

PERSONAL SEARCH REQUEST FORM

Please book Personal Search appointment by phone (Tel no. 0121 704 6013/6014) before completing and sending in the request form

ADDRESS OF PROPERTY TO BE SEARCHED (a plan is required for all commercial, industrial and land sites)	
NAME AND ADDRESS OF PERSONAL SEARCH COMPANY	
CONTACT TELEPHONE NUMBER	
CONTACT NAME	
EMAIL ADDRESS	
FAX NUMBER	
DATE AND TIME OF APPOINTMENT	

Please complete all sections of this form for each property that you are searching and indicate which bundle(s) and any optional enquiries you require.

The request forms can be sent out electronically if required and returned to landcharges@solihull.gov.uk

Alternatively the forms can be printed off and returned by fax to 0121 704 8260.

Payment is required upon appointment to collect personal search information. Cheques to be made payable to Solihull Metropolitan Borough Council.

Our Address is :
Local Land Charges
P.O Box 8893
Solihull MBC
B91 9TX

Email Address :
landcharges@solihull.gov.uk

Telephone No:
0121 704 6013/6014

Fees Request Form

Please see 'Fees For Bundled Searches' document for details of which questions are included in each bundle

	Residential	Required Y/N	Commercial	Required Y/N	£ enclosed
LLC1 Only	£22.00		£22.00		
LLC1 Additional parcels of land	£2.00		£2.00		
CON29R Part 1 (Basic)	£77.75		£85.50		
CON29R Part 1 (Compiled)	£116.25		£128.00		
CON29R Part 1 (Compiled Bundle 1:Planning)	£27.75		£30.50		
CON29R Part 1 (Compiled Bundle 2:Roads)	£14.00		£15.50		
CON29R Part 1 (Compiled Bundle 3:Notices, Orders, Directions and Proceedings)	£42.00		£46.25		
CON29R Part 1 (Compiled Bundle 4:Highways)	£13.75		£15.25		
CON29R Part 1 (Compiled Bundle 5:Railways and Road Traffic Schemes)	£18.50		£20.50		
CON29 0 question 4	£25.25	See list on next page	£25.25	See list on next page	
CON29 0 questions 5 to 21	£16.00		£16.00		
CON29 0 question 22	£14.50		£14.50		
Supplementary questions to CON 29 questions 1 to 22	£20.00		£20.00		
CON 29R Additional parcels of land (Note 1)	£21.25		£21.25		
Personal Search (statutory fee)	Nil		Nil		
Personal Searches Additional parcels of land	Nil		Nil		
Personal Searches Additional parcels of land (maximum charge)	Nil		Nil		
Commons (statutory fee)	£14.50		£14.50		
Copy of previous searches	£18.25		£18.25		
Copy of an agreement	£28.75		£28.75		

Note 1 : To a maximum of 13 sites adjoining to the original search location; More than 13 sites subject to negotiation

Con 29 Optional Questions 4-22

		Residential and Commercial	Required Y/N	£ enclosed
4	Road proposals by Private bodies	£25.25		
5	Public Paths or Byways	Con29 Optional Questions @ £16.00 each		
6	Advertisements			
7	Completion Notices			
8	Parks and Countryside			
9	Pipelines			
10	Houses in Multiple Occupation			
11	Noise Abatement			
12	Urban Development Areas			
13	Enterprise Zones			
14	Inner Urban Improvement Areas			
15	Simplified Planning Zones			
16	Land Maintenance Notices			
17	Mineral Consultation Areas			
18	Hazardous substances Consents			
19	Environmental and Pollution Notices			
20	Food Safety Notices			
21	Hedgerow Notices			
22	Common Land & Village Green	£14.50		
Total Fee enclosed				

Description of property/land to be searched against

For identification purposes please supply a plan of the site to be searched :