

Applying for travel assistance

The Council will provide travel assistance to pupils who meet the criteria set out in our policy.

Your child must meet all the criteria 1, 2 and 3	
1	Live permanently in Solihull
2	Be of compulsory school age (Reception to year 11)
3	Attend a qualifying school
Your child must meet either criterion 4 or criterion 5	
4	Live more than the 'statutory walking distance' from his or her 'qualifying school'
5	Be unable to make the journey safely, even when accompanied, to their qualifying school because of their special educational need or disability (subject to assessment of need)

Qualifying school

The qualifying school for a mainstream pupil is usually the catchment-area school. If it is not possible to secure a place at the catchment-area school, the next nearest school with a vacancy is deemed to be the suitable qualifying school.

The qualifying school for a pupil with special educational needs attending a mainstream school is the nearest appropriate school that can meet their needs - this is usually the catchment school.

The qualifying school for a pupil going to a special school, will be the nearest appropriate special school that can meet their needs.

Parents who choose a different school will not qualify for travel assistance.

Statutory walking distance to nearest qualifying school	
Age	Statutory walking distance
Under 8	2 miles
8 or over	3 miles
8 or under 11 low income family	2 miles
11 or over low income family	2-6 miles (one of the three nearest)
11 or over low income family	2-15 miles (nearest school of belief or religion)
Low income family = eligible for free school meals or in receipt of the maximum level of Working Family Tax Credits	

Some families have complex childcare and employment patterns. The council does not provide help simply because it is difficult or inconvenient for parents to get their child/ren to school.

If we need more information our Travel Options Assessment Officer will contact you.

Applications will be processed within 20 school days as it can take this long to set up a new route.

You can read the Home to School Travel Assistance Policy on our website:

www.solihull.gov.uk/schools and follow the link to 'school travel'.

Contact us: ☎ 0121 704 6610



✉ edtrans@solihull.gov.uk

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Request for travel assistance

Child's name			
Date of birth			
Address			Post code
Parent's name			
Email			
Home phone		Mobile phone	
School you need to get to			
School address			Post code
Start and finish times	Start:	Finish:	
Date you need transport to start			
Why are you applying for assistance?	<input type="checkbox"/> Criterion 4 - the school is more than the statutory walking distance <input type="checkbox"/> Criterion 5 - your child unable to make the journey safely, even if accompanied, due to his or her special educational need or disability		
What are you applying for?	<input type="checkbox"/> Bus pass <input type="checkbox"/> Travel training – Solihull Travel Trainers teach your child how to get to and from school independently on public transport <input type="checkbox"/> Personal travel budget - make your own arrangements to get your child to and from school <input type="checkbox"/> Seat on a vehicle		
Free school meals or low income?	<input type="checkbox"/> Does your child qualify for free school meals due to low income? <input type="checkbox"/> Are you in receipt of maximum working tax credit? If yes, send a copy of your Tax Credit Award Letter TC602		
Is this a temporary request?	Yes / No		
If yes, explain why and the date you expect assistance to end?	-----		

Office use: Decision:		Walking distance:	
Year group at application:		Shortest driving distance:	

Why can't you, or someone else, take your child to school?	<input type="checkbox"/> I do not have access to a suitable vehicle <input type="checkbox"/> My child is unable make the journey safely to school <input type="checkbox"/> Other, please explain ----- ----- -----	
Evidence you need to send in support of your request	<input type="checkbox"/> Copy of your DLA/PIP award letter showing receipt of mobility component <input type="checkbox"/> Letter of support from paediatrician or consultant stating that your child cannot make the journey safely to school, even if accompanied	
Is there anything else you think we should consider?	----- ----- ----- -----	
Names and ages of other children in the family	----- ----- -----	
Has your child had travel assistance before?		
How does your child travel to school now?		
How does your child travel to places other than school?		
Does your child have to travel in their own wheelchair?	Yes / No	
Do you get disability living allowance for care? If yes, how much?	Yes / No	£ per month
Do you get disability living allowance for mobility? If yes, how much?	Yes / No	£ per month
<small> I confirm that the information provided is accurate, to the best of my knowledge. Transport team is collecting your information and will use it to process your application. If you qualify for assistance we will share your data with other agencies and service providers to ensure that the appropriate service is delivered. Your information may also be shared with other council services and partner organisations to ensure our records are kept accurate and to help us to identify services or benefits you may be entitled to or interested in. We may also need to share your information for the prevention and detection of fraud and/or other crimes or as the law requires. For further information about how we use your information please refer to the Council's Privacy Statement on www.solihull.gov.uk or contact edtrans@solihull.gov.uk. </small>		
Print name: -----		Date:-----
Relationship to child: -----		
Return this form to: School Transport Solihull Council Manor Square Solihull B91 3QB	Contact us:  edtrans@solihull.gov.uk  0121 704 6610 <div style="text-align: right;">V9 170420</div>	