

Partner Statement

Organisation	Solihull Schools Forum
Statutory responsibilities	<p><i>Which key statutory responsibilities does your organisation hold?</i></p> <ul style="list-style-type: none"> • The Schools Forum is a statutory body which the LA is required to consult with in regard to specified Schools Budget matters. • The Schools Forum also has powers to agree to LA financial proposals in relation to the Schools Budget, in specified areas.
Priorities	<p><i>What are you organisation's priorities for this year?</i></p> <ul style="list-style-type: none"> • The equitable distribution of the Dedicated Schools Grant funding for 2009/10. • The priorities for allocation of ECS Schools Budget headroom funding. • Contributing to DCSF consultations on the 3 year Schools Budget arrangements for 2011-14. • Assessing the impact of funding policy decisions - e.g. deprivation funding.
Constraints	<p><i>What are your organisation's constraints for this year?</i></p> <p>The majority of Forum is comprised of head teachers and school governors who volunteer for membership. There are consequent limitations on the volume of work that Forum can undertake in addition to members' other essential commitments.</p>
Key performance measures	<p><i>Which performance measures are particularly significant for your organisation, for example those on which financial allocation rests?</i></p> <p>APA and JAR judgements relevant to the role of ECS.</p>
Decision-making process	<p><i>What process does your organisation use for making decisions and how will this relate to the Solihull Partnership?</i></p> <p>Decisions are made through members voting at Schools Forum meetings and these are notified to Cabinet Member Children and Young People and to the Children and Young People's Trust Board as appropriate. The Forum meets up to 6 times per year. Currently, 2 head teacher members of the Trust Board are also members of the Schools Forum and they provide reports to Forum on Trust Board matters.</p>

<p>Quality assurance process</p>	<p><i>What process does your organisation use for quality assurance, including scrutiny, and how will this relate to the Solihull Partnership?</i></p> <p>The Forum is a statutory body, formed by Solihull Council. Local Elected Members are represented on the Schools Forum and have a statutory duty to scrutinise the effectiveness of public services. The Council's Education, Children and Young People Scrutiny Board has the power to review local services and to call for evidence.</p> <p><i>Who is the lead officer?</i></p> <p>ECS Service Director – Quality</p>
<p>Risk Management process</p>	<p><i>What process does your organisation use for managing risk, including health and safety risks?</i></p> <p>The Forum's risk management approach follows that of SMBC.</p> <p><i>Who is the lead officer?</i></p> <p>ECS Service Director – Quality</p>
<p>Communications process</p>	<p><i>What mechanisms will your organisation use to communicate with your stakeholders about the work of the Solihull Partnership?</i></p> <ul style="list-style-type: none"> • The principal channel for communication is the Schools Forum website which hosts all key Forum documents and minutes of meetings. • The Forum issues newsletters and other materials to inform partners represented on the Forum. • Schools Forum meetings are public meetings. <p><i>Who is the lead officer?</i></p> <p>Schools Forum Coordinator</p>
<p>Key agency plans linked to Solihull Partnership</p>	<p><i>Which key organisation plans link to the Solihull Partnership and its Strategic Plans?</i></p> <p>The Forum Workplan is its key forward planning document. This links to the Solihull Partnership through the Children and Young People's Trust Board</p> <p><i>What is the planning cycle for these plans and how will they be influenced by and influence the Solihull Partnership?</i></p> <p>The Forum Workplan is reviewed on a regular basis. The plan is influenced by, and will influence, the Solihull Partnership through the Children and Young People's Trust Board.</p>

<p>Nominated staff involved in Solihull Partnership</p>	<p><i>Who will represent your organisation at the appropriate levels of the Solihull Partnership?</i></p> <p><i>Name, job title, contact details, Partnership Board / Group</i></p> <p>Mr D Smart Chairman, Solihull Schools Forum</p> <p>Contact: Solihull Schools Forum c/o Governor Services Keepers Lodge Chelmsley Road Chelmsley Wood B36 7RS</p> <p>Email: schoolsforum@solihull.gov.uk Tel: 0121 779 7760</p> <p>Partnership Group: Children and Young People's Trust Board</p>
<p>Support required from Partnership Commissioning Team</p>	<p><i>Do you or your organisation need specific support from the Partnership Commissioning Team to enable active involvement and ownership?</i></p> <p>Not currently.</p>

Date: 12 November 2009

Completed by: Stewart Crowe, Schools Forum Coordinator

Signed off by: Derek Smart - Chairman Solihull Schools Forum