

SOLIHULL METROPOLITAN BOROUGH COUNCIL

APPLICATION FOR RATE RELIEF FROM A CHARITY OR SIMILAR BODY Under provisions of sections 47 & 48 of the Local Government Finance Act 1988

Please supply the details requested below. Notes are enclosed for guidance and information.

**Name and Address
of Charity or other
Organisation**

Details of Charity or Organisation:

What are its main objectives and purposes?

Is it registered with the Charity Commissioners? Yes/No
Or the Minister of Education? Yes/No

If "Yes" please give the registration number:

*If exempt from registration please state
Grounds for exemption.*

Details of Property for which relief is claimed:

Address :

Description

Solihull MBC Bill Reference

Purpose(s) for which used

*If used by any other groups,
Please give full details:*

Is the claim in respect of a charity shop? Yes/No

If "Yes" – Are all goods for sale donated to charity? Yes/No

*If "No" – what proportion of goods are donated?
How are the remainder obtained?*

*Are the proceeds of sale, after deduction of expenses,
Applied for the purposes of the charity? Yes/No*

Continued overleaf

What type of Relief is being claimed?

Mandatory **Yes/No** *Discretionary* **Yes/No**

If discretionary relief is being claimed the following documents must be enclosed with your application:

- A) A statement of why you consider that the relief should be granted (see notes below).*
- B) A copy of the Memorandum and Articles of Association or Rules of the Organisation.*
- C) Copies of the audited accounts for the last two years.*

Any documents provided will be returned to you on request.

Do you receive any other grants or other relief from this or any other Local Authority? **Yes/No**

If "Yes" please give details

SPORTS AND RECREATIONAL CLUBS: The Council has adopted certain criteria to deal with claims for discretionary relief. You should take them into account when providing details in support of your claim.

1. It would expect the proportion of members who are residents of the Borough to be high.
2. The sport needs to be designated by the West Midlands Regional Council for Sport and recreation.
3. Membership policies will be considered and particularly:
 - a) Subscription levels,
 - b) Whether junior membership and membership of persons with disabilities is encouraged,
 - c) Whether non-members are admitted to the club.
4. The extent to which the club carries out its own fundraising activities.
5. Development activities.
6. Whether the club provides facilities during the daytime for unemployed, single parents and children, the elderly and the disabled.
7. The number of teams participating in official sporting leagues.
8. If income is derived from a permanent bar, it may affect eligibility for relief.
9. Include details of any grant from the Sports Council or similar body.

Declaration

I HEREBY DECLARE that the particulars given above are correct to the best of my knowledge and belief.

Signature

Date

Name (BLOCK CAPITALS)

Address

Capacity in which signed

Telephone Number -

Email -

Data Protection – Fairer Processing Notice

Your information may be shared with other council services and partner organisations to ensure our records are kept accurate and to help us identify services, reliefs or exemptions you may be entitled to or interested in. We also need to share your information for the prevention and detection of fraud and/or other crimes or as the law requires. For further information about how we use your information please refer to the Council's Privacy Statement on www.solihull.gov.uk or contact systemscontrol@solihull.gov.uk

If you need any assistance, please contact the Business Rates Team on 0121 704 8154 or email: businessrates@solihull.gov.uk

Once completed return your application to: Income & Awards, PO Box 1761, Council House, Solihull, B91 9RR