

MODEL INSTRUMENT OF GOVERNMENT FOR FEDERATED GOVERNING BODIES

1. The name of the federation is:

2. The names and categories of the schools in the federation are:

Name	Category
1.	
2.	
3.	
4.	
5.	

3. The name of the governing body is: "The governing body of "[insert name of federation as set out in paragraph 1 above].

4. The governing body shall consist of the following (this depends on the number and categories of schools in the federation under Part 4 of the Federation Regulations):

Category of governor (state where the term of office is less than four years)	No. of governors in each category	Name of school (For parent and foundation governors)	No. of governors for each school
Parent governors			
Staff governors (including head teachers)	[up to two]		
LEA governors			
Community governors			
Sponsor governors (where applicable)			
Foundation/ partnership governors (where applicable)			

5. Total number of governors (including any sponsor governors and additional foundation governors appointed in accordance with regulation 25(2) of the Federation Regulations) : [insert number]

6. [Applicable only to federations which include community special schools] The

body/ies entitled to nominate a person for appointment as a community governor under regulation 16 of and schedule 4 to the Federation Regulations is/are: *[insert here the name of the body designated by the LEA]*.

7. The sponsor[s] entitled to nominate person[s] for appointment as sponsor governors under schedule 6 of the Federation Regulations is/are: *[insert name]*.

8. Set out the name of any foundation body or person entitled to appoint foundation governors. If this is more than one person, set out the basis on which appointments are made.

9. *[where applicable]*

(a) The holder of the following office shall be an ex-officio foundation governor: *[name of office]*

(b) The foundation body or person named in paragraph 8 shall be entitled to appoint a foundation governor to act in the place of the ex-officio foundation governor whose governorship derives from the office named in (a) above, in the event that the ex-officio foundation governor is unable or unwilling to act as a foundation governor or has been removed from office under regulation 23 (2) of the Constitution Regulations.

[Repeat 8(a) and (b) as necessary where there is more than one ex-officio foundation governorship]

10. Set out the name of any person entitled to request the removal of any ex-officio foundation governor and to appoint any substitute governor.

11. *[Where there is a trust relating to any of the federated schools]* the fact that such a trust exists.

12. Where a federated school is a foundation or voluntary school which has a religious character, a description of the ethos of the school.

13. This instrument comes into effect on *[insert date]*

14. This instrument was made by order of _____ Local Education Authority on _____

15. A copy of the instrument must be supplied to every member of the governing body (and the head teacher if not a governor), any trustees and to the appropriate religious body.