

## **Parking Dispensation Terms and Conditions**

- The dispensation is not transferable between vehicles or dates. Changes such as these would require a new application.
- The dispensation will stipulate on which street or location the vehicle is allowed to park together with the dates and times applicable.
- The dispensation does not permit parking anywhere else and will not guarantee a parking space in time limited/residential parking places (see 'suspensions' when requiring a specific parking space where restrictions are in place).
- Dispensations will not be issued for locations where there is any potential danger to pedestrian or highway safety.
- Confirmed receipt of your application form is not confirmation of approval. A dispensation is only valid once a vehicle is displaying the permit.
- If the dispensation is placed in a different vehicle to the one stated, or if it is changed or altered in any way, then it will be deemed invalid, and *Penalty Charge Notice* will be issued.
- If it is deemed necessary, a dispensation may be withdrawn without notice by the Council on the instructions of a *Police Officer*, *CEO* or *Council Officer*.
- *Civil Enforcement Officers* employed by *Solihull Metropolitan Borough Council* may conduct inspections to establish the vehicle(s) is being used for the purpose that the dispensation was issued. If the vehicle granted a dispensation is not being used as an integral part of the works in progress, a *Penalty Charge Notice* may be issued.
- The vehicle must not cause an obstruction to other road users or pedestrians and must not be parked within 10 metres of a junction, unless in an assigned bay.
- A maximum of 3 vehicles can be submitted per application, per household/premises.
- Applications are required to be submitted **at least 3 working days** before the scheduled date. The Council will endeavour to process your application within 3 working days, however on occasions, there may be delays in processing your application.
- Applicants must provide the requested documentation (such as a current *Council Tax* bill, *Utility* bill valid within three months, or a bank statement) if requested to do so by *Solihull Council*.
- For a dispensation over 5 days, the first 5 days are free, and the remaining days will be charged at the daily rate; up to a maximum of 8 weeks.
- Upon the end of a paid dispensation, any new applications for an extension will incur an instant charge of a daily rate as this is classed as ongoing works. However, if works are suspended for 7 days, then the free period will be reinstated.
- The Council has a right to reject the dispensation application in the absence/insufficient evidence