

Partner Statement

Organisation	<i>Name</i> SUSTAIN, representing Solihull's Third Sector
Statutory responsibilities	<p><i>Which key statutory responsibilities does your organisation hold?</i></p> <p>No statutory responsibilities, but a responsibility for leadership and representation of Solihull's Voluntary and Community organisations and their interests.</p>
Priorities	<p><i>What are your organisation's priorities for this year?</i></p> <p>To establish effective, cross Third Sector networking in Solihull To establish effective infrastructure support for Solihull's Third Sector To establish effective relationships with strategic Public Sector partners through which to represent Third Sector interests and refine Third Sector direction To establish effective relationships with Private Sector partners to exploit the opportunities of Corporate Social Responsibility To develop a viable plan for asset development for Solihull's Third Sector To develop community capacity building in North Solihull To develop volunteering in Solihull.</p>
Constraints	<p><i>What are your organisation's constraints for this year?</i></p> <p>Lack of funding, limiting what can be achieved, Lack of an asset base, limiting growth Lack of volunteers and skills</p>
Key performance measures	<p><i>Which performance measures are particularly significant for your organisation, for example those on which financial allocation rests?</i></p> <p>Measure monitoring performance on contracts with Solihull Council for provision of Infrastructure Services and with National Lottery.</p> <p>These include monitoring of:</p> <p>Advice and support services provided to frontline organisations Advice and support services provided to hard to reach groups Volunteering opportunities filled Volunteers subsequently retained Accommodation assist requests successfully met Training events supported and places filled VCS Organisations participating in events VCS Organisations with equality and diversity policies VCS Organisations advised/trained on Equality and Diversity VCS Organisations supported through CSR programmes.</p>

<p>Decision-making process</p>	<p><i>What process does your organisation use for making decisions and how will this relate to the Solihull Partnership?</i></p> <p>This has recently been reviewed, in recognition of the shortcomings of present structures. A revised structure of networks and forums, bringing together common interests, linking to the work and structure of the Partnership and providing an arena for consultations on strategy and policy, is now being developed.</p> <p>It is intended that as this matures, it can provide a means of electing representatives to Partnerships Boards and Groups.</p>
<p>Quality assurance process</p>	<p><i>What process does your organisation use for quality assurance, including scrutiny, and how will this relate to the Solihull Partnership?</i></p> <p>At present the SUSTAiN Consortium Meeting exercises scrutiny over the work. This will change when SUSTAiN takes on the status of an independent legal entity later this year and a Board of Directors is appointed. This Board will then exercise scrutiny.</p> <p>SUSTAiN is presently developing revised quality assurance processes appropriate to its developing role and is planning to seek the PQASSO quality assurance mark. However, we are open to alternative approach should this facilitate cross-partnership working</p> <p><i>Who is the lead officer?</i></p> <p>Charles Rapson</p>
<p>Risk Management process</p>	<p><i>What process does your organisation use for managing risk, including health and safety risks?</i></p> <p>SUSTAiN undertake risk assessments of projects as part of its quality assurance processes and maintains these as part of their project management activity. These identify risks, assess them on a three point scale for each of likelihood and severity and identify mitigating actions and contingencies where appropriate.</p> <p>We undertake health, safety and fire risk assessment as part of our premises, activity and event management work.</p> <p>We have responsibility for providing guidance to the Sector on health and safety and risk assessment and will provide appropriate training. Should a partnership approach to such training be viable, SUSTAiN will support this.</p> <p><i>Who is the lead officer?</i></p> <p>Charles Rapson</p>
<p>Communications process</p>	<p><i>What mechanisms will your organisation use to communicate with your stakeholders about the work of the Solihull Partnership?</i></p> <p>Solihull SUSTAiN co-ordinates communications on behalf of Solihull's Third Sector. It will use an established email network, a quarterly newsletter, common interest networks and a regular cross sector Forum meeting to communicate the work of the Partnership.</p>

	<p><i>Who is the lead officer?</i></p> <p>Dave Pinwell</p>
<p>Key agency plans linked to Solihull Partnership</p>	<p><i>Which key organisation plans link to the Solihull Partnership and its Strategic Plans?</i></p> <p>SUSTAiN Infrastructure Development Strategy 2008 - 2014 SUSTAiN Infrastructure Business Plan 2008 – 2011</p> <p><i>What is the planning cycle for these plans and how will they be influenced by and influence the Solihull Partnership?</i></p> <p>These documents are subject to Annual Review and total refresh every 3 years. The next refresh is due in late 2010.</p> <p>This strategy and plan is particularly relevant to the work of the Stronger Communities Strategic Group. They will inform our contribution to that group and the Group's work will inform each annual review, which will take account of alignment to agreed Partnership plans and objectives.</p>
<p>Nominated staff involved in Solihull Partnership</p>	<p><i>Who will represent your organisation at the appropriate levels of the Solihull Partnership?</i></p> <p><i>Name, job title, contact details, Partnership Board / Group</i></p> <p>(NB: includes those employed by other Third Sector organisations in such representative roles)</p> <p>Dave Pinwell, CEO, Colebridge Trust Ltd, 07500 081216, davep@colebridge.org - Governing Board & Stronger Communities Strategic Group</p> <p>Janet Down, Chief Officer, SoLO, 0121 788 3469, janet@solihullsolo.co.uk - CYPT Board</p> <p>TBA - Healthier Communities Strategic Group</p> <p>Joanne Mackinnon, Chief Officer, Welcome, 0121 678 4730 joannemackinnon@welcome-solihull.co.uk - Safer Communities Strategic Group</p> <p>Janet Johnson, Funding Manager, SUSTAiN, 07500 081 220, janetcjohnson@gmail.com, - Prosperous Communities Strategic Group</p> <p>TBA - Local Safeguarding Children Board</p> <p>Anne Hastings, CEO, Age Concern, 0121 705 9128, ahastings@acsolihull.org - Local Safeguarding Adults Board</p> <p>Maggie Leaver, Chief Officer, Solihull Carers Centre, 0121 788 1143, maggieleaver@btconnect.com, - Local Safeguarding Adults Board</p>

**Support required
from Partnership
Commissioning
Team**

Do you or your organisation need specific support from the Partnership Commissioning Team to enable active involvement and ownership?

We will need to work closely with the Partnership's appointed Officer for Stronger Communities.

Date:

Completed by:

Signed off by: