

Application for a Sanctum Vault

*Before filling in the application form please read the Conditions and Regulations

Please indicate clearly the plaque colour and lease period:

Colour	Please indicate
Black	
Blue Pearl (Lavender Walk)	
South African Dark Grey	
Balmoral Red	

20 year lease	40 year lease

Completing the Inscription:

- Use capital letters only
- Print the inscription clearly in the boxes including the name of the deceased
- Take care to ensure that you provide the correct dates and spelling of names
- We cannot accept responsibility for an incorrect inscription due to illegible writing.



Inscription

Motif																					
Photograph (please supply)																					

Conditions and Regulations

- All sanctum vaults are the property of Solihull MBC, the 20 or 40 year lease agreements are for the exclusive rights of committal, meaning you will have the rights to decide who the vault will be dedicated to and the cremated remains that will be placed within it.
- Memorials can take up to 8 weeks to be manufactured
- The areas around the vaults must not be decorated with items such as vases, flower containers, ornaments or wind chimes, these will be removed by the cemetery
- Vaults are allocated on a plan and the final position of all vaults is at the discretion of the Manager
- Solihull Council reserve the right to amend the Cemetery and Crematorium Regulations, the design and the position of the vaults without notice to lease holders
- When a motif or photograph is included the engraver may have to adjust the position of the inscription
- Should you wish to alter the inscription within the agreement period, a replacement can be purchased at the appropriate fee
- If you change your name or address during the period of the lease it is your responsibility to notify the cemetery
- At the end of your lease you may renew

Your Details

Your full name			
Your full address			
Telephone			
E-mail			
Your signature			
Please indicate how you would like to pay?			
Debit or Credit Card		Invoice	

Please return your completed applications form to:

- E-mail robinhoodcemetery@solihull.gov.uk
- By hand Post boxes in the Memorial Room at Robin Hood Cemetery and the Waiting Room at Woodlands Cemetery
- Face to face The Cemeteries and Crematoria Office, Central Depot, Moat Lane, Solihull, B91 2LW
(Monday, Tuesday and Thursday 9.00am to 5.00pm, Wednesday 10.30am to 5.00pm and Friday 9.00am to 4.30pm)
- Post Bereavement Services, The Cemeteries and Crematoria Office, Central Depot, Moat Lane, Solihull, B91 2LW

*Please do not send cash or cheques with your application