young People's Plan Consultation re; governance.</li> <li>5. Map and agree LSCB representation / link to other groups / bodies.</li> </ol>							