

**PART V11A HIGHWAYS ACT 1980
APPLICATION FOR PERMISSION TO PLACE A PAVEMENT CAFÉ ON THE HIGHWAY FOR
FINANCIAL YEAR 2018/19**

This application must be completed in block letters and returned together with a cheque, made payable to Solihull MBC, for the fee to:- Highway Services, Managed Growth, Council House, Solihull B91 3QT.

Please enclose a cheque for **£29.00** per m² for pavement cafés made payable to Solihull MBC. There is a **minimum charge of £225.00** for areas less than 8m². **This is an annual charge subject to review.**

The Council has to notify any affected frontage of this application and requires details of all persons/companies owning and/or occupying all or part of the building within which your premises are situated. Failure to provide this information may result in a delay in processing your application.

1.0	NAME AND ADDRESS: Of Applicant	BUSINESS NAME: (if different)
	Tel. No _____ Email _____	

2.0	LOCATION OF PAVEMENT CAFÉ: Give address or precise description	PLANNING APP. NO. (If new application)

(A sketch plan, with dimensions in metres, must be submitted. Please show the calculation)

3.0	NATURE OF BUSINESS:

4.0	PUBLIC LIABILITY INSURANCE – minimum £5 million Give Name and Address of Insurer – copy supplied yes/no
	Tel. No _____ Policy No: _____ Renewal Date: _____

5.0 DECLARATION

I agree to comply with the conditions of any licence granted, to indemnify Solihull Metropolitan Borough Council against any and all actions arising or occurring from the placing of a Pavement Café and to pay any expenses the Council may incur in respect of repairs to the highway arising from the placing of a Pavement Café to which this licence relates.

NOTE: If the applicant is a sole trader then the owner of the company may sign the application. If it is a limited company then the company secretary may sign. If it is a partnership company, one of the partners must sign the application.

Applicants Name	Signed	Date
Position		

For internal use only: Payment Code 01-220340-I20000-HW0012