

SOLIHULL METROPOLITAN BOROUGH COUNCIL

Licensing Team, The Core, Theatre Square

Solihull, B91 3RG

www.solihull.gov.ukEmail: licensing@solihull.gov.uk**Solihull**
METROPOLITAN
BOROUGH COUNCIL

Private Hire Operators Licence Application

Please ensure all parts of this form are completed or marked 'Not Applicable'.

The licence fee should be returned with the completed form. This fee (or a proportion of it) may be refunded should your application be refused.

Please ensure you have all that is required for your new/ renewal application, see below checklist:

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Previous Private Hire Operators Licence (Renewal only) |
| <input type="checkbox"/> | Fee |
| <input type="checkbox"/> | Public Liability Insurance |
| <input type="checkbox"/> | Standard DBS (non Private Hire Drivers only) |
| <input type="checkbox"/> | 2 References (new only) |
| <input type="checkbox"/> | Disability Awareness Course (new only) |
| <input type="checkbox"/> | List of Current Drivers and vehicles |
| <input type="checkbox"/> | Proof to work in the UK (UK Passport, UK Birth Certificate) |
| <input type="checkbox"/> | HMRC Tac Check Code |

Are you applying as: An individual ☐ (complete 1a)
A Partnership ☐ (complete 1b)
A Limited Company ☐ (complete 1c)

SECTION 1a: APPLYING AS AN INDIVIDUAL

Forename(s):		Date of Birth:	
Surname:			
Home Address:			
Contact Details:	Mobile:		
	Home:		
	Email:		

SECTION 1b: APPLYING AS A PARTNERSHIP (use additional paper if necessary)

PARTNER 1		Date of Birth:	
Forename(s):			
Surname:			
Home Address:			
Contact Details:	Mobile:		
	Home:		
	Email:		
PARTNER 2		Date of Birth:	
Forename(s):			
Surname:			
Home Address:			
Contact Details:	Mobile:		
	Home:		
	Email:		

SECTION 1c: APPLYING AS A LIMITED COMPANY (use additional paper if necessary)

Name of Registered Limited Company		
Address of Registered Limited Company		
Director 1 Forename(s)		
Surname		
Home address		
Contact Details	Mobile:	
	Home:	
	Email:	
Director 2 Forename(s)		
Surname		
Home address		
Contact Details	Mobile:	
	Home:	
	Email:	

SECTION 2: OPERATOR DETAILS

Operator Trading Name			
Company Registration Number (if applicable):		HMRC Tax Check Code:	
Licence Number: (renewals)		Number of Drivers:	
Trading Address:			
Trading Tel. No:			
Trading Email address:			

SECTION 3: PREVIOUS CONVICTIONS/HISTORY (continue on separate sheet if needed)

Have any applicants, partners or directors or anyone who has an interest in the company itself ever been convicted of any criminal offence? You must disclose these under Rehabilitation of Offenders Act, 1974 (Exceptions)(Amendment) Order 2002 (spent or otherwise).

Yes:		No:	
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If you have indicated 'yes', please give details below

Name of Person(s) Convicted	Offence	Court	Date	Penalty

Have any applicants, partners, directors or anyone who has an interest in the company itself ever been registered or declared bankrupt?

Yes:		No:	
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If you have indicated 'yes' please give details below including date

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SECTION 4: PREVIOUS APPLICATIONS (continue on separate sheet if necessary)

Have any applicants, partners, directors made any previous applications to any Local Authority for a Private Hire Operator's Licence?

Yes: ☐ No: ☐

Was the licence granted

Yes: ☐ No: ☐

If you have indicated 'yes', please give details below (use additional paper if necessary)

Licensing Authority	Name of Licence Holder	Operator Name	Date of Issue	Date of Expiry

Was the licence revoked or suspended at any time? Were any applicants, partners or Directors or any company official ever cautioned for breach of licensing legislation or conditions?

Yes: ☐ No: ☐

If you have indicated 'yes', please give details below

Have any applicants, partners or directors ever held a Private Hire or Hackney Carriage Driver's Licence with this Authority or any other Authority?

Yes: ☐ No: ☐

If you have indicated 'yes', please give details below

Driver name	Local Authority	Date of Issue & Expiry	Licence Type	Badge No:

SECTION 4: DECLARATION BY APPLICANT, PARTNER OR DIRECTOR

I declare that the information given above is true to the best of my knowledge and that I have not wilfully omitted any necessary material. I understand that if any wilful omissions or incorrect statements made, my application may be refused without further consideration or, if a licence has been issued, it may be liable to immediate suspension and subsequent revocation.

By signing this form you agree to the Council contacting other organisations and both disclosing and collecting information from them necessary to help determine your eligibility for a Private Hire Operator's Licence. The information supplied by you may be shared with other Departments within Solihull MBC or other external agencies and organisations for the purposes of preventing and detecting fraud.

N.B. A false statement may render an applicant liable to prosecution under the Local Government (Miscellaneous Provisions) Act 1976.

Signature:

Date:

Print Name

Capacity in which signed:

Signature:

Date:

Print Name

Capacity in which signed:

Signature:

Date:

Print Name

Capacity in which signed:



Data
Protection

The information that you have provided on this form will be used by the Council to determine your eligibility for a Private Hire/Hackney Carriage Driver's Licence. The Council may also contact other Local Authorities and agencies in order to clarify **and share** information that you have provided and/or obtain additional information that will assist it in determining your eligibility for a Private Hire/Hackney Carriage Driver's Licence. If you would like further information on how the Council will use your information please contact licensing@solihull.gov.uk
Your information may also be shared with other council services and partner organisations to ensure our records are kept accurate and to help us to identify services or benefits you may be entitled to or interested in. We may also need to share your information for the prevention and detection of fraud and/or other crimes or as the law requires. For further information about how we use your information please refer to the Council's Privacy Statement on www.solihull.gov.uk or contact licensing@solihull.gov.uk.