

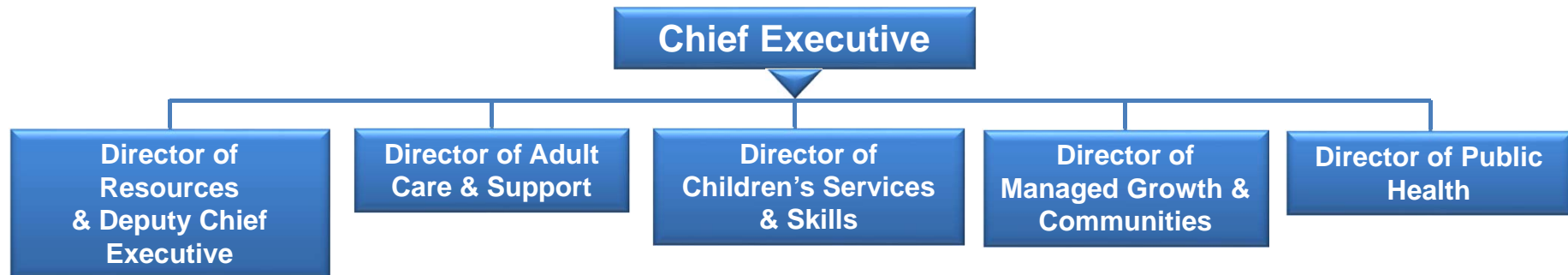


# Senior Management Structure

August 2018

# Corporate Leadership Team

The Corporate Leadership Team (CLT) is made up of the Council's Directors who undertake the strategic decision-making for the organisation



# Corporate Leadership Team and Functional Chart

**Chief Executive : Nick Page**

<b>Paul Johnson</b> Director of Resources & Deputy Chief Executive	<b>Jenny Wood</b> Director of Adult Care & Support	<b>Sally Hodges</b> Director of Children's Services & Skills	<b>Anne Brereton</b> Director of Managed Growth and Communities	<b>Meradin Peachey</b> Interim Director of Public Health
<b>Finance and Property</b> Corporate Finance Financial Services Financial Operations Property Services Catering Procurement Income & Awards Strategic Land Human Resources Business Intelligence and Improvement ICT and Information Governance Communications & Marketing Legal & Democratic Services Solicitor to the Council Internal Audit	<b>Commissioning</b> Mental Health Disability Older People <b>Adult Social Care and                      Support</b> Provider Services Mental Health & Hospitals Assessment and Support Planning [and Review] Early Intervention and Safeguarding	<b>Children, Young People                      &amp; Families</b> Engage Referral Assessment & Child Referral Looked After Children and Adoption Safeguards Safeguarding and Quality Assurance <b>Learning &amp; Skills</b> Education Improvement and Early Years 0-25 SEND Access and Development Employment and Skills Early Help – Children Children in Need Child Protection Youth Offending Services Business and Performance	<b>Growth &amp; Development</b> Growth Programmes/ Strategy (including UKC Programme) Planning, Design and Engagement Transport & Infrastructure <b>Highways &amp;                      Environment</b> Highway Services Environmental Services (Waste & Recycling, Public Realm) <b>Stronger Communities</b> Neighbourhood and Regulatory Services Customer Services Libraries, Arts & Information Partnership & Communities Homelessness & SCH Housing Client Function	<b>Health and Wellbeing                      (incl. Children)</b> Health and Wellbeing Strategy Public health policies, programmes and services Healthy Places & Communities Health Protection Public Health advice to the NHS Health surveillance and monitoring Emergency Prevention, Planning and Response Leisure Services Solihull Active

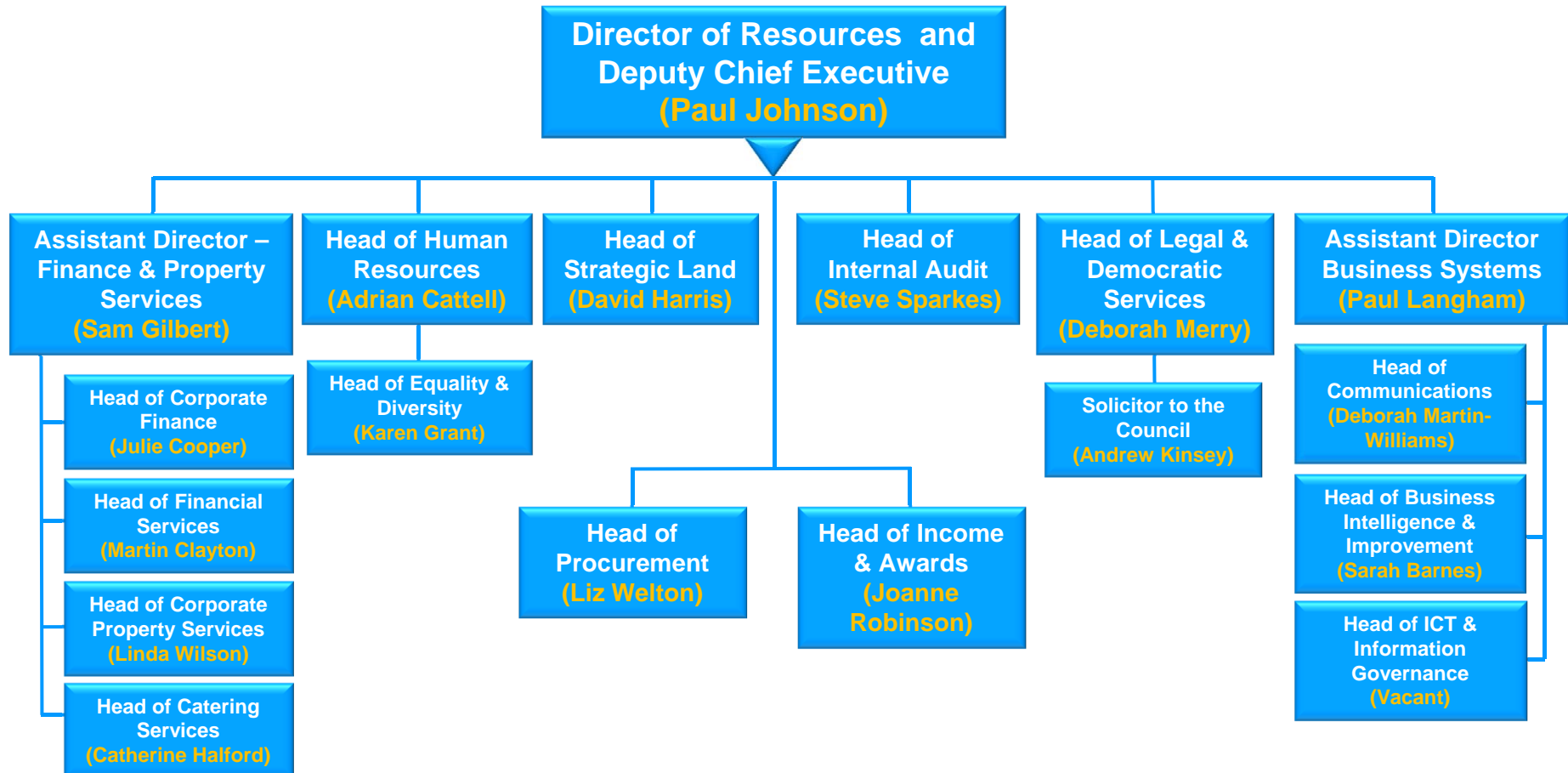
# Nick Page

## Chief Executive

Responsible for:

- Leading and taking responsibility for the work of the paid staff of the Council.
- Working closely with elected members to deliver
  - Leadership - working with elected members to ensure strong and visible leadership and direction, encouraging and enabling managers to motivate and inspire their teams.
  - Strategic Direction - ensuring all staff understand and adhere to the strategic aims of the Council and follow the direction set by the elected members.
  - Policy Advice - acting as the principal policy adviser to the elected members of the Council to lead the development of workable strategies which will deliver their political objectives.
  - Partnerships – supporting the leadership and development of strong local and regional partnership working to achieve improved outcomes and better public services for local people.
  - Operational Management - overseeing financial and performance management, risk management, people management and change management within the Council.

# Resources



# Paul Johnson

## Director of Resources and Deputy Chief Executive

Responsible for:

- All Corporate Services of the Council.
- Undertaking the Chief Executive's duties in his absence.
- As the Council's nominated Section 151 Officer, has statutory responsibility for ensuring the financial health and probity of the Local Authority.
- Leading the Council's strategic approach to:
  - Financial planning and management.
  - Council Tax and Business Rates collection and benefits administration.
  - Facilities and Asset management.
  - Strategic Land projects.
  - Human Resources.
  - Information & Communications Technology.
- Leading on the Council's 'Agile Working' Programme.
- Democratic Services (including Monitoring Officer responsibility).
- Legal Services.
- Equality and Diversity.
- Corporate Performance.
- Policy and Information.
- Organisational and Workforce Development.
- Corporate Procurement.
- Audit, including Health & Safety.
- Communications.
- Business Intelligence and Improvement.
- Financial responsibilities for Solihull Community Housing.

## Direct Reports to Director of Resources

Samantha Gilbert Assistant Director Finance & Property Services	Paul Langham Assistant Director Business Systems
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Leading on the Council's Corporate Finance, Financial Services, Financial Operations, Property Services and Catering services.</li> <li>• Undertaking the Section 151 Officer's duties in his absence.</li> <li>• Acting as the Chief Finance Officer for Solihull Community Housing.</li> <li>• Providing dynamic leadership on Financial Planning, Treasury Management, Insurance and Financial Management.</li> <li>• Providing leadership on a commercial approach to services.</li> <li>• Ensuring the Council complies with statutory obligations for Financial Management.</li> <li>• Ensuring the Council complies with the Housing Revenue Account (HRA) ring-fence requirements.</li> <li>• Being the Directorate Lead (and, in some cases, Corporate Lead, as directed by the Corporate Leadership Team) for major cross-cutting programmes within the approved Council Plan.</li> <li>• Supporting the delivery of corporate projects defined in the Council Plan.</li> <li>• Being the joint lead (with the Assistant Director of Business Systems) on Directorate service transformation, to develop new ideas, innovative approaches and delivery models, in order to maximise business opportunities and income generation.</li> <li>• Working with the Assistant Director of Business Systems to oversee the Directorate approach to the efficient management of resources and technology, including performance review and development.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Developing strategy and for the effective and secure operation of ICT Services, Information Governance, Business Intelligence &amp; Improvement and Communications.</li> <li>• Leading on the 'Major Systems' programme within the Council plan, which will involve working in or across any Directorate(s).</li> <li>• Being the Corporate lead for promoting, designing and embedding digital services and for digital inclusion.</li> <li>• Being the Directorate lead (and in some cases corporate lead - as directed by the Corporate Leadership Team) for major cross-cutting programmes within the approved Council Plan.</li> <li>• Providing system development and support to assist with greater integration of services with partners.</li> <li>• Providing system development and support to assist with developing community capacity and reducing demand.</li> <li>• Maximising opportunities to exploit new technology and stream line services across the Council.</li> <li>• Being the Joint lead (with the Assistant Director of Finance &amp; Property Services) on Directorate service transformation to develop new ideas, innovative approaches and delivery models so as to maximise business opportunities and income generation.</li> <li>• Working with the Assistant Director of Finance &amp; Property Services, to oversee the Directorate approach to the efficient management of resources and technology, including performance review and development.</li> <li>• Supporting the Chief Executive and Deputy Chief Executive on Combined Authority and STP work streams.</li> </ul>

## Direct Reports to Director of Resources

<b>Adrian Cattell</b> <b>Head of Human Resources</b>	<b>David Harris</b> <b>Head of Strategic Land</b>	<b>Steve Sparkes</b> <b>Head of Internal Audit</b>
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Lead professional advisor on all HR issues, employment legislation and employee relations.</li> <li>• Lead advisor on change management processes to support organisational change and business requirements.</li> <li>• Lead Officer responsibility for the safer recruitment of all Council staff and volunteers, ensuring that systems comply with legislative and audit requirements.</li> <li>• Lead Officer responsibility for Organisational and Workforce Development, and Equalities and Diversity.</li> <li>• Responsible for the Oracle HR system, including the provision of payroll for all Council employees.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Leadership/management of the Strategic Land and Property Division including Corporate Land and Property Management, Schools Asset Support Team and Building Design Group.</li> <li>• Lead on delivery of major town centre and other redevelopment projects.</li> <li>• Support to the Managed Growth Directorate and UK Central programme.</li> <li>• Lead on maximising customer and economic value from the Councils land and property holdings.</li> <li>• Lead on the Corporate Asset Management Plan.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Internal Audit,</li> <li>• Counter-Fraud,</li> <li>• Corporate Investigations (disciplinary, dignity at work, grievance)</li> <li>• Risk Management,</li> <li>• Whistleblowing,</li> <li>• Health &amp; Safety,</li> <li>• Governance (Annual Governance Statement).</li> </ul>



## Direct Reports to Director of Resources

<b>Deborah Merry</b> <b>Head of Legal &amp; Democratic Services</b>	<b>Liz Welton</b> <b>Head of Procurement</b>	<b>Joanne Robinson</b> <b>Head of Income and Awards</b>
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Being the Statutory Monitoring Officer, promoting compliance with the Code of Conduct for Councillors and providing advice and guidance to Councillors and officers on ethical conduct and probity issues.</li> <li>• Ensuring the Council's Constitution is fit for purpose and providing advice to ensure the Council's decision-making is sound and compliant.</li> <li>• Provision of support for the political management of the Council, including managing meetings of the Council, Cabinet, Scrutiny Boards and Committees; training and development for Councillors' and Members' Allowances.</li> <li>• Electoral registration and running local and national elections and referenda.</li> <li>• Management of the Civic Office to ensure the provision of support to the Mayor, civic ceremonial and democratic decision-making processes of the Council.</li> <li>• Lead Officer responsibility for the provision of legal services to the Council.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Ensuring corporate third-party expenditure delivers value for money through working as part of multifunctional teams to deliver contracts.</li> <li>• Delivery of the Sub-Regional Procurement Strategy.</li> <li>• Compliance with Public Procurement Contract Regulations.</li> <li>• Compliance with the Rules for Contract.</li> <li>• Ensuring that CLT have oversight of recommended procurement routes to market through the Procurement Board process.</li> <li>• Advice and guidance on leading edge procurement practice.</li> <li>• Advice and guidance on contract management.</li> <li>• Shared procurement service leadership and co-ordination.</li> <li>• Leadership for delivery of the Social Value Policy.</li> <li>• Systems support and administration of CSWJETS E-tendering portal for the sub-region.</li> <li>• Management of the External Children's Placements Tea.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Council Tax.</li> <li>• Business Rates.</li> <li>• Sundry Income.</li> <li>• Housing Benefit.</li> <li>• Council Tax Reduction Scheme.</li> <li>• Financial Assessments for Adult Social Care.</li> <li>• Financial Assessments for Childrens Services.</li> <li>• Administration of Disabled Facilities Grants.</li> <li>• Financial Inclusion .</li> <li>• Local Welfare Provision.</li> <li>• Lead for Welfare Reform.</li> </ul>

# Direct Reports to Assistant Director – Finance & Property Services

<p><b>Julie Cooper</b> Head of Corporate Finance</p>	<p><b>Martin Clayton</b> Head of Financial Services</p>
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Ensuring the Council's statutory and regulatory financial, revenue and capital budgetary and accounting responsibilities are met.</li> <li>• Provision of corporate financial monitoring reporting to CLT and Full Cabinet.</li> <li>• Accounting Statement publication and external audit liaison.</li> <li>• VAT compliance.</li> <li>• Medium-Term Financial Saving Strategy (MTFS) process publication.</li> <li>• ARTOP.</li> <li>• Financial Systems and Controls (including Oracle BI development).</li> <li>• Payments, reconciliations, banking, Insurance and Treasury Management.</li> <li>• Financial Cycle Team.</li> <li>• Insurance Team.</li> <li>• Financial Systems and Support Team.</li> <li>• Payments Team.</li> <li>• Oracle Business Intelligence (BI).</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Ensuring a high quality financial service is provided to all Directorates, major projects and partnerships.</li> <li>• Adult Care and Support Finance Team.</li> <li>• Education and Skills Finance Team.</li> <li>• Managed Growth and Communities Finance Team.</li> <li>• Resources, SCH and Commercial Finance Team.</li> <li>• Adult Social Care Payments and Billing Team.</li> <li>• Financial support for major projects and partnerships, including:             <ul style="list-style-type: none"> <li>• the West Midlands Combined Authority.</li> <li>• UK Central.</li> <li>• Regeneration of North Solihull.</li> <li>• Council House redesign.</li> <li>• Transformation of Adult Social Care.</li> </ul> </li> </ul>
<p><b>Linda Wilson</b> Head of Corporate Property Services</p>	<p><b>Catherine Halford</b> Head of Catering Services</p>
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• All maintenance, compliance and planned repair and refurbishment works to the authority's corporate building stock and schools.</li> <li>• Managing and delivering stock-condition surveys, structural surveys and energy assessments to all the authority's corporate building stock and schools.</li> <li>• Commercial contracts with external organisations to provide building services to local authorities, public organisations, schools and academies.</li> <li>• Corporate facilities covering:             <ul style="list-style-type: none"> <li>• Social Care Transport service provision;</li> <li>• Facilities management of Core Council offices;</li> <li>• Corporate contracts for cleaning, security and transport.</li> </ul> </li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Providing commercial catering services to over 100 unit locations including             <ul style="list-style-type: none"> <li>• the Civic Suite;</li> <li>• Solihull Maintained Schools (infant, primary and secondary);</li> <li>• Academies;</li> <li>• Schools outside the Borough.</li> </ul> </li> <li>• Leisure Service.</li> <li>• Day Centres.</li> <li>• School Holiday and Wrap-Around Clubs.</li> </ul>

# Direct Reports to Assistant Director – Business Systems

<b>Deborah Martin-Williams</b> <b>Head of Communications</b>	<b>Sarah Barnes</b> <b>Head of Business Intelligence &amp; Improvement</b>
<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Providing communications expertise to support the Council's priorities, to be an organisation that improves people's lives and to enable the effective operation of our services.</li><li>• Protecting the reputation of the Council through a pro-active relationship with the media.</li><li>• Responding to enquiries and communicating news and important information to local residents and organisations.</li><li>• Organising and marketing community campaigns.</li><li>• Delivering a programme of community events in parks and the town centre.</li><li>• Producing and approving all internal and external publications.</li><li>• Maintaining social media.</li><li>• Providing support during emergencies and major public events.</li></ul>	<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Prioritising and deploying business intelligence and improvement capacity in accordance with the key programmes in the Council Plan.</li><li>• Promoting continuous improvement across the Council.</li><li>• Establishing corporate performance management arrangements and providing direct performance support to Adults and Children's Services.</li><li>• Overseeing the management of complaints for Adults and Children's Services.</li><li>• Providing research and analytical support through the Solihull Observatory.</li><li>• Introducing a consistent programme management methodology and ensuring capacity is directed to key programmes in the Council Plan.</li></ul>
<b>(Vacant)</b> <b>Head of ICT &amp; Information Governance</b>	
<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Information and Communications Technology (ICT) leadership.</li><li>• Strategic planning for ICT services, including the alignment of the ICT strategy with the Council's strategy.</li><li>• Ensuring the implementation of ICT change programmes, transformation and projects.</li><li>• Ensuring security and operational stability of existing ICT systems.</li><li>• Developing enterprise architecture for the Council, which enables it to describe, plan and implement seamless, integrated services both internally and with partners.</li><li>• Overseeing the commissioning of new information and technical capability within the Council, which delivers on objectives around information as an asset, workforce agility, digital inclusion, customer access and service integration.</li><li>• Managing and delivering the information management service to the Adults and Children's Social Care functions, including the submission of all the required statistical returns to Government regulators.</li><li>• Leading on Information Governance, ensuring corporate compliance with Data Protection and Freedom of Information legislation</li><li>• Leading on records management for the Council, including establishing effective records retention and destruction policies.</li></ul>	

## Direct Report to Head of Human Resources

**Karen Grant**  
Head of Equality & Diversity

Responsible for:

- Leading on the Council-wide approach to Equality and Diversity (E&D) to meet the Council's statutory equality duty in line with the Equality Act 2010.
- Developing and implementing strategies to mainstream E&D into all aspects of the Council's role as an employer, service provider, community leader and in its decision-making process.
- Using a variety of interventions across the Council to ensure that equality of opportunity, fairness, respect and dignity are fundamental principles that are embedded into the culture of the Council and behaviours of staff.
- Providing high-level specialist advice and guidance on E&D to the Corporate Leadership Team (CLT), Councillors, managers and staff. This can include Fair Treatment Assessments (FTA's) as well as identifying opportunities, interventions and initiatives for improvement on equality practice in the Council.
- Providing or commissioning E&D training within the Council, where appropriate. This includes mandatory corporate E&D training and ad hoc training for staff and members.
- Contributing to the stronger communities agenda for capacity building of voluntary and community groups for minority and under representative groups covered under the Equality Act. This work includes leading or participating in engagement events with local stakeholders.
- Identifying and working closely with partners and other stakeholders to promote equality and diversity and foster good community relations.

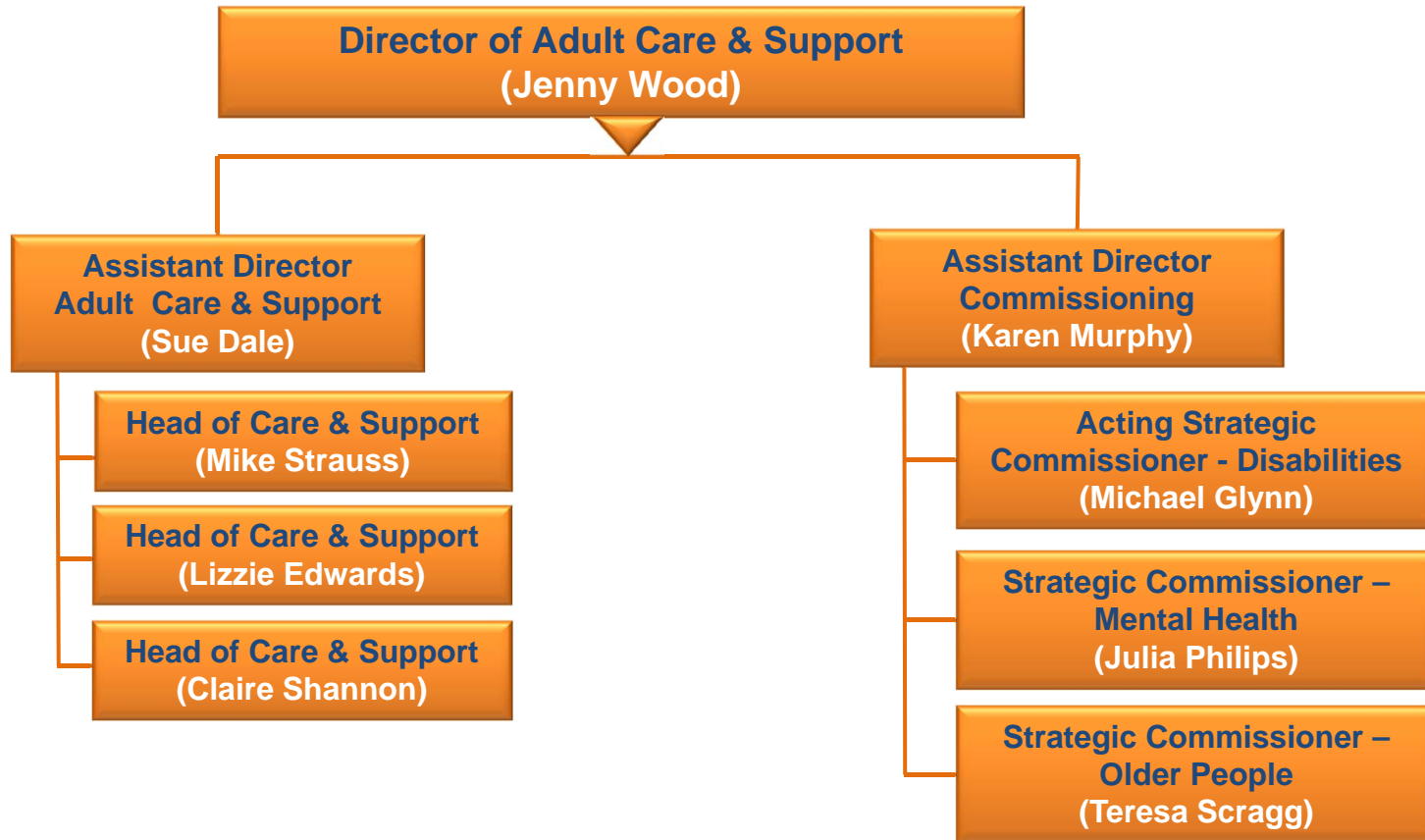
## Direct Report to Head of Legal & Democratic Services

**Andrew Kinsey**  
Solicitor to the Council

Responsible for:

- The provision of an effective and comprehensive legal service and to provide high-quality support and advice to Members, Officers and other stakeholders.
- Leading the Council's legal team and advising the Council on complex legal matters.
- Undertaking the role Deputy Monitoring Officer and supporting the Monitoring Officer by advising on the Council's Constitution and Standards arrangements.
- Undertaking a lead professional role in Legal Services ensuring that all relevant legislative, regulatory and national guidance is adhered to and reported on, as appropriate
- To ensure the provision of proper legal advice and representation, and to attend all Courts, Tribunals and Inquiries, as necessary, or to arrange attendance by appropriate Counsel.
- To manage the delivery of a pro-active, planned and co-ordinated legal service which meets the demands of internal and external clients, and is in compliance with the Council's continuous improvement process.
- To ensure that legal advice and publications are up-to-date and the environment is scanned for new and upcoming law and legislation which may affect the Council.
- Briefing Officers and Members on the implications for the future operation of the Council, as appropriate.

# Adult Care & Support



## Jenny Wood

### Director for Adult Care & Support

Responsible for:

- Statutory role of Director of Adult Social Services.
- Assessing local needs and ensuring availability of an appropriate range and quality of care and support services.
- Leading an appropriate Council and multi-agency response to safeguarding adults.
- Holding commissioned services to account for quality of care provision.
- Promoting a whole Council response to older people and disabled adults.
- Promoting the needs of adults across the wider Solihull community.
- Partnerships and relationship management.
- Customer services.
- Community-based library information and learning services.

## Direct Reports to Director of Adult Care & Support

Sue Dale Assistant Director Adult Social Care	Karen Murphy Assistant Director Performance, Planning & Commissioning
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Older Adults Locality Teams</li> <li>• Physical Disability Team</li> <li>• Crest Service</li> <li>• Learning Disabilities Team</li> <li>• Hospital Social Work</li> <li>• Paediatric &amp; Adult Occupational Therapy Services.</li> <li>• Member of the Multi-Agency Safeguarding Board and Safeguarding Operational Sub-Group, with a strategic Safeguarding Lead.</li> <li>• Developing and managing hospital discharges and continuing health care (CHC).</li> <li>• New Adult Social Care operating model under the umbrella "Putting Solihull People First!".</li> <li>• Finance and performance management for Adult Social Care Services.</li> <li>• All SMBC directly provided care services, including:               <ul style="list-style-type: none"> <li>• Re-ablement Service.</li> <li>• Residential care for people with learning disabilities.</li> <li>• Day care for older people.</li> <li>• Day care services for people with learning and/or physical disabilities.</li> <li>• Steps and work-related day services.</li> <li>• Community equipment and wheelchair service.</li> <li>• Mental Health Social Work Services for older people and adults of working age.</li> </ul> </li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Commissioning is the term used to describe the process by which we analyse the need for services to support children, families and vulnerable adults in the Borough, and then design, develop and secure the provision of those services from a range of providers.</li> <li>• Supports Children's Services, Adult Social Care and Public Health by working with community, voluntary and independent providers to deliver the services that local people have indicated that they need and value. Recent examples of commissioned services include: children's centres, advocacy services, home care support, residential and nursing care and parenting support.</li> <li>• Commissioning work is done in partnership with others: with those who use services, with carers and families, with providers, with other local organisations such as NHS bodies, Police, probation service and community groups.</li> <li>• The Council also hosts some joint commissioning on behalf of the NHS. The Clinical Commissioning Group has an agreement with us to commission health services for local people with learning disabilities, for those people with mental health needs, and for carers. By doing this, we are able to look at the whole person's needs and bring services together in a co-ordinated way to provide better support.</li> </ul>

## Direct Reports to Assistant Director – Adult Care & Support

### **Mike Strauss** Head of Care & Support

Responsible for:

- Directly provided services.
- Re-ablement Service.
- Day services for older people: Brookvale, Greenhill Way, Roundmead and Oak Trees.
- Day services for people with learning disabilities: Park View and Bacons End.
- Work-related day services and STEPS Day Centre for people with physical disabilities: Green Acres.

### **Lizzie Edwards** Head of Care & Support

Responsible for:

- One Front Door
- Community Teams, including North, South and All Age Disability (including transitions)
- Deprivation of Liberty Safeguards Team
- Safeguarding lead for the Directorate
- Digital lead for the Directorate

### **Claire Shannon** Head of Care & Support

Responsible for:

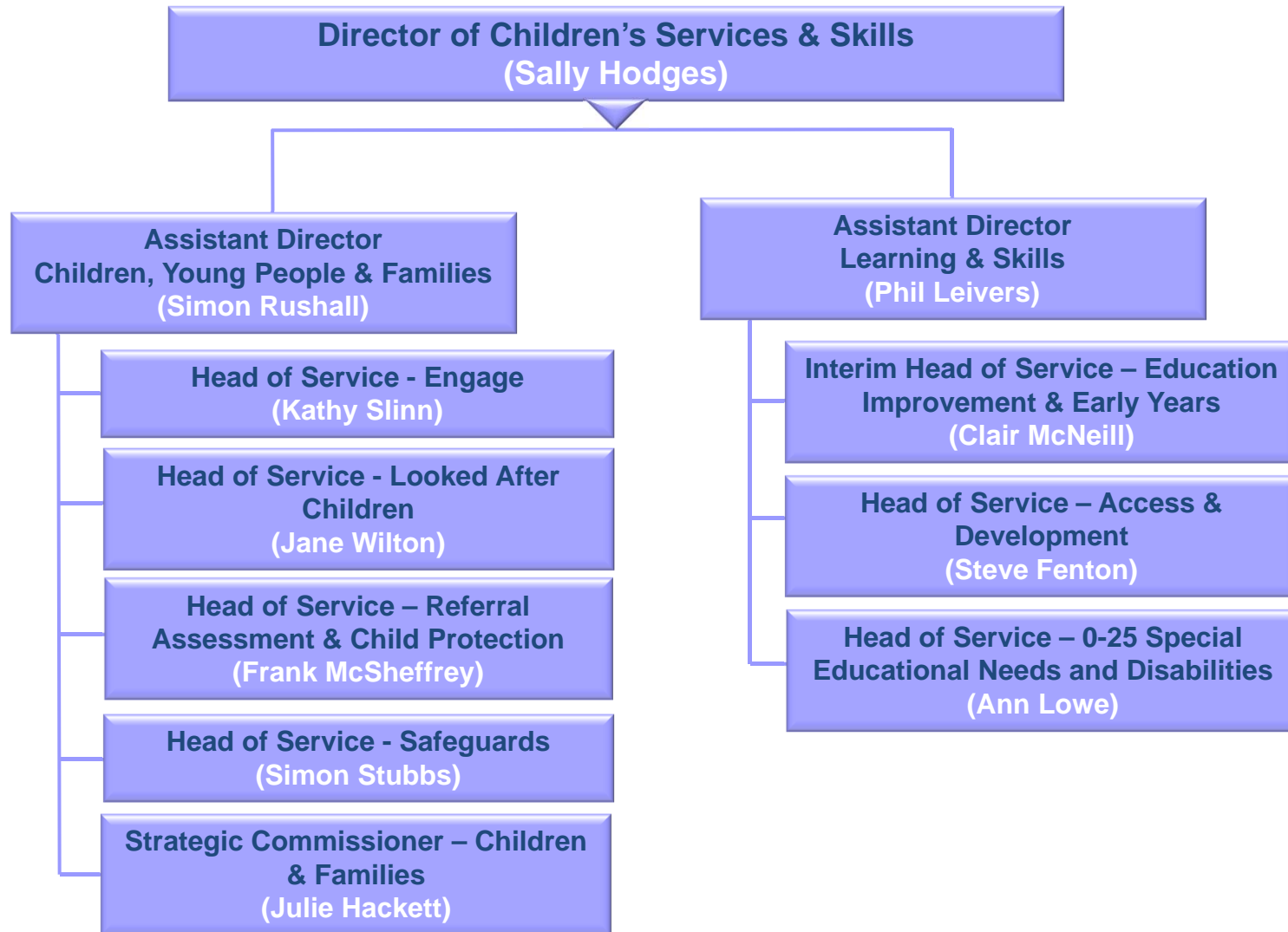
- Learning disability and physical disability assessment and Care Management Teams.
- Working with Commissioners and colleagues to develop and deliver strategies for working with adults with disabilities.
- Safeguarding, including large-scale investigations.
- Care funding calculator project.
- Direct payments, partnership working, including Coventry and Warwickshire Partnership Trust.



## Direct Reports to Assistant Director - Commissioning

<b>Michael Glynn</b> <b>Acting Strategic Commissioner –</b> <b>Disabilities</b>	<b>Julia Phillips</b> <b>Strategic Commissioner –</b> <b>Mental Health</b>	<b>Teresa Scragg</b> <b>Strategic Commissioner –</b> <b>Older People</b>
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Shaping the local market for disabled adults (Learning Disability, Physical Disability and Sensory Disability).</li> <li>• Management of residential and supported living disability contracts.</li> <li>• Management of disability third sector Inclusion &amp; Access, advocacy and supporting people contracts including budget management.</li> <li>• Contract monitoring and evaluation.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Shaping the local market for people with dementia.</li> <li>• Management of third sector MH, dementia, carers, sensory disability and supporting people contracts including budget management.</li> <li>• Service monitoring and evaluation.</li> <li>• Contract management.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Shaping the local market for Older People.</li> <li>• Management of block contracts for Residential &amp; Nursing including budget management.</li> <li>• Lead for Safeguarding.</li> <li>• Brokerage function for Residential Care, Care at Home and Supported Living.</li> <li>• Commissioning strategic lead for discharge planning and DTOC.</li> </ul>

# Children's Services & Skills



## Sally Hodges

### Director of Children's Services & Skills

Responsible for:

- The statutory role of Director of Children's Services & Skills.
- Safeguarding and promoting the welfare of children within the Borough.
- Promoting the upbringing of such children by their families.
- Ensuring the provision of a range and level of services appropriate to the family's needs, including education
- Undertaking the functions of the Council as Head of the Adoption Agency and employment and skills.

## Direct Reports to Director of Children's Services & Skills

<b>Simon Rushall</b> <b>Assistant Director</b> <b>Children, Young People &amp; Families</b>	<b>Phil Leivers</b> <b>Assistant Director</b> <b>Learning &amp; Skills</b>
<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Looked After Children.</li><li>• Fostering.</li><li>• Adoption.</li><li>• Referral and Assessment.</li><li>• Children In Need.</li><li>• Child Protection.</li><li>• Safeguards.</li><li>• 16+.</li><li>• Early Help.</li><li>• Principal Social Worker.</li><li>• Statutory Duties in respect of Child Protection.</li><li>• Children's Commissioning.</li></ul>	<p>Responsible for:</p> <ul style="list-style-type: none"><li>• School Improvement.</li><li>• Early Years.</li><li>• SEND.</li><li>• School Admissions.</li><li>• Performance.</li><li>• Alternative Provision.</li><li>• Schools finance.</li><li>• Capital Projects.</li><li>• ICT Schools.</li><li>• Governor Services.</li><li>• Employment + Skills.</li><li>• School Transport.</li><li>• Lyndon Stores.</li></ul>

## Direct Reports to Assistant Director – Children, Young People & Families

Kathy Slinn Head of Engage	Jane Wilton Head of Looked After Children	Frank McSheffrey Head of Referral Assessment & Child Protection
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Early Help within Solihull.</li> <li>• Engage Duty Service.</li> <li>• Community Engagement.</li> <li>• Community Development.</li> <li>• CSE Workers.</li> <li>• Direct Work Teams.</li> <li>• Edge of Care.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Fostering.</li> <li>• Adoption.</li> <li>• Looked After Children.</li> <li>• 16+.</li> <li>• Unaccompanied Asylum Seeking Children.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• MASH.</li> <li>• Referral + Assessment.</li> <li>• Childrens Assessment.</li> <li>• Children in Need.</li> <li>• Child Protection.</li> </ul>
Simon Stubbs Head of Safeguards	Julie Hackett Strategic Commissioner – Children & Families	
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Principal social Worker.</li> <li>• Quality Assurance.</li> <li>• Independent Reviewing Officers .</li> <li>• LADO.</li> <li>• Local Childrens Safeguarding Board.</li> <li>• Audit and Performance.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Childrens Commissioning.</li> </ul>	

## Direct Reports to Assistant Director – Learning & Skills

(Vacant)  
Head of Education & Skills

Responsible for:

- Education Improvement Service.
- Education Safeguarding.
- Employment and Skills.

Steve Fenton  
Head of Access & Development

Responsible for:

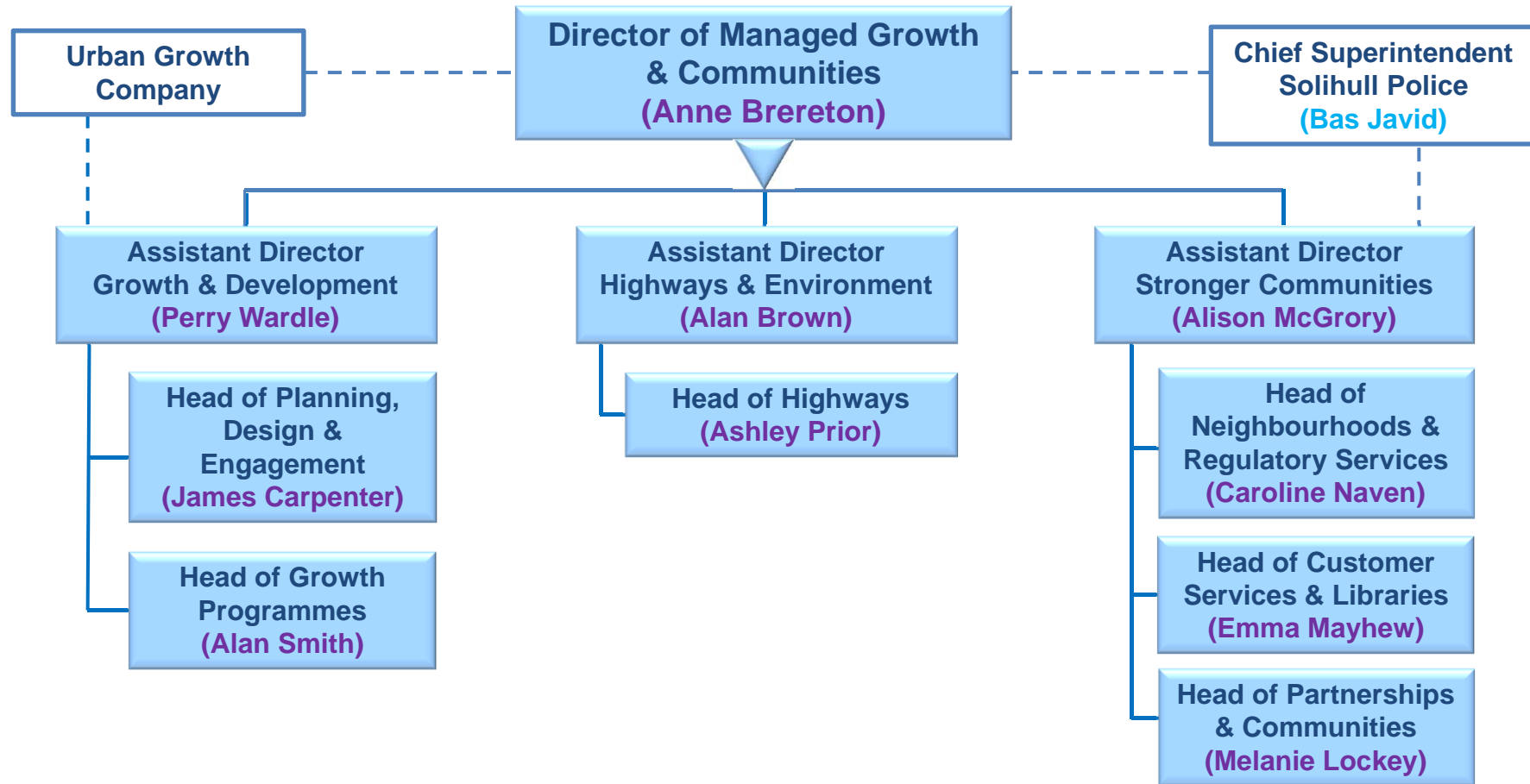
- School Admissions.
- Exclusions.
- Schools ICT.
- Schools Finance.
- Schools Place Planning.
- Schools Relief Caretaking.
- School Transport.
- Lyndon Stores.

Ann Lowe  
Head of 0-25 Special Educational Needs and Disabilities

Responsible for:

- SEND 0-25.
- Schools Specialist Inclusion Service.
- Childrens Disability Social Care Team – 0-25.
- Adult Social Care Transitions Team – 0-25.
- START Team.
- Education Health + Care Planning.
- Educational Psychology.

# Managed Growth & Communities



## Anne Brereton

### Director of Managed Growth & Communities

Responsible for all services associated with:

- Place shaping.
- Managing the environment.
- Public protection.
- Neighbourhood services.
- Transport and highways.
- Regeneration.
- Promoting the economy and sustainable growth, and development in the Borough.
- The UK Central Programme, which includes
  - Community-related services;
  - Libraries, Information and Arts Services;
  - Customer Services;
  - Community and Voluntary Sector Relations;
  - Solihull Partnership and Homelessness.



## Direct Reports to Director of Managed Growth & Communities

<b>Perry Wardle</b> <b>Assistant Director</b> <b>Growth &amp; Development</b>	<b>Alan Brown</b> <b>Assistant Director</b> <b>Highways &amp; Environment</b>	<b>Alison McGrory</b> <b>Assistant Director</b> <b>Stronger Communities</b>
<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Overall strategic leadership and management of Spatial Planning and policy development.</li> <li>• Transport Policy and Planning.</li> <li>• Housing (excluding social, RSLs and homelessness).</li> <li>• Sustainability.</li> <li>• Major Projects (including UK Central and HS2).</li> <li>• Economic Development, Tourism and promotion of the Borough.</li> <li>• Business &amp; Enterprise Support.</li> <li>• Regeneration.</li> <li>• Town Centre Strategies.</li> <li>• European Funding Programmes.</li> <li>• External Funding.</li> <li>• Development Management, Conservation and Enforcement.</li> <li>• Landscape, Urban Design &amp; Biodiversity.</li> </ul>	<p>Responsible for:</p> <p>Overall strategic leadership and management of</p> <ul style="list-style-type: none"> <li>• Highway Services                             <ul style="list-style-type: none"> <li>• Highways Maintenance (Revenue)</li> <li>• Highways Capital Projects</li> <li>• Sustainable Travel and Highway Management Team.</li> </ul> </li> <li>• Environmental Services                             <ul style="list-style-type: none"> <li>• Public Realm</li> <li>• Waste &amp; Recycling.</li> </ul> </li> <li>• Strategic Lead of Major Contracts and Commissioning.</li> <li>• Directorate lead for                             <ul style="list-style-type: none"> <li>• Budget Efficiency Planning</li> <li>• Service Transformation.</li> </ul> </li> <li>• Sustainability/Green Agenda.</li> <li>• Senior Responsible Officer for Transport &amp; Highways Cabinet, and Scrutiny Boards as required.</li> </ul>	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Leadership and direction of the Stronger Communities Programme, contributing to the leadership of the Managed Growth &amp; Communities Directorate and strategic oversight of the following service areas</li> <li>• Neighbourhood and Regulatory services</li> <li>• Libraries and Arts</li> <li>• Customer Services</li> <li>• Community Partnerships</li> <li>• Solihull Community Housing – client and performance role</li> </ul>

## Direct Reports to Assistant Director – Growth & Development

<b>James Carpenter</b> Head of Planning, Design and Engagement Services	<b>Alan Smith</b> Head of Growth Programmes
<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Planning - development management and enforcement.</li><li>• Planning policy, including Local Plan.</li><li>• Housing strategy and affordable housing delivery.</li><li>• Urban Design.</li><li>• Landscape Architecture.</li><li>• Ecology and biodiversity.</li><li>• Conservation and historic environment.</li><li>• Building control.</li><li>• Environmental protection, including air quality.</li><li>• Land charges.</li><li>• Street naming and numbering.</li></ul>	<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Leading the development and delivery of the Borough's Growth Programme.</li><li>• Design and delivery of improved places, including town and local centres.</li><li>• Design and delivery of commercial and housing developments.</li><li>• Design and delivery of transport infrastructure.</li><li>• Design and delivery of sustainable energy technologies.</li><li>• Building productive partnerships.</li></ul>

## Direct Reports to Assistant Director – Highways & Environment

**Ashley Prior**  
**Head of Highway Services**

Responsible for:

- Highway Projects.
- Development & Adoptions.
- Sustainable Travel.
- Road Safety.
- Street Lighting.
- Drainage & Flood Risk.
- Car Park Management.
- Winter Maintenance.

## Direct Reports to Assistant Director – Stronger Communities

<b>Caroline Naven</b> <b>Head of Neighbourhood Quality</b>	<b>Emma Mayhew</b> <b>Head of Customer Services &amp; Libraries</b>
<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Community Safety</li><li>• Environment Crime</li><li>• Environmental Health</li><li>• Food and safety</li><li>• Licensing</li><li>• Neighbourhood Management</li><li>• Working in partnership for a cleaner, greener, safer Borough</li></ul>	<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Registration Service (Births, Marriages, Deaths and Citizenships).</li><li>• Customer Services (Solihull Connect).</li><li>• Bereavement Services.</li><li>• Council House Business Reception.</li><li>• Libraries and the Arts.</li><li>• Corporate website: <a href="http://www.solihull.gov.uk">www.solihull.gov.uk</a>.</li><li>• MyLife website: <a href="http://solihull.mylifeportal.co.uk/home/">http://solihull.mylifeportal.co.uk/home/</a>.</li><li>• Corporate complaint and compliment policy and process management.</li><li>• Blue Badge Administration.</li><li>• Deputy Tactical Team Leader.</li></ul>
<b>(Vacant)</b> <b>Head of Partnerships</b>	
<p>Responsible for:</p> <ul style="list-style-type: none"><li>• Promoting partnership working and integrated working in Solihull and regionally .</li><li>• Supporting public service reform (PSR) through promoting prevention and earlier intervention approaches and 21<sup>st</sup> Century workforce skills.</li><li>• Promote stronger communities through approaches which secure increased civic participation, coproduction and volunteering.</li><li>• Championing ‘Action Against Poverty’ to narrow the inequalities gap experienced in some communities in Solihull.</li><li>• Ensure effective partnership structures and governance.</li></ul>	

# Public Health

**Interim Director of Public Health**  
(Meradin Peachey)

**Assistant Director  
Health & Wellbeing  
(& Children's Health & Wellbeing Lead)**  
(Ian Mather)

**Head of Service  
Adult Health & Wellbeing**  
(Jacquie Ashdown)

**Head of Service  
Healthy Places**  
(Sangeeta Leahy)

**Acting Head of the Coventry, Solihull &  
Warwickshire Resilience Team**  
(Tom Knibbs)

## Meradin Peachey Interim Director of Public Health

Responsible for:

- Statutory role of Director of Public Health.
- Public Health adviser to the Council and the Health & Well-being Board.
- Assessing, monitoring and reporting on the health needs of Solihull.
- Leading the development and implementation of Public Health policies, plans and programmes.
- Supporting the commissioning of healthcare from the NHS and the Strategic Transformation Partnership: Birmingham and Solihull Clinical Commissioning Group Board Member.
- Health protection, including emergency prevention, planning and resilience.
- Leadership/management of the Public Health function.
- Public Health workforce development and training.

## Direct Reports to Director of Public Health

**Ian Mather**  
**Assistant Director**  
**Health & Wellbeing (& Children's Health and Wellbeing Lead)**

Responsible for:

- Improving the health of children in Young People & Families.
- Leading development and implementation of Public Health policies, plans and programmes.
- Public Health leadership and support to commissioning services for children and young people.
- Leading on the commissioning of sexual health services.
- Supporting the Director of Public Health and deputising, as required.
- Training Public Health specialist registrars/specialist trainees.

**Jacquie Ashdown**  
**Head of Service**  
**Adult Health & Wellbeing**

Responsible for:

- Improving and promoting the health and wellbeing of adults.
- Public Health leadership and support to Adult Care and Support.
- Public Health leadership and support to the CCG and Sustainable Transformation Partnership.
- Strategic development of Public Health intelligence.
- Co-ordination of Public Health training and training of Public Health Specialists/Registrars.

**Sangeeta Leahy**  
**Head of Service**  
**Healthy Places**

Responsible for:

- Improving the health of vulnerable, disadvantaged families and communities, including the commissioning of services.
- Interventions to tackle the wider determinants of health.
- Public Health leadership and support to the Managed Growth function.
- Leading on improving air quality across the Borough.
- Co-ordination of Health Protection Board and delivery of the Health Protection Strategy.
- Training Public Health Specialist Registrars/Specialist Trainees.

**Tom Knibbs**  
**Acting Head of the Coventry, Solihull & Warwickshire**  
**Resilience Team**

Responsible for:

- The management of Coventry, Solihull & Warwickshire's shared resilience function.
- The delivery of emergency preparedness and response activity across the CSW sub-region.
- Overseeing business continuity arrangements and their delivery for the Local Authorities of Coventry, Solihull & Warwickshire.
- Ensuring that the three authorities meet the statutory duties placed upon them by the Civil Contingencies Act 2004.