SOLIHULL METROPOLITAN BOROUGH COUNCIL
Licensing Team, The Core, Theatre Square, Solihull, B91 3RG

www.solihull.gov.uk

Email: licensing@solihull.gov.uk

Application for the grant or renewal of private hire/hackney carriage vehicle proprietor's licence

Are you applying for:

New Private Hire Vehicle Proprietor's Licence ☐

Renewal of a Private Hire Proprietor's Licence ☐

New Hackney Carriage Vehicle Proprietor's Licence ☐

Renewal of a Hackney Carriage Vehicle Proprietor's Licence ☐

PLEASE ENSURE ALL PARTS OF THE FORM ARE COMPLETED OR MARKED 'NOT APPLICABLE' (N/A)

1) Entity of applicant	**Individual** ☐ **(go to section 2a)** **Partnership** ☐ **(go to section 2b)** **Company** ☐ **(go to section 2c)**

2a) Name, address and contact details (please include all names including middle names) **You MUST provide a mobile telephone number AND an email address**	**Forename(s)**
	Surname
	Address (including postcode)
	Mobile telephone number
	Email address

2b) Name of Applicant, i.e. partnership name	
Name, address and contact details of Partner 1 (please include all names including middle names) **You MUST provide a mobile telephone number AND an email address**	**Forename(s)**
	Surname
	Address (including postcode)
	Mobile telephone number
	Email address
Name, address and contact details of Partner 2 (please include all names including middle names) **You MUST provide a mobile telephone number AND an email address**	**Forename(s)**
	Surname
	Address (including postcode)
	Mobile telephone number
	Email address

2c) Name of company and company number	
Name, address and contact details of Director 1 (please include all names including middle names) **You MUST provide a mobile telephone number AND an email address**	**Forename(s)**
	Surname
	Address (including postcode)
	Mobile telephone number
	Email address
Name, address and contact details of Director 2 (if applicable) (please include all names including middle names) **You MUST provide a mobile telephone number AND an email address**	**Forename(s)**
	Surname
	Address (including postcode)
	Mobile telephone number
	Email address
Name, address and contact details of Director 3 (if applicable) (please include all names including middle names) **You MUST provide a mobile telephone number AND an email address**	**Forename(s)**
	Surname
	Address (including postcode)
	Mobile telephone number
Please continue on a separate sheet if there are more than 3 directors	**Email address**

3) Does the applicant hold a current Private Hire or Hackney Carriage Driver's Licence with Solihull Council? **In the case of a partnership or company ALL partners and directors must hold current driver's licences AND be signed up to the DBS Update Service to be exempt from the need to provide a Basic DBS certificate as part of this application**	**Yes ☐** **No ☐**

4) Since the age of 18, have any applicant, or partners or directors (if applicable), ever travelled or lived outside of the UK for a continuous period of 3 or more months?

Yes □ No □

4a) If Yes, have you ever been convicted of any offence or been the subject of any police investigation outside of the UK?

Yes □ No □

If Yes, please give details below (Please continue on a separate sheet if necessary)

COUNTRY	DATE	CONVICTION/INVESTIGATION DETAILS

5) Vehicle Details	**Registration number**
	Has the vehicle ever had a different registration number? **Yes ☐ No ☐ If Yes, please give details:**
	Make
	Model
	Year/month of manufacture
	Colour
	Number of passenger seats
	Body type
	Engine size
	Fuel type

6) Please provide details of all drivers who are currently licensed and insured to drive the vehicle:

Please continue on a separate sheet if necessary

Name	**Private Hire/Hackney Carriage Driver's Licence number**

Declaration

I/We declare that the above answers are true and understand that if there are any wilful omissions or false statements, my/our application may be refused or if a licence has been granted, it may be suspended or revoked. I/we further understand that a false statement may result in a prosecution under the Local Government (Miscellaneous Provisions) Act 1976 or the Fraud Act 2006. I/we agree that all appropriate information received and recorded against me/us from the Disclosure & Barring Service (DBS) or any other agency/authority may be disclosed to and considered by the appropriate committee or authorised officers in order to assess my/our application.

I/We further declare that should a licence be granted, I/we will read the conditions carefully and comply with them at all times.

PARTNERSHIPS AND COMPANIES ONLY
Name and position of person acting on behalf of the applicant ……

ALL APPLICANTS

Signature…….. Date……

Data Protection/ Privacy Notice	The information that you have provided on this form will be used by the Council to determine your eligibility for a Private Hire/Hackney Carriage Vehicle Proprietor's Licence. The Council may also contact other Local Authorities and agencies in order to clarify and share information that you have provided and/or obtain additional information that will assist it in determining your eligibility for a Private Hire/Hackney Carriage Vehicle Proprietor's Licence. If you would like further information on how the Council will use your information, please contact 0121 704 6000. Your information may also be shared with other council services and partner organisations to ensure our records are kept accurate and to help us to identify services or benefits you may be entitled to or interested in. We may also need to share your information for the prevention and detection of fraud and/or other crimes or as the law requires. For further information about how we use your information please refer to the Council's Privacy Statement on www.solihull.gov.uk or contact licensing@solihull.gov.uk