

**APPLY NOW**



**Solihull**  
METROPOLITAN  
BOROUGH COUNCIL

# Nursery, reception and junior admissions 2017



For more information go to our website  
[www.solihull.gov.uk/admissions](http://www.solihull.gov.uk/admissions)

Apply online at [www.solihull.gov.uk/enrol](http://www.solihull.gov.uk/enrol)

## How do I apply?

Apply online at **[www.solihull.gov.uk/enrol](http://www.solihull.gov.uk/enrol)**.

You will need an email address to create your account.

We will send you an email to acknowledge receipt of your application.

You will need to remember your login details on offer day.

Make a careful note of them here, noting exactly how you entered them, e.g. if you used capital or lower case letters.

Email address:

Password:

Answer to secret question:

Phone School Admissions on 0121 704 6693 if you need help.

# What's in this booklet?

Information about making an application for a nursery place in a Solihull school in the PINK section. **Pages 4–5**

Information about making an application for a reception place, full time school, in the PURPLE section. **Pages 6–8**

Information about transferring from an infant school to a junior school in the AQUA section. **Pages 9–11**

In the LIME section you will find information about moving house, applying late, changing your application and what happens if you provide incorrect information. **Pages 12–15**

## Applying for a nursery place in a Solihull school

If your child was born between 1 September 2013 and 31 August 2014 you can apply now for 15 hours free nursery education in a Solihull school starting in September 2017. You can apply at [www.solihull.gov.uk/enrol](http://www.solihull.gov.uk/enrol) wherever you live.

You can apply for up to four Solihull schools including faith schools and academies. Do not include private nurseries. You must rank the schools in order of preference. The school you name first should be the one you would most like your child to go to.

If a school receives more applications than places available we use the admission criteria to decide who is offered a place. You can find the admission criteria for each school on our website.

We recommend that you include your catchment area school among your preferences, even if it is your lowest preference. You can find out your catchment area school at [www.solihull.gov.uk/onlinemaps](http://www.solihull.gov.uk/onlinemaps)

Living in the catchment area does not guarantee that you will be given a place, but you will have a high priority.

Find out if the school you are applying for needs any supplementary information and send it to the school.

For example, some faith schools need you to fill in an extra form, or provide a certificate of baptism or proof of attendance at church. You can find this information from the school or online.

Priority is given, at some Solihull schools, for some exceptional social or medical reasons. You should look online for more information or phone School Admissions.

Getting a place in a nursery school does not mean your child will get a place in reception at the same school the following year. Most schools do not give priority to children who have been in the nursery. More children apply for reception which means it is harder to get a place. Every year lots of parents and children are disappointed.

If it is important that your children go to the same school your best chance is at your catchment area school or your parish school.

Some schools offer a choice of sessions. After you have been offered a place, the school will ask you what sessions you prefer. Some schools have facilities on site called 'wrap around'. You can use this with a nursery place to make all day care.

You must apply by 12 December 2016.

### **Remember!**

If you are offered a nursery place for your child there is no guarantee that your child will be offered a place in that school's reception class.

## Applying for a place in reception

If your child was born between 1 September 2012 and 31 August 2013 you must apply now for a place in full-time school. This first year is called 'reception'. You must apply even if your child already goes to the school nursery.

If you live in Solihull you should apply online at **[www.solihull.gov.uk/enrol](http://www.solihull.gov.uk/enrol)**

If you live outside Solihull you should apply to your home council even if you want to apply for a place in a Solihull school.

You can apply for up to four schools including faith schools and academies. They can be in Solihull, or in another council area.

You must rank the schools in order of preference. The school you name first should be the one you would most like your child to go to.

If a school receives more applications than places available we use the admission criteria to decide who is offered a place. You can find the admission criteria for each school on our website.

We strongly recommend that you apply for four local schools and include your catchment area school among your preferences, even if it is your lowest preference. You can find out your catchment area school at **[www.solihull.gov.uk/onlinemaps](http://www.solihull.gov.uk/onlinemaps)**.

Living in the catchment area does not guarantee that you will be given a place, but you will have a high priority.

If we cannot offer your child a place at any of the schools you have applied for, you will be offered a place at the nearest school with a vacancy after all the other places have been offered.

If you live outside the catchment area and you are offered a place there is a risk that younger siblings will not be offered a place.

If it is important that your children go to the same school your best chance is at your catchment area school or your parish school.

Find out if the school you are applying for needs any supplementary information and send it to the school. For example, some faith schools need you to fill in an extra form, or provide a certificate of baptism or proof of your attendance at church. You can find this information from the school or online.

Priority is given, at some Solihull schools, for some exceptional social or medical reasons. You should look online for more information or phone School Admissions.

Most schools do not give priority to children in their nursery. Your child may have got a place in nursery but because more children apply for reception it means it is harder to get a place.

You can find more information about the process, the schools and their admission criteria at **[www.solihull.gov.uk/admissions](http://www.solihull.gov.uk/admissions)**.

You can find your catchment area school and measure your distance from your home to a school at **[www.solihull.gov.uk/onlinemaps](http://www.solihull.gov.uk/onlinemaps)**.

If you are offered a place in an 'infant' school your child is guaranteed a place in year 3 at the linked 'junior' school.

You must apply by 15 January 2017.

### **Remember!**

Going to a school's nursery does not usually give priority for a reception place.

We recommend that you include your catchment area school as one of your preferences.

## Applying for a junior place

If your child was born between 1 September 2009 and 31 August 2010 and attends an infant school you must apply now for a place in a junior school.

If you live in Solihull you should apply online at **[www.solihull.gov.uk/enrol](http://www.solihull.gov.uk/enrol)**.

If you live outside Solihull you should apply to your home council even if you want to apply for a place in a Solihull school.

You can apply for up to three junior schools, including faith schools and academies. They can be junior schools in Solihull or in another council area.

You must rank the schools in order of preference. The school you name first should be the one you would most like your child to go to.

If a school receives more applications than places available we use the admission criteria to decide who is offered a place. You can find the admission criteria for each school at **[www.solihull.gov.uk/admissions](http://www.solihull.gov.uk/admissions)**.

We strongly recommend that you include your linked junior school among your preferences, even if it is your lowest preference.

Children attending a Solihull infant school on or before 15 January 2017 are guaranteed a place at the linked junior school.

If you want to take up the guaranteed place at the linked junior school you must name the school as a preference and apply on time.

<b>Infant schools linked to junior schools</b>	
Blossomfield Infant School*	Sharmans Cross Junior School Shirley Heath Junior School
Burman Infant School	Haslucks Green Junior School
Castle Bromwich Infant School	Castle Bromwich Junior School
Cranmore Infant School	Widney Junior School
Damson Wood Infant School	Coppice Junior School
Daylesford Infant School	Chapel Fields Junior School
Marston Green Infant School	Marston Green Junior School
St Alphege CE Infant School	St Alphege CE Junior School
Streetsbrook Infant School	Sharmans Cross Junior School
Woodlands Infant School	Shirley Heath Junior School
*Blossomfield Infant School has a link to both Sharmans Cross Junior School and Shirley Heath Junior School. Parents are guaranteed a place at one of the schools.	

Find out if the school you are applying for needs any supplementary information and send it to the school. For example, some faith schools need you to fill in an extra form, or provide a certificate of baptism or proof of attendance at church. You can find out this information from the school or online.

Priority is given, at some Solihull schools, for some exceptional social or medical reasons. You should look online for more information or phone School Admissions.

You must apply by 15 January 2017.

**Remember!**

If you want a place in your linked junior school you must apply on time.

We recommend that you include your linked junior school as a preference.

## What if my application is late?

Applications received after the closing date will be given a 'late priority'. They will be put on the list after on-time applications of the same priority.

Closing date for applications	
Nursery	12 December 2016
Reception	15 January 2017
Junior	15 January 2017

## What happens if I move house?

If you are moving house you should apply on time to your home council. Apply for school(s) in the area you are moving to as well as your local school.

When you have moved into your new home and sent us documents to prove your move we will update your application.

We will use your new address if we can, but once the allocation has started in February it becomes more difficult as offer day approaches. If it is too close to offer day we will use your new address after the places have been offered.

If you move house after your child has been offered a place and there are children on the waiting list with a higher priority, your child's offer of a place will be withdrawn.

If your child moves into the home of a friend or relative, or you change address temporarily to improve your priority for a school place, we will not use that address.

## Can I change my application?

If you want to change your application you can email us with the details. We will send you an email confirming your changes. You cannot make changes online after you have submitted your application. Any changes we make for you will not be seen online. Your online outcome, on offer day, will show your changes.

If you add a new preference for a Solihull school, after the closing date, it will be given a 'late priority', even if you have moved house. This means it will be put on the list after on-time applications of the same priority.

If you make changes to your application involving schools outside Solihull the details will be sent to the relevant council to be dealt with by their rules.

## What happens if the information I give is not correct?

The law says that a school place can be withdrawn after a child has started at the school if the place was gained by fraud.

It is important that the information you provide is accurate and honest. If we find that any information in your application is false and you are not entitled to the place you have been offered it will be withdrawn.

If you know anyone who is using an incorrect address you should phone us and we will investigate.

### **Remember!**

You are responsible for providing accurate and honest information.

Providing false information may lead to your child's offer of a place being withdrawn.

Applying late may affect the offer you can expect to get. You can phone us for advice about moving house. Moving house may lead to your child's offer of a place being withdrawn.

You can phone us for advice about changing your application.

# When will I find out which school my child has been offered?

Nursery places	22 March 2017
Reception places	18 April 2017
Junior places	18 April 2017

## Your right of appeal

You can appeal if you are unhappy with your reception or your junior place. You will receive more information with your outcome.

## How can I found out more?

You can find more information about the process, the schools and their admission criteria at **[www.solihull.gov.uk/admissions](http://www.solihull.gov.uk/admissions)**.

You can find out about catchment areas and measure your distance from your home to a school at **[www.solihull.gov.uk/onlinemaps](http://www.solihull.gov.uk/onlinemaps)**.

# How can I find out more?

Apply online at [www.solihull.gov.uk/enrol](http://www.solihull.gov.uk/enrol)  
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[www.solihull.gov.uk/onlinemaps](http://www.solihull.gov.uk/onlinemaps)

## Contact us

School Admissions, Solihull Council, Manor Square, Solihull, B91 3QB

 [admissions@solihull.gov.uk](mailto:admissions@solihull.gov.uk)

 **0121 704 6693**

If you or someone you know needs this document in another format or language contact School Admissions.

Apply online at [www.solihull.gov.uk/enrol](http://www.solihull.gov.uk/enrol) now

### **Application closing dates**

Nursery – 12 December 2016

Reception – 15 January 2017

Junior – 15 January 2017