

# Ear & Body Piercing Checklist

## Training & Competency

- Separate infection control training completed
- Knowledge of [tattooing & body piercing guidance toolkit](#)
- Evidence/Certificate

## Treatment Room Standards

- Dedicated wash hand basin in treatment area with a supply of hot & cold water/mixer available to basin – for the sole use of the operator, located in the treatment room
- Antibacterial soap in single-use dispenser. If being reused, include a cleaning/disinfection regime.
- Disposable paper towels/roll provided (no reusable towels) (recommendation: wall mounted dispenser)
- Internal door, window, partition, floor, floor covering or ceiling is kept clean and in good repair as to enable it to be cleaned effectively
- The walls and floor of the treatment area smooth and impervious
- Treatment couch in good repair, smooth and impervious
- Paper roll changed between clients
- No reusable throws/blankets
- Furniture and similar fittings in the premises kept in such good repair to enable them to be cleaned effectively – no excess dust traps/dried flower arrangements in vicinity
- Adequate general lighting
- Local task lighting available

## Tools & Equipment

- Disposable tools use

## Piercing Gun:

- Brand name and details (Caflon/Studex)
- Single use packets
- Cleansing procedure – follow manufacturer's instructions

## Piercing Needle:

- Sterile single use piercing needle
- Piercing cannula (hollow tube) and insert earring/jewellery

## Jewellery:

- Pre-sterilised and pre-packaged
- If clients are allowed to bring their own jewellery – arrangements for sterilisation prior to use
- If salon is supplying and sterilising the jewellery, how is it stored? – Sterilised (e.g. Autoclave) prior to use

**Re-usable tools in use, sterilisation required:**

- Steam vacuum autoclave. Record of examination
- Autoclave validation/servicing. Record of examination

**Skin Numbing Products**

- Products purchased from reputable sources
- Registered medical practitioner can apply it
- Applied using infection-control method (e.g., single-use bud)
- Client apply and purchase from registered pharmacy

**Waste Management**

- Waste contract
- Clinical waste contract
- Sharps box appropriate size & in use, with lid that can be closed when not in use
- Sharps box labelled with premises details
- Clinical waste bin has closable lid and is foot operated
- Yellow/black bags used for soft disposables
- Additional bin that is foot operated and large enough to cope with type of waste
- Secure storage for clinical waste

**Needles/Blades**

- Needles/blades sealed & sterile
- Reputable supplier - Packaging checked for supplier & expiry dates

**Cleanliness & Disinfection**

- Cleaning including antibacterial spray
- Clinell wipes are recommended for cleaning, especially hand pieces.
- Cleanliness procedure in place
- Refilling spray bottles avoided

**Client Safety Procedures**

- Client records include contra-indication checks
- Positive medical conditions trigger further assessment

**Cleansing procedure of skin:**

- 70% alcohol wipes/70% isopropyl alcohol

**PPE:**

- Gloves, correct sizes, non-latex
- Single use disposable aprons

**Minimum Age**

- Policy on piercing under-age (<18). General Body Piercings (ears, nose, lips, navel, most facial/body areas) legally no national minimum age. Under-16s require a parent/guardian present & consent form.
- Genital or nipple piercing over 18 years

**Aftercare**

- Written aftercare advice provided
- Client has acknowledged receipt

**Needlestick Injury Procedure**

- Operator aware of correct procedure
- Procedure displayed/included in training pack
- Vaccination recommendation – Tetanus
- Vaccination recommendation – Hepatitis B

**First Aid/anaphylaxis**

- Staff are trained to manage

**Documentation Checklist**

- Professional and Public Liability Insurance
- General waste and Clinical Waste Contract
- Training Certificates
- Supplier Handpiece
- Sample Client Record Card – personal details requested; all conditions covered with a “cover all”/“anything else” to notify practitioner
- Copy of Aftercare Advice – online/text and/or paper copies