

Chelmsley Wood East Pride In Place Programme

Agenda of Meeting of the Neighbourhood Board

Wednesday 29th July 2026, 6pm- 8:00pm

St Andrew's Church, Chelmsley Wood, Birmingham B37 7TR

Item	Item & Discussion	Doc	Action
1.	Welcome and apologies	-	Chair
2.	Declarations of Interest	-	Chair
3.	Confirmation of the minutes from the previous meetings held on 21 st July 2026 and Matters Arising	-	Chair
4.	1. Engagement framework: <i>Bullet point what we are going to do e.g.</i> <i>Events - dates/who/where</i> <i>Mailout</i> <i>Social Media plan</i> <i>Focussed leaflet delivery</i> <i>Commission groups to reach people we haven't heard from (Age UK, faith communities, schools, Entraide, arts/creative, business, people with disabilities, etc?). List people/organisations, book them in.</i> 2. Admin support/secretariat <i>What do we need - work/timewise</i> <i>Who is going to do it? SMBC or ??</i> <i>Agree and commission it.</i> 3. Budget <i>What exactly is our budget</i> <i>What can it be spent on and how can it be accessed?</i> <i>Establish Procurement rules</i> 4. Plan Development <i>What we got so far?</i> <i>Any shape yet? What/who is missing?</i> <i>Commission analysis/research</i> 5. Board Induction <i>Establishing how the board works and our scope.</i> <i>What governance do we need. Commission it.</i> 6.Expenses Policy & Procedures		Chair/ All
5.	Questions/ AOB		All
6.	Dates of next meeting:	-	Chair/All

7.	Closing Remarks	-	Chair
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