Partner Statement

Organisation	Solihull Chamber of Commerce
Statutory responsibilities	Not Applicable
Priorities	Solihull Business Vision; growing membership and community engagement.
Constraints	Economic climate; time and willingness of resources (small team plus voluntary effort by key members)
Key performance measures	Delivery of Membership benefits in order to secure renewal (NB: no central funding)
Decision-making process	Policy developed within Birmingham and Solihull Chamber senior management team, consultation with Chamber Exec Council and our representative on the Solihull Partnership is the liaison between the Exec Council (and Chamber management team) and the Partnership.
Quality assurance process	Internal Quality Assurance process and an external audit Jane Jackson is the Lead Officer
Risk Management process	Birmingham and Solihull Chamber management follow a risk process which is reviewed monthly. Mike Hibbert (Birmingham Chamber Finance Director)
Communications process	Executive Council updated regularly by our representative on the Partnership Governing Board. This information is relayed on to Chamber Patrons and members when appropriate. Jane Jackson is the Lead Officer
Key agency plans linked to Solihull Partnership	Solihull Business Vision and the Sustainable Community Strategy and in particular Prosperous Solihull Business planning is continuously reviewed and remains flexible – however main reviews are March and September
Nominated staff involved in Solihull Partnership	Deborah Smith, Marketing and Communications Director, The NEC Group. Tel: 0121 767 3892, Deborah.smith@necgroup.co.uk (Currently on maternity leave) Sue Yates, Solihull Chamber President. Papers via Jane Jackson, Solihull Chamber. Tel 0121 781 7384, JJackson@solihull-chamber.com
Support required from Partnership Commissioning Team	Not applicable

Date:

Completed by: Deborah Smith and Jane Jackson

Signed off by: Sue Yates