



# Hillfield Residents' Parking Permit Scheme

## Terms and Conditions

1. The permits, which remain the property of Solihull MBC, will only be issued upon receipt of an appropriate completed form and upon receipt of payment in full.
2. All permits will be issued for a period of 12 months and will be subject to an annual charge payable at the time of issue, unless indicated otherwise.
3. Vehicles must not be parked in anticipation of a permit being received or whilst awaiting a replacement or renewal.
4. Enforcement of the resident permit scheme will be the responsibility of the Council. Any vehicle not displaying a valid permit is liable to receive a Penalty Charge Notice.
5. A permit does not guarantee or reserve any parking space.
6. A permit must be displayed in such a fashion as to ensure that all relevant details can be read from the footway. You must ensure that the details on the permit remain legible. If they become unreadable, the permit must be returned to the Parking Services Team for a replacement.
7. A replacement permit may be issued on receipt of an application accompanied by a valid reason why the replacement is required. Where a replacement permit is issued the original will be revoked and a charge of £25 made to cover the administrative costs involved.
8. Solihull MBC reserve the right to withdraw a permit at any time.
9. A full copy of the Hillfield Resident Parking Permit Scheme Policy is available on written request to the Parking Services Team or via [parkingservices@solihull.gov.uk](mailto:parkingservices@solihull.gov.uk)
10. It is the permit holder's responsibility to ensure that the permit is always current and renewed before the expiry date.
11. Solihull MBC reserve the right to alter these terms and conditions at any time.