

Application for a Private Memorial Garden

*Before filling in the application form please read the Conditions and Regulations



Your full name			
Your full address			
Telephone			
E-mail			
Your signature			
Please indicate how you would like to pay?			
Debit or Credit Card		Invoice	

Conditions and Regulations

- All Private gardens are the property of Solihull MBC, the 20 year lease agreement is for the memorial stone and rights only
- Payment for the private memorial garden is made directly to Solihull MBC. Following payment you must organise the inscription you would like on your stone with our stonemason, Bannocks Memorials Solihull, 117, Streetsbrook Road (opposite the cemetery entrance)
- The fee includes an inscription of up to 70 letters. Additional lettering or motifs can be arranged directly with the Bannocks and additional fees paid directly to them
- Memorials can take up to 8 weeks to be manufactured
- Plants must not exceed 30cm in height and must not grow over the boundary of the garden
- Plants found to be in breach of these conditions and regulations will be removed or cut back
- The fences and areas in front of the private gardens must not be decorated with items such as vases, flower containers, ornaments or wind chimes, these will be removed by the cemetery
- Private gardens are allocated on a plan and the final position of all gardens is at the discretion of the Manager
- Solihull Council reserve the right to amend the Cemetery and Crematorium Regulations, the design of the memorial stone and private gardens and the position of the gardens without notice to lease holders
- Should you wish to alter the inscription within the agreement period, a replacement can be purchased at the appropriate fee
- If you change your name or address during the period of the lease it is your responsibility to notify the cemetery
- At the end of your lease you may renew

Please return your completed applications form to:

E-mail	robinhoodcemetery@solihull.gov.uk
By hand	Post boxes in the Memorial Room at Robin Hood Cemetery and the Waiting Room at Woodlands Cemetery
Face to face	The Cemeteries and Crematoria Office, Central Depot, Moat Lane, Solihull, B91 2LW (Monday, Tuesday and Thursday 9.00am to 5.00pm, Wednesday 10.30am to 5.00pm and Friday 9.00am to 4.30pm)
Post	Bereavement Services, The Cemeteries and Crematoria Office, Central Depot, Moat Lane, Solihull, B91 2LW

*Please do not send cash or cheques with your application