

Tudor Grange Primary Academy St James
Halifax Road, Shirley, Solihull B90 2BT

Admission arrangements for entry to Reception 2017

Applications for children who are already 4 years old and will reach compulsory school age during 2017-18 are invited. Places will be offered as full time places, but parents may request a part-time place or deferred entry until the child reaches compulsory age. The admission arrangements are for pupil's entry into Reception year only.

The admission number has been set at 30.

If there are fewer applications than places available all the applicants will be offered a place. If Tudor Grange Primary Academy St James is oversubscribed, after the admission of pupils with statements of special education needs where the academy is named in the statement, priority for admission will be given to those children who meet the criteria set out below, in priority order:

Oversubscription criteria

Priority 1: All looked after children in the care of the local authority (e.g. foster care) or previously looked after children adopted immediately after being in care, or subject to a residence order or subject to a special guardianship order, or children whose exceptional social or medical reasons (see note 2) can only be met by this particular school.

Priority 2: Children who have an older brother or sister at the Tudor Grange Primary Academy St James at the same time.

Priority 3: Children who live closest to Tudor Grange Primary Academy St James measured in a straight-line from the child's home to the academy.

Notes:

1. Children with a statement of special educational needs that names Tudor Grange Primary Academy St James will be offered a place first. This will reduce the number of places available.
2. Applications with exceptional social or medical grounds must be supported by independent professional evidence. Solihull Council's Cabinet Member Advisory Group for Admissions will consider applications and evidence and make recommendations to Cabinet Member, who will grant priority 1 to applications with exceptional social or medical reasons.

3. **Under Priority 2.** A brother or sister must live at the same address and could be:
 - A brother or sister sharing the same parents;
 - A half-brother or half-sister, where two children share one parent;
 - A stepbrother or stepsister, where two children are related by a parent's marriage or civil partnership (a formal arrangement that gives same-sex couples the same legal status as married couples);
 - The separate children of a couple who live together; or
 - An adopted or fostered brother or sister.

Priority 2 applications will be prioritised in distance. Distances are measured by the Local Authority's computerised admissions system. The admissions system uses six-figure grid references provided by the Local Land and Property Gazetteer (LLPG). The grid references provide a unique point on each property.

4. **Under Priority 3.** Distances are measured by the Local Authority's computerised admissions system. The admissions system uses six-figure grid references provided by the Local Land and Property Gazetteer (LLPG). The grid references provide a unique point on each property.
5. Waiting lists are produced in strict order of priority, against the oversubscription criteria and are managed by Tudor Grange Primary Academy St James. A child can remain on the waiting list until December after the year of entry. After this, parents can make a new application.
6. Applications received after the closing date are late. They will be put on the list after applications with the same priority that were received on time.
7. Places will be offered at the same school to twins, triplets and children from other multiple births. If a twin, triplet or multiple births is admitted at the 30th place then the siblings of the twin, triplet or multiple births will be admitted as excepted pupils.
8. The home address is the place where the child is permanently resident with his or her parents. When a child lives between two addresses, the address where the child is registered for medical care or of the address of the parent is in receipt of child benefit.
9. Applications for a place at the Academy at any time other than the normal time for admission (in-year admission) should be made to Solihull Council. Parents/carers should fill in the Solihull Council form and return it to them. If there is a vacancy in the relevant year group a place will be offered. If the

year group is full the governing body will apply the admission criteria to the application so that it can be placed on the waiting list.

10. The Governing Body recognises its duty to comply with the Local Authority Fair Access Protocol to provide fair access to school for pupils who need a school place because they have missed, or are at risk of missing, education.

11. Parents who wish to appeal against the decision of the Governors to refuse their child a place in the academy may phone Solihull Council for a form. Appeals will be heard by an independent panel.