

Solihull Specialist Inclusion Support Service

Referral to CLD team ESD Team Sensory Team

SCHOOL/SETTING REFERRAL FORM

Pupil Information (please attach SIMs information sheet if available)

Forename(s)			
Surname			
Date of Birth			
Looked After Child?			
Gender			
Address			
Post Code			
Parent(s)/Carer(s) Name			
Telephone numbers	Home:		
	Work:		
Ethnic Code (see overleaf)		Home Language	

School/Setting Information

School/Setting			
Student UPRN			
Date of admission		Current Year Group	
Previous schools/settings			
Code of Practice Stage	Early Years Action	School Action	Statement
School contact and title	Early Years Action+	School Action +	

Other agencies involved: (e.g. Education Welfare, Education Psychology, Health etc)

Name		Agency	
Name		Agency	
Name		Agency	

Reason for referral (brief description of concern)

Please attach any relevant documentation to support this referral

Please ensure that if you include reports from non-school professionals you have gained professional and parental consent

Parental Consent (No referral will be accepted without parental consent):

Consent obtained from (name of parent/carer): _____ **Date:** _____

Consent obtained by (name of member of staff): _____ **Date:** _____

Head Teacher's signature: _____ **Date:** _____

Ethnic Code	Ethnic Code	Ethnic Description
SIMS	DfES	
ABA	ABAN	Bangladeshi
AIN	AIND	Indian
AAO	AOTH	Any other Asian background
APK	APKN	Pakistani
BLF	BAFR	African
BLB	BCRB	Black Caribbean
BLG	BOTH	Any other black background
CHE	CHNE	Chinese
MOT	MOTH	Any other mixed background
MWA	MWAS	White/Asian
MBA	MWBA	White/Black African
MWB	MWBC	White/Black Caribbean
NOT	NOBT	Information not obtained
OEO	OOth	Any other ethnic group
REF	REFU	Refused
WHB	WBRI	British
WHR	WIRI	Irish
WHT	WIRT	Traveller-Irish heritage
WHA	WOTH	Any other white background
WRO	WROM	Gypsy/Roma

DATA PROTECTION

Information given by you is needed to help staff in supporting children and maintaining records of children with whom staff are involved. The information is kept, in part, on a computerised database and, in part, as paper records and may be shared with health and welfare practitioners, other education departments and other appropriate agencies. All information kept complies with the principles of the Data Protection Act 1998.