

Children's and Young Peoples Trust Board Meeting  
Thursday 10<sup>th</sup> September 2009

Present: Mark Rogers, Cllr Ken Meeson, Ann Habens, Stephen Munday, Janet Down, Vanessa Bishop, Peter Brammall, Bill Sedgwick, Alison Murkin, Jenny Godsall  
Also attending: Ben Lewing, Mark Molloy, Ian Ash, Alison McCallum, Shelly Ward, Wendy Heron, Bev Petch, Andy Killeen, Kathy Slinn

<b>1.</b>	<b>Apologies / Substitutes / Observers</b>
	<p><u>Apologies:</u> Jane Connolly, Helen Hipkiss, Philip Moss, Andrea Quigley, <u>Observers:</u> Carol Andrew, Paul Nash, Mark Molloy</p>
<b>2.</b>	<b>Minutes and Matters Arising</b>
	<p>The minutes of the Board meeting on the 30<sup>th</sup> July was agreed as a true and accurate record.</p> <p><u>Matters arising:</u></p> <ul style="list-style-type: none"> <li>▪ MR gave feedback on his discussion with short breaks funding with the Director of Commissioning at the Care Trust. The Care Trust has made a commitment to protect current provision from cost savings in this financial year, and to negotiate a revised funding arrangement for 2010/11. It was noted that this issue was being discussed nationally. MR proposed that the Care Trust explain the position and budget planning approach for 10/11 at the next Board meeting.</li> <li>▪ The impact on parents of this was discussed, particularly the disappointment at the promised additional investment in short breaks not resulting in improvements. Communication with families on this issue is required.</li> </ul>
<b>3.</b>	<b>Performance Review</b>
	<p>Ian Ash and Alison McCallum introduced the Covalent web-based performance monitoring system. This information is for use by the Partnership's Strategic Groups, but some information will be publicly available in due course. The system will contain the Trust scorecard, organised around the priorities, and future review presentations to the Board will use this system.</p> <p>1. <u>NI 192 Early Years Foundation Stage: narrowing the gap</u> Kathy Slinn presented a performance report on progress in narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest. Key issues identified were the lack of data systems to monitor ability on entry to school so that performance in EYFS could be compared with an 'entry' baseline; and a common understanding of vision and outcomes across partners. It was noted that the data was already held in schools and reporting this would not significantly impact on teachers. JG endorsed the issues raised from the perspective of Primary Partnership. MR suggested that questions of resources for this work should include the Schools Forum / DSG.</p> <p><u>Agreed</u></p> <ul style="list-style-type: none"> <li>▪ SMBC People Directorate to respond to issues raised (data, vision) and report back to Trust Board on progress.</li> </ul>

	<p>2. <u>Healthy Schools Programme</u> Wendy Heron briefed the Board on progress in schools achieving the National Healthy Schools Standard. Intensive support is now targeted at remaining 11 schools. The next stage is for an enhanced programme and the Board was invited to identify 4 area of focus for schools in their planning which will help schools contribute to the Children and Young People's Plan.</p> <ul style="list-style-type: none"> <li>▪ MR: Personal safety, drugs and alcohol, teenage pregnancy, emotional well-being, obesity.</li> <li>▪ AH: Importance of alcohol issue.</li> <li>▪ SM: This should be a multi agency programme. Important question about structures required to deliver this programme, including health involvement.</li> <li>▪ AM: Emotional well-being also a very important area.</li> </ul> <p><u>Agreed</u></p> <ul style="list-style-type: none"> <li>▪ Board to advise on 4 areas of focus for school planning.</li> <li>▪ Health and Education colleagues to move forward discussions on structural / funding issues to deliver this programme.</li> </ul>
<b>4.</b>	<p><b>Young People and the Secure Estate</b></p> <p>Shelley Ward briefed the Board on the use of the secure estate for young people.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>▪ AH: It was suggested at the Youth Justice Board that this group should be given the same priority as LAC.</li> <li>▪ MR: Would be helpful for the Board to have an anonymised 6 monthly report on numbers and experiences.</li> <li>▪ JD: How many of the 13 young people have learning disabilities? Would be helpful to have a profile of the young people.</li> <li>▪ MR: Funding of social workers in secure settings is an ongoing national issue.</li> </ul> <p><u>Agreed</u></p> <ul style="list-style-type: none"> <li>▪ Trust Board to receive a 6 monthly profile report of the young people in custody, and tracking their experiences of the system.</li> </ul>
<b>5.</b>	<p><b>LSCB Annual Report</b></p> <p>Mark Rogers summarised the biennial LSCB report and informed the Board that these would be annual in the future.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>▪ JD: Noted that the Voluntary Sector only attend 50% of the time - this was not acceptable and needed to be addressed. MR: This was due to illness and NSPCC downsizing. New representative has been appointed and is attending regularly.</li> <li>▪ JD: The sub-Groups are not up to date. MR: The report covers period up to March 2009. The LSCB is working with SUSTAiN on securing the appropriate VCS involvement in subgroups.</li> <li>▪ JD: What is the VCS uptake of Level 1 safeguarding training?</li> <li>▪ KM: More to do on awareness raising, VCS, school governors and so on, using Level 1 training.</li> <li>▪ VB: LSCB have agreed that Level 1 training be single agency in future, and Level 2 be multi-agency. JD: This creates an issue for the VCS.</li> </ul>

<b>6.</b>	<b>Trust Commissioning</b>
	<p>Ben Lewing introduced the progress report on the Commissioning Plan.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>▪ JD: 6.3.4. – It says this is to ensure that new services accessed by families whose needs are currently not being met by existing short break provisions – Are these services for new parents only or existing parents as well? BL: Teresa Scragg to respond to this.</li> <li>▪ JD: Who will be replacing Helen Jackson’s lead? BL: Carole da Costa is leading the Short Breaks. Teresa Scragg to update plan on Helen’s other areas of work.</li> </ul> <p>Mark Molloy and Ben Lewing then briefed the Board on the Commissioning Support Programme and Solihull’s outline Change Plan.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>▪ MR: Important to consider regional levels of market management, using the regional commissioning group.</li> <li>▪ SM: Important link to World Class Commissioning. Needs assessment, market making and outcomes focus are all areas of priority.</li> <li>▪ AH: Commissioning Project Group has had discussion about the responsibilities of the Council to build capacity for market making.</li> <li>▪ PB: Areas identified feel right.</li> <li>▪ JD: Proportionality of process and impact on outcomes to be kept in mind – important to avoid costly box ticking. MR: Application of the Compact Plus should help with proportionality.</li> <li>▪ JD: important to align processes as well as principles.</li> </ul>
<b>7.</b>	<b>Early Intervention Model</b>
	<p>Andy Killeen briefed the Board on proposed new early intervention model, incorporating CAF and Lead Professional, and the ‘How To’ booklet.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>▪ VB: Framework looks good.</li> <li>▪ MR: Further to go in winning hearts and minds.</li> <li>▪ JG: Very important that the common approach starts from birth and was very pleased with this.</li> <li>▪ JD: Will share the draft booklet with the Children’s Voluntary Sector Forum.</li> </ul> <p><u>Agreed</u></p> <ul style="list-style-type: none"> <li>▪ The Board agreed the new framework.</li> </ul>
<b>8.</b>	<b>Children &amp; Young People’s Plan 2010-2013</b>
	<p>Ben Lewing briefed the Board on the process for developing the new CYPP.</p>
<b>9.</b>	<b>Election of New Trust Board Chair</b>
	<p>Ben Lewing informed the Board that Mark Rogers would be stepping down as Trust Board chair, and the process for elected a new chair would be triggered before the next Board meeting.</p>
<b>10.</b>	<b>Other Business</b>
	<p>Board members thanked Ann Habens and Mark Rogers for their significant contributions to the Trust Board.</p>

### Action Summary

Item	Action	By Whom	By When
2.	NHS Care Trust to explain the Short Breaks funding position and budget planning approach for 10/11 at the next Board meeting.	Stephen Munday	November
3.	SMBC People Directorate to respond to EYFS issues raised (data, vision) and report back to Trust Board on progress.	Carole da Costa, Kathy Slinn	November
	Board to advise on 4 areas of focus for school planning for the enhanced Healthy Schools Standard.	Ben Lewing / Ian Mather	tbc
	Health and Education colleagues to move forward discussions on structural / funding issues to deliver the Healthy Schools Programme.	Wendy Heron / Ian Mather	November
4.	Trust Board to receive a 6 monthly profile report of the young people in custody, and tracking their experiences of the system.	Shelley Ward	February 2010
5.	LSCB to confirm uptake of Level 1 safeguarding training to date by the VCS.	Tony McGregor	November
6.	Response to the issue raised about whether services for short breaks for 'new parents only'	Teresa Scragg	November
7.	Draft 'How To' booklet to be sent to Janet Down	Andy Killeen	ASAP
9.	Process to be followed for electing a new Trust Board chair.	Ben Lewing	November
<b>Carried forward from previous meetings</b>			
	<b>Owner</b>	<b>By</b>	<b>Progress</b>
	None outstanding.		