Application For Memorial Seating
Before filling in the Application Form please read overleaf the regulations, conditions and memorial bench descriptions. Please indicate clearly type of bench and Cemetery required

Please accept my order for a bronze Memorial Plaque (*delete as applicable)

<table>
<thead>
<tr>
<th>*Communal Bench</th>
<th>*Tree Seat</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Robin Hood Cemetery</td>
<td>*Woodlands Cemetery</td>
</tr>
<tr>
<td>*5 year lease</td>
<td>*10 year lease (Tree Seat)</td>
</tr>
</tbody>
</table>

Please use capital letters only. Care should be taken to ensure correct dates and spelling of names. We cannot accept responsibility for an incorrect inscription due to illegible writing.
Please print in the boxes the required inscription (including name of deceased)

If you require Additional Plaques please complete inscription(s) here:

Form ref: CEMSBS1004
Print full name of applicant:

Address:

Daytime contact number:

Signature:

Fee inc 1st plaque
Additional Plaques fee
Total
Receipt No
Regulations to applicant

Please return application to either:

Robin Hood Cemetery
Streetsbrook Road
Shirley
Solihull B90 3NL
Tel: 0121 744 1121

Woodlands Cemetery
Birmingham Road
Coleshill
Warwickshire B46 1DP
Tel: 01675 464835

Name of Deceased:  Place of cremation/burial:  Bench location:

Examples of how to complete plaque inscription

| 1 9 0 7 | 1 9 2 5 | - | 1 2 0 6 | 2 0 | 0 5 |

| 1 9 2 5 | - | 2 0 0 6 |

Conditions and Regulations

- All memorial seating will remain the property of Solihull MBC, therefore, except for the memorial plaque seating cannot be claimed as personal property.
- Benches and seating will be allocated on an organised plan and the final position of all seating will be left to the discretion of the Manager. The Council reserve the right to amend regulations and change the design of the memorial seating and location plan without prior notice.
- Means of identification in the form of a bronze plaque will be supplied and inscribed according to your requirements and fixed to the bench/seat. Should you wish to alter the inscription within the agreement period, a replacement can be purchased at the appropriate fee.
- The introduction of vases, flower containers, ornaments, wind chimes etc., will not be permitted.
- The bench/seat must not be repainted or stained or any work undertaken to it, as the Council will arrange all maintenance work.
- The Cemetery ground are open to the public and any person visiting the Cemetery will be allowed to sit on any bench/seat within the grounds.
- During the term of the agreement please notify the appropriate cemetery office of any change of address.
- Shortly before the end of the memorial agreement a letter will be forwarded to the address shown on our records offering the opportunity to renew and extend the agreement if appropriate.