

'H' Bar Markings Application Form

Please read the 'H' mark policy document before completing this application form.

Please complete this form electronically or online and once complete email us at hbarandbbps@solihull.gov.uk

Personal Details:

Name of applicant(s):

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Address of applicant(s):

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Email Address and daytime contact telephone number(s):

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Address of property/ location involved in request (if different):

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'H' Mark Request:

A 'H' Bar is an advisory marking on the public highway across a vehicle dropped kerb or pedestrian dropped kerb, to advise motorists that this is an area where access is required and they should not park across the marking.

With reference to the guidance of 'H' bar markings in the associated Policy; please tick all as appropriate:

- ☐ The request is for a new 'H' marking, across my private/shared access.
- ☐ The request is for a new 'H' marking, not outside my property (please provide precise location/address).
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- ☐ The request is for an 'H' marking renewal

Please tick the appropriate box:

- ☐ The H marking I am requesting does not cross the access to my neighbour's property.
- ☐ The H marking I am requesting crosses my neighbour's access at (address)

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(Please note, a completed application form will be required from affected neighbour prior to approval).

Please tick the following criteria if this applies to your request and provide evidence via email.

- ☐ A household where a resident receives either the higher or lower rate mobility component of the Disability Living Allowance (DLA), Personal Independence Payment (PIP), or provides a doctor's letter confirming eligibility for these allowances if the individual were under 65 and applied.

Payment:

There is a standard fee for installing a 'H' bar marking, up to 6m in length, of £350.00. This cost includes both the administration fee and cost to physically carry out the work. For 'H' markings longer than 6m, we will contact you following the initial assessment as, there is an extra fee of £50.00 p/m.

Confirmation:

Once a request for an 'H' marking is made and is assessed against the criteria in the 'H' bar markings policy document. Should the request be made for a private access to two or more properties then the neighbouring property will be contacted before a final decision is made. We will then review and let you know within 60 days whether it has been successful. When we contact you, we will send you a plan showing you the proposed extent of the new H Bar, along with a reference number which you can use to pay the application fee online if you wish to proceed.

Once we have received confirmation that the fee has been paid, the works typically take between 12-16 weeks from ordering before they are installed. Please note that if the location is scheduled for resurfacing at a point within the next 3 months, H bar markings will not be laid until after those works have been completed.

I declare that I have read, understood and agree to the conditions outlined in this form and in the 'H' bar marking policy document. All information I have provided is accurate to the best of my knowledge.

Supporting documents such as photograph(s), Doctor's letter, proof of PIP.

Please list below and attach as appropriate.

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Signed:

Date: