

Berkswell Neighbourhood Development Plan Consultation Statement

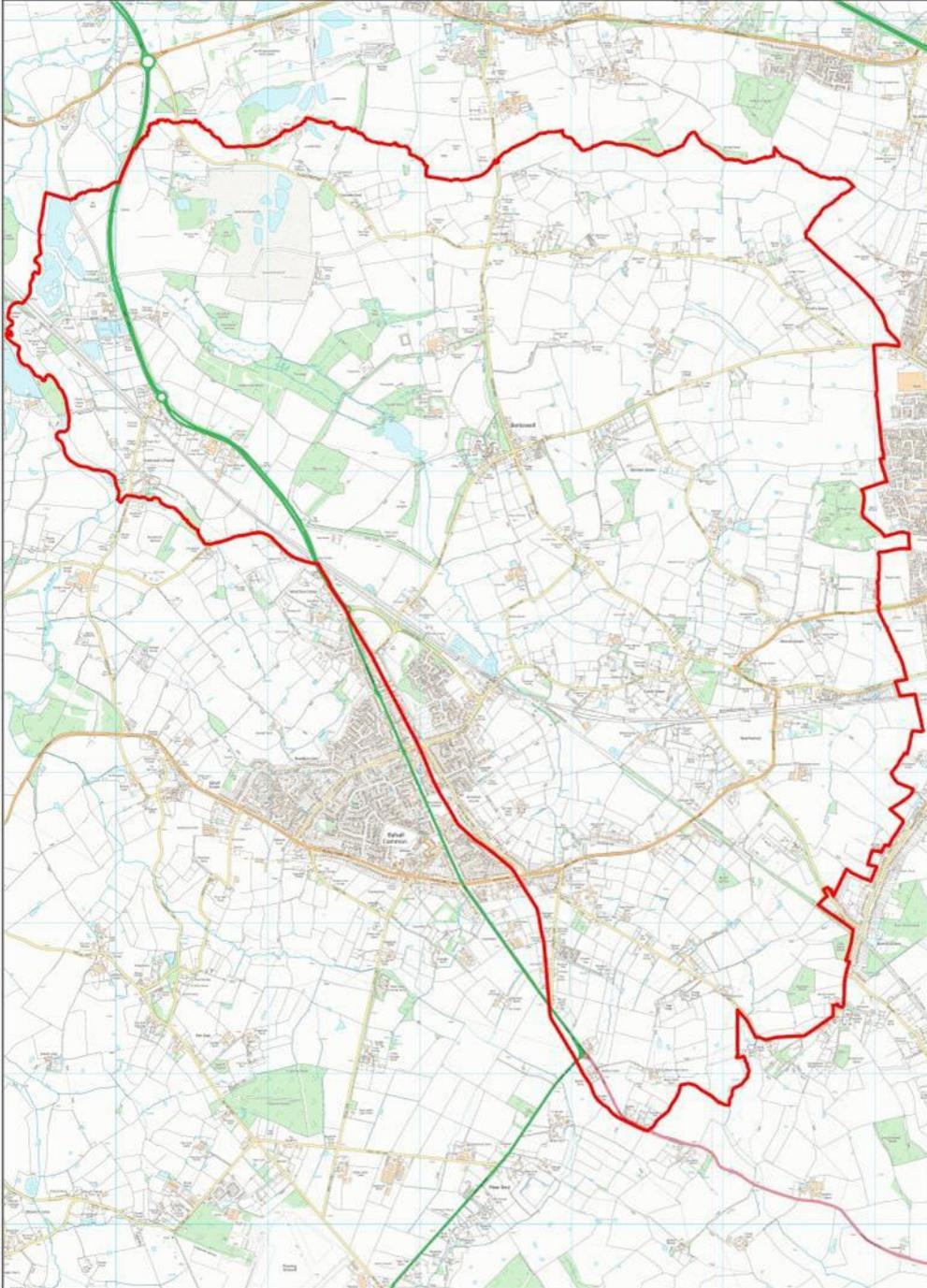


Berkswell Parish Council

With assistance from



Map 1 Berkswell Designated Neighbourhood Plan Area and Parish



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1.0 Introduction and Background

- 1.1 This Consultation Statement has been prepared in accordance with The Neighbourhood Planning (General) Regulations 2012 (SI No. 637) Part 5 Paragraph 15 (2)¹ which defines a “consultation statement” as *a document which –*
- (a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;*
 - (b) explains how they were consulted;*
 - (c) summarises the main issues and concerns raised by the persons consulted; and*
 - (d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.*
- 1.2 Berkswell Neighbourhood Development Plan (NDP) has been prepared in response to the Localism Act 2011, which gives parish councils and other relevant bodies, new powers to prepare statutory Neighbourhood Plans to help guide development in their local areas. These powers give local people the opportunity to shape new development, as planning applications are determined in accordance with national planning policy and the local development plan, and neighbourhood plans form part of this Framework. (Other new powers include Community Right to Build Orders whereby local communities have the ability to grant planning permission for new buildings).
- 1.3 From July 2015 some early work was undertaken together with neighbouring Balsall Parish Council to prepare a joint NDP for both parishes. A neighbourhood area extending across both parishes was designated by Solihull MBC, and some informal community engagement and consultation activity was undertaken including surveys at fêtes, an exhibition, discussions with community groups and schools, and sessions with business groups. However, in December 2016 Balsall Parish Council gave notice of their termination of the agreement to undertake a joint NDP. It should be noted that this early joint data was used to help inform the preparation of the Issues and Options document for Berkswell NDP.
- 1.4 On 16th March 2016, Berkswell Parish Council therefore resolved to work towards its own NDP and to seek approval from Solihull MBC for the designation of the whole area of the parish as a Neighbourhood Area.

¹ <http://www.legislation.gov.uk/uksi/2012/637/contents/made>

2.0 Designation and Embarking on the Berkswell NDP

- 2.1 The Parish Council applied to Solihull MBC for designation of the parish as a neighbourhood area on 17th March 2017 and this was approved on 18th July 2017. The designated neighbourhood area is the same as the parish boundary and is shown on Map 1.
- 2.2 A steering committee of parish councillors, representatives of the two residents' associations and interested local residents from Balsall and Berkswell Parish held its inaugural meeting on 12th June 2017 at the Jubilee Centre, Balsall Common with an expert consultant, to oversee the preparation of the Plan on behalf of the parish council. Local residents were invited to this meeting, as is the practice of Berkswell Parish Council, to give their views and there was significant debate. It was agreed that the initial focus for the NDP should be the following:
- Housing design principles for both Balsall Common and the Conservation Area
 - Local housing needs not covered by Solihull Plan within constraints of Green Belt
 - Conversion of redundant buildings within the Green Belt for housing and/or business use
 - Landscaping, & natural environment within the built environment
 - mature trees,
 - ponds & water courses
 - woodland & wild space
 - Policies on
 - car parking spaces for new homes,
 - house size/bedroom numbers to meet local needs,
 - character of the area/zoning density
 - Accessibility/interconnectivity
 - Footpaths
 - Pavements
 - Cycle ways
 - Bridle paths
 - Pedestrian crossings
 - Car parking at station
 - Car parking in Balsall Common centre (this is mainly a Balsall PC NDP issue)

- Infrastructure/facilities including leisure facilities BUT not including schools (which are for SMBC)
 - Needs of local businesses
- 2.3 It was agreed at the meeting that a questionnaire should be prepared to help engage local businesses and to find out about their issues and concerns.
- 2.4 A dedicated NDP website was set up to provide updates on the progress of the NDP and the minutes and agendas of Steering Committee meetings. The website has been an essential tool in the consultation processes and provides access to background documents and the evidence base which support the policies and proposals in the Plan. The web pages are found under the Parish Council website, which is hosted by a community-led website, "Spirit of Berkswell". It is: <http://www.berkswell.org/council/neighbourhood-development-plan> .
- 2.5 The local publication, The Bugle, is published quarterly. This publication was used to provide background briefing sessions and updates to residents, including consultation feedback throughout the NDP process - see **Appendix I**.
- 2.6 Core to the communication strategy for the whole NDP process was the use of the Balsall Common Village Residents Association (BCVRA) e-newsletter and the Berkswell Society e-newsletter which between them have a circulation of almost 1000 homes and the schools e-parent mail systems with about another 1000 plus recipients. We understand that the residents associations and the school mail systems tend to have overlapping but different age demographics. These had significant reach and were supplemented by mail drops, notice boards, facebook, posters/banners etc. and face to face drop in sessions.

3.0 Issues and Options Consultation - Autumn 2017

Banner, Balsall Common Roundabout



- 3.1 An Issues and Options document was prepared which set out the further ideas of the Steering Committee linked to the above identified planning themes. The document included a number of key questions to help guide residents to consider the key planning issues and was consulted upon from 30th September 2017 until 28th October 2017. A summary of promotional activity for the Issues and Options consultation is provided below:

Poster placement for drop in events

3 PC notice boards	BC Pharmacy	Outside old HSBC
BCVRA notice board	Tesco	Sainsbury
Balsall Common notice board by dentist	Co-op	Charity Shop
Both Berkswell village bus stops	One stop shop/post office	Tuscany Pizza
Kelsey Lane bus stop	Angela James Flowers	Deli
Reading Rooms notice board	Library	Costa Coffee
Outside Jubilee Centre	Railway PH	Michaels Drinks
Telephone box library on Old Waste lane	Bear PH	Butchers
Medical centre	Brickmakers PH	Car wash
Village shop	White Horse	

Banners

Entry to library car park	Central BC roundabout	Waste Lane entry to Balsall Common
Station roundabout		

"A" boards on drop in event days

Outside Costa	Outside Post Office	Outside Deli/HSBC
Berkswell village shop	St John's church	Parish Council notice board by Well

Issues and Options document placement

British Legion	Brickmakers PH	Medical Centre (from 18 th Oct)
Dentist (from 18 th Oct)	Deli	Costa
Village shop	Library	Telephone box library Old Waste lane
White Horse		

E- Communications

Residents association Communicator x 3 times to 700 plus residents	Berkswell Society newsletters x 3 times to 250 plus residents	Heart of England Academy parent listing
Berkswell Primary School parent listing	Balsall Common Primary parent listing	U3A members listing 300 plus residents

- 3.2 Copies of publicity material are provided in **Appendix II**.
- 3.3 Every household in Berkswell Parish received a hand delivered copy of a leaflet (1,390 households). The leaflet publicised the drop-in sessions and all copies were delivered by a team of volunteers. The Balsall Common Residents Association (BCVRA) sent multiple communications out - see emails dated 15th September and 5th October (which was the covering email for the poster). The Berkswell Society also sent out emails to all members.
- 3.4 Reminders were sent out electronically asking residents to comment on the Issues and Options document. This was done via the Bugle (circulation approximately 3,800), BCVRA Communicator (circulation over 700), Berkswell Society newsletter (circulation 245), Heart of England School parent mail, Berkswell Primary School Parent mail, U3A members mail (350 plus members). **Appendix II** includes the reminder for Berkswell School and one from the Berkswell Society. Facebook was also used.
- 3.5 Posters and banners were placed around both Berkswell and Balsall Parish.

- 3.6 The Parish Council wrote to a number of community organisations inviting input on 6th October and to neighbouring Parish Councils. A formal notice was placed in the Solihull Observer.
- 3.7 Two public drop-in events were held on Saturday 30th September 2017 from 10 am to 4 pm at the Jubilee Centre, Station Road in the Library car park, Balsall Common, and on Saturday 7th October 2017 from 9.30 am to 12 noon in the Jordan Room, St John the Baptist Church, Church Lane, Berkswell.

Photos of Jubilee Centre Event, 30th September 2017



- 3.8 Around 220 local people attended the events in total. The Issues and Options consultation was promoted in the Bugle community magazine, the electronic distribution lists of the two residents' associations and the electronic distribution lists of the local schools, on the NDP section of the parish council web site (NDP web site), and through posters, and leaflets delivered to households across the area.
- 3.9 Over 400 questionnaire responses were submitted from local residents and groups and these were analysed and summarised in a full report which is provided in the consultation pages of the NDP website (see <http://berkswell.org/council/neighbourhood-development-plan>). The headline results are provided in **Appendix III**.
- 3.10 The questionnaire encouraged respondents to make suggestions and comments to the following question areas:
- Question 1 - Vision and Objectives
 - Question 2 – Housing on allocated sites in Solihull draft plan
 - Question 3 – Affordable housing needs outside Balsall Common
 - Question 5 – Berkswell Conservation area
 - Question 8 – Improving local infrastructure
 - Question 9 – Supporting investment in local business
 - Question 10 – Supporting investment in Balsall Common shopping centre
 - Any other comments.
- 3.11 Over 1000 written suggestions were made by residents in response to the issues and options consultation in addition to statistical data. To bring structure to these comments the Steering Committee employed a Japanese quality analysis

technique called an “affinity diagram”. Using this technique the large number of suggestions were sorted into common themes or affinity groups typed up into 83 pages. These comments as well as the statistical data informed the Steering Committee on things that residents wished an NDP to cover in addition to the broad areas in the Issues and options document.

- 3.12 The full report on the website includes the many comments and ideas submitted by respondents, all of which were given careful consideration by the Steering Committee during the preparation of the First Draft Plan. A summary note of the main areas covered by the comments is provided in **Appendix IV**.

4.0 Business Survey

- 4.1 At the same time as the Issues and Options public consultation was undertaken, the Steering Committee undertook a survey of as many local businesses as could be identified from extensive research and local knowledge.
- 4.2 Wherever possible, the Steering Committee emailed businesses, but for many farms and some businesses, a letter was hand delivered.
- 4.3 19 responses were received from local businesses, providing information about the key issues facing local employers and the Berkswell Parish economy. The headline results are provided in **Appendix V** and the full report setting out the consultation responses is provided on the NDP website.

5.0 Consultation with Young People

- 5.1 There was some early work undertaken with Balsall Common primary school at the joint NDP stage. This included focus group activity with staff members including the head teacher, and separately with a group from the PTA. There was also a stand at the primary school summer fete. Separately, but still at the joint NDP stage, the head teacher and assistant head of Berkswell Church of England primary school were interviewed. There was also a focus group session with the Galileo Explorers Group (14-18 years).
- 5.2 Once work was underway on an NDP for Berkswell, the Steering Committee wrote to several community organisations for young people and contacted some informally due to low levels of initial response. The Committee contacted by email the Berkswell Scouts on the 6th October, the Hornets Youth Football Team and the youth/adult cricket, and a contribution from the Berkswell and Balsall Common Sports and Community Association (BBCSCA) which runs youth cricket and tennis.
- 5.3 There was no responses from the scouts or the Hornets, but there was a response from a representative of adults' and children's cricket and the contact later applied for a grant for youth cricket.
- 5.4 The Committee then decided to hold a special consultation at the Heart of England secondary school. This was organised through the Deputy Principal and conducted by the Head of 6th Form and took place in January 2018. Just over a third of the eligible students replied. The questionnaire was designed by the NDP Committee working with the Deputy Principal and one student, who later undertook the analysis.
- 5.5 A copy of the report on the results of the consultation is provided below and the information provided by the young people was considered carefully by the Steering Committee as part of the preparation of the First Draft Plan.

Report on survey of senior students at Heart of England School

Participants	
5	Berkswell
26	Balsall Common
7	Meriden/Coleshill
5	Hampton/C De Barnes/Solihull
17	Coventry (inc. tile hill and fillongley)
1	Kenilworth
61	Total

Q1. What do you like about the centre of Balsall Common (the shopping centre)?	
Variety/Convenience/Community/Small/Easy/Clean/Xmas lights	39
Food shops (Tesco/CoOp)	15
Costa	13
Fast Food (pizza/curry/chips)	12
Shops	2
Rural	1
Parking	1

Q2. What do you not like about the centre of Balsall Common (the shopping centre)?	
Parking/Congestion/Not safe for pedestrians	25
Not varied/Too many curry houses/hairdressers	16
Nothing for the young/places to sit/cheap fast food/not welcoming/too small	15
Too spread out	2
No banks	1
Pensioners	1

Q3. How could it be improved to be made more interesting for people of your age?	
Better access to cheaper fast food (MacDonald's/Dominos etc)	24
Areas to socialise/teen focussed/sit and drink	15
Gym	11
Cyber café/cinema/entertainment	7
Pool	3
Basketball/Football/Astro/Bowling	3
Parking	2
Banks	1

Question 4 - Recreational and sporting facilities	
What current "facilities" do you use in Balsall Common/Berkswell Parish <u>other than the school</u>? Please ✓ all that apply	
One of the coffee shops in Balsall Common centre	42
Lavender Hall Park grassed areas and seating	38
Footpaths across the fields/Kenilworth greenway for running, cycling, walking, horse riding etc	28
Lavender Hall Park "play/skateboard equipment "	21
The Hornets football ground	13
Cricket or tennis at the Sports Association facilities on Meeting House Lane	12
Grange Park	11
The library	11
Willow Park grassed areas and seating	8
A church hall - for any activity	7
The Scouts in either Balsall Common Methodist Hall or Berkswell village scout house	7
Fishing at the Lavender Hall fishery	5
The Berkswell and Balsall Rugby ground at Honiley	5
The Reading Rooms in Berkswell village	4
Willow Park "play/ basketball equipment"	3
The fitness studio at Fernhill Court, Balsall Street East	0
Jubilee Centre or the Balsall Common village hall on Station Road - for any activity	0
A commercial horse riding livery stables or ménage	0

Question 5 - Other local facilities not listed	
Rough Close – Scout camping ground	11
Organised runs	1
Pizza shop	1
Benches	1
St Peter's Fields	1
Station	1
Billiards Club	1

Question 6 - What recreational, sports or arts/cultural facilities do you regularly use outside of Balsall Common/Berkswell Parish because they are not provided near your home	
Gym	17
Pool	8
Basketball/running/snowdome/trampolines/ice rink	6
Cinema	5
Clothes shops	5
3 Astro turf	3
Youth club	2
Arts centre	2
MacDonald's	2

Question 7 – What recreational, sports or arts/cultural facilities for people of your age do you think should be provided as Balsall Common expands?	
Gym	22
Astro turf/Sports facilities/running track/leisure centre/netball/basket ball	11
Swimming pool	7
Arts centre/stage/gallery/music/cinema	5
MacDonald's/restaurants	3
Open spaces/greenway	2
Shopping centre	1

6.0 Survey of Users of Meeting House Lane Proposed Local Green Space

- 6.1 The NDP Steering Committee identified two areas of open space which could be considered as candidates for designation as Local Green Space. One of the areas is a football field used by a local football club, and the other, land off Meeting House Lane is used informally by local residents for walking and recreation. In order to understand better how the proposed Local Green Space at Meeting House Lane is valued and used by local people, the Steering Committee undertook a survey of users in early 2018.
- 6.2 The survey of use was carried out from 6th January to 3rd February 2018 during very poor weather, when it was very wet. People found using the Meeting House Lane recreation ground were surveyed on the dates and at the times when the volunteer was present at the recreation ground.
- 6.3 A copy of the report and its appendix is provided below.

Report on a survey of use of a park on Meeting House Lane (and Barrett's Lane) Balsall Common

1. Background

There is an area of land shown as a recreation ground next to the Catholic Church on Meeting House Lane in the Ordnance Survey maps.



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This area of land was once rented on short term basis by Balsall and Berkswell PC jointly and subsequently by Berkswell PC as a playground with play equipment. Since that time it has been open land used by the community and it is understood by the Hornets football club. Given its community use, Berkswell NDP Steering Committee organised a survey of usage which was conducted by John and Wendy Cairns over the period 6th January to 3 February 2018. The data collected by was primarily taken by interviewing those using the recreation ground but with some interviewing of those who might use the ground. The usage survey was conducted during January 2018, a period of inclement weather including heavy snowfall.

2. Results of Survey

a. Frequency of use

A total of 114 people submitted returns. Their declared frequency of use was as follows

Roughly daily	Roughly weekly	Less than once per week
48	51	15
42%	45%	13%

b. Reasons for use

Exercise/Leisure walking	Dog walking/exercise	Children/Grandchildren	Football/sport/games	Social use
38	70	20	11	3
27%	49%	14%	8%	2%

Note: some people gave more than one reason for use.

6th February 2018

Appendix

Meeting House Lane Park Photos

Photos showing paths worn by usage (excluding the public footpath) and usage examples in January 2018



Path on western edge looking south



Path on western edge looking north



Path on Southern edge looking east



Path on eastern edge looking north



Path running north west to south east



Path running south east to north west



User on Southern edge



User on Western edge



User in middle playing ball



User walking south east to north west



User on eastern edge



User on western edge



Family out for a play in field centre



Walker going south east to north west



Eastern edge

7.0 First Draft Plan

- 7.1 A First Draft Plan was prepared building on the results of the various informal public consultations, including the Issues and Options consultation, and with the advice and support of planning officers from Solihull MBC.
- 7.2 The First Draft Plan was published for informal public consultation from March 25th to April 26th 2018 to allow local residents and stakeholders to consider the emerging draft NDP policies and to provide comments.
- 7.3 The consultation, including drop-in events, was formally advertised/launched on the parish council's web site and 5 notice boards across the parish on 25th March 2018. The web site displayed the First Draft Plan, the draft planning policies and the consultation process and an electronic version of the survey. Copies of the First Draft Plan were deposited at the Balsall Common library and the village shop in Berkswell village.
- 7.4 As far as was practical, every household received an NDP pack containing an explanatory letter covering the process and where to get more information, a 4-page summary of the First Draft Plan, a questionnaire and a reply-paid envelope to Stratford Council Communication services.
- 7.5 Approximately 3700 packs were delivered by volunteers targeting all homes in both Berkswell and Balsall Parishes with pre-paid return envelopes and an on line option to return representations and comments. Two questionnaires were distributed to each household with residents encouraged to return the paper version in the freepost envelope provided, hand in at the drop-in events, or complete an on-line version on the Berkswell Parish website. If more paper questionnaires were required, residents were encouraged to download off the website, photocopy one or obtain from Balsall Common Library. Views were also invited to comment in writing to Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP or clerk@berkswellparishcouncil.org.uk.
- 7.6 Three drop-in sessions were originally organised where residents could view visualisations of the planning policies, the policies themselves and the vision and objectives and read copies of the First Draft Plan document if they wished. The traffic parking and calming proposals for Berkswell village were also on display. A special survey was available on that last topic for completion at the exhibition once residents had viewed the layout drawings. The drop in events were:
- Saturday 7th April from 10 am to 2 pm The Jordan Room, St John Baptist Church Berkswell village
 - Wednesday 11th April from 7 pm until 9 pm. Westlake Room, at the rear of the Balsall Common village hall, Station Road.
 - Saturday 14th April from 10 am until 2.30 PM The Jubilee Centre, The Library car park, Balsall Common Shopping centre, Station Road.

**Photo of Jordan Room, Berkswell Church, Berkswell village
7th April 2018**



- 7.7 Subsequently, a fourth drop-in session was organised seeking to engage more fully with families with primary school age children at the request of a resident. This was conducted in the Scout House by the school entrance in Berkswell whilst parents came to pick up their children from school. Berkswell school serves the whole parish and gets the majority of its pupils from Balsall Common.
- 7.8 Hard copies of the First Draft Plan were placed in library and village shop.
- 7.9 Seven banners advertising the drop-in sessions were placed at key locations. The BCVRA (Balsall Common Village Residents' Association) and Berkswell Society data bases were used to supplement the launch of the consultation and to send out reminders of both the drop-in events and the approaching deadline for the end of the consultation. Reminders were also sent out using the Heart of England and Berkswell Schools parent mail systems. These electronic reminder communications directed residents to the parish council web site.
- 7.10 All businesses listed on the NDP data base were e-mailed and invited to comment electronically using the survey link on the web site. Neighbouring parishes and Solihull Council were advised of the consultation to by e-mail and invited to comment. The two residents' association, BCVRA and Berkswell Society, were invited to comment.
- 7.11 Pegasus Group who had contacted the council with regard to the Solihull plan, were also e-mailed and advised of the consultation process. Pegasus are the potential developers of most of site allocation 1 in the draft Solihull Local Plan review.
- 7.12 Care was taken to ensure that the Catholic Church in Balsall Common received a copy of the 1st draft plan information pack (2 copies were delivered on different days by different individuals)
- 7.13 The original consultation period was set as 24th March to 22nd April 2018 but was extended to 26th April 2018 to allow Solihull Council more time to respond. (See

PC minute 18b of 12th April 2018). This time extension was posted on the PC web site and notified to residents via the BCVRA and Berkswell Society data bases.

- 7.14 For copies of publicity information see **Appendix VI**.
- 7.15 A copy of a report on the process and results of the consultation process is provided in **Appendix VII**.
- 7.16 The consultation process generated a significant number of responses from residents from Berkswell and Balsall Parishes, and some from other areas. 684 completed paper copies were received, alongside 239 completed online, making a total of 923 responses overall. The responses were sent by respondents to Stratford District Council Communications Unit, who produced an independent report on responses.
- 7.17 Overall there was overwhelming support for the draft vision and objectives (95% of respondents supported these) and emerging draft planning policies (90% of respondents supported these).
- 7.18 There were letters with comments and support submitted by representatives of landowner / developers with interests in proposed strategic sites, and a large number of very detailed comments and suggestions from local residents on a wide range of issues, some of which cannot be addressed in the NDP. There were also some objections, including to the proposed Local Green Space at Meeting House Lane from the landowner and some residents. Overall however there was public support for the two proposed Local Green Spaces with 92% of respondents supporting the recreation ground on Meeting House Lane and 95% of respondents supporting the Hornets ground on Lavender Hall Lane, as well as various suggestions for other sites to be considered.
- 7.19 More details about the consultation process, the comments submitted by residents and other organisations including Solihull MBC and local landowner / developers, together with the proposed changes to the NDP which these generated, can be found on the relevant pages of the NDP website.
- 7.20 Following consideration of the responses to the consultation process the First Draft Plan was reviewed, amended and finalised as a Draft Plan for Regulation 14 public consultation.

8.0 Regulation 14 Public Consultation on Berkswell Draft NDP

- 8.1 The public consultation on the Draft Neighbourhood Development Plan was carried out in accordance with The Neighbourhood Planning (General) Regulations 2012 (SI No. 637) Part 5 Pre-submission consultation and publicity, paragraph 14. This states that:
- 8.2 *Before submitting a plan proposal to the local planning authority, a qualifying body must—*
- (a) publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area*
 - (i) details of the proposals for a neighbourhood development plan;*
 - (ii) details of where and when the proposals for a neighbourhood development plan may be inspected;*
 - (iii) details of how to make representations; and*
 - (iv) the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised;*
 - (b) consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a neighbourhood development plan; and*
 - (c) send a copy of the proposals for a neighbourhood development plan to the local planning authority.*
- 8.3 The Draft Neighbourhood Development Plan (NDP) for Berkswell Parish was published for 6 weeks formal public consultation (Regulation 14) from 18th June to 31st July 2018.
- 8.4 Hard copies of this document could be read at Balsall Common Library at 283 Kenilworth Road Balsall Common and the village shop in Church Lane, Berkswell village, and copies were available on request to borrow from the Parish Council Clerk.
- 8.5 The consultation process was promoted on the NDP website and using flyers for the BCVRA Communicator and Berkswell Society email distribution lists - see **Appendix VIII**.
- 8.6 Email letters were sent to the statutory consultation bodies and other local organisations - see copy of letter in **Appendix IX**. A complete list of organisations consulted, including consultation bodies is provided in **Appendix X**. The list includes Solihull MBC - the local planning authority.
- 8.7 Responses were invited using the Response Form (see **Appendix XI**) which was provided on the website, or available as a hard copy from the Clerk to the Parish Council, to be returned to: The Clerk, Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP or clerk@berkswellparishcouncil.org.uk. Comments were also welcomed in writing or by email.

8.8 The Steering Committee took the decision that a further public drop in event was not required at this stage, as the Draft NDP was very similar to the First Draft Plan which had been published for extensive community consultation, including several events only a few months before.

9.0 Formal Consultation Responses to the Berkswell Draft Neighbourhood Development Plan

- 9.1 A significant number of consultation responses were submitted during the Regulation 14 public consultation. The complete responses, together with the parish council's consideration of these, and any resulting changes to the NDP are provided in a series of tables as accompanying documents to this Consultation Statement.
- 9.2 Table 1 sets out the responses from Solihull MBC. These are generally supportive of the NDP policies and provide some proposed detailed amendments to the objectives and some of the policies, most notably Policy B1 which provides a detailed planning policy framework to guide new housing development in the parish. Solihull MBC recommended further evidence be provided to support car parking requirements in the NDP in line with the NPPF, and expressed concern that the identification of a proposed Local Green Space at Meeting House Lane may be premature as it comes ahead of a master plan for a proposed housing site which may come forward in the Local Plan Review. Further evidence has been provided in the submission plan and a supporting document relating to the car parking policy. The Borough Council advised that both of these matters could be considered and determined through the examination process. It should also be noted that further advice from the Borough Council has been provided in relation to proposed changes to policy wording in the submission plan.
- 9.3 Table 2 sets out the responses from the consultation bodies. General responses were submitted by Natural England, Network Rail, the Coal Authority and National Grid. West Midlands Police submitted detailed comments to strengthen policies in relation to improving community safety and incorporating secure by design principles into new developments. Many of these have been taken on board in the submission plan, subject to advice from officers at Solihull MBC. Balsall Parish Council also provided detailed comments, with some relating to the boundary review. These did not result in changes to the NDP. Historic England were very supportive of the NDP and advised that "*the emphasis on the conservation of local distinctiveness through good design and the protection of heritage assets, archaeological remains, local green space and important views, along with landscape character through the retention of the "Meriden Gap" is to be applauded.*"
- 9.4 Table 3 provides the responses from local residents and stakeholders. There were 113 respondents and the vast majority were supportive of the NDP. There were several objections, most notably to the proposed Local Green Space at Meeting House Lane, but the vast majority of respondents continued to demonstrate support for this. One respondent also provided detailed suggestions for changes to policy wording and most of these have been included in the submission plan where appropriate.
- 9.5 Table 4 sets out responses from land owners and developers and their agents. The 5 respondents included suggestions for proposed housing sites and / or

amendments to the Green Belt boundary and the NDP does not address these matters and so they are referred to SMBC. Some detailed amendments to policy wording were taken on board in the submission plan. There was a detailed objection from the land owner of the proposed Local Green Space at Meeting House Lane, arguing that the site does not meet the criteria in the NPPF for various reasons. There was also criticism that the parish council had failed to engage properly with the landowner at an early stage of the process.

- 9.6 Overall a number of detailed changes have been made to the NDP in response to many of the submitted comments and suggestions.

10.0 SMBC Comments following Pre-Submission Checking

- 10.1 All submission documents were provided to SMBC for checking prior to formal submission. SMBC provided the following comments by email:

"I have now had an opportunity to review the changes proposed from your draft NDP, as requested. I don't have many comments and only one issue to raise at this stage.

Policy B1 2j

This new policy provides guidance where it is not possible to provide a significant area of open space between existing and new development. However, a minimum distance of 50m between existing and new buildings would require a substantial buffer which would impact on density and efficient use of land. Guidance on minimum distances between buildings is provided in the Housing Development Guidelines SPG, see link provided below.

<http://www.solihull.gov.uk/Resident/Planning/appealsenforcement/planmaking/ldf/OtherPlanningPolicyDocuments>

These guidelines seek to retain a minimum 11m between backs and rear boundaries, with minimum 15m where 3 storey buildings area involved. This would imply a distance of 22 to 30m, rather than the minimum 50m you propose. It may be preferable to avoid a minimum figure whilst specifying a generous buffer to protect the amenities of existing residents, or to consider a figure more in line with the SPD, such as 30m.

Policy B1 4a

The flexibility introduced for building heights is welcome. It may be worth splitting the 2nd sentence to aid clarity.

Policy B8

The additional evidence introduced in support of the draft parking standards and the changes in policy wording is acknowledged.

Please note that these are my views only, and may be revised once colleagues have had chance to consider the changes.

I have had a very quick look at the consultation statement, which seems very thorough, and the statement on basic conditions, which appears to cover all the areas in the legislation. Of course, the Council will need to undertaken a formal assessment of the latter once the NDP is submitted.

I trust this is helpful and apologise for the delay in responding to your request due to my unscheduled absence."

- 10.2 In response to these comments minor amendments were made to Submission NDP Policies B1 2j and B1 4a.

Appendix I NDP Publicity in the Bugle

Summer 2017



As the only parish councillor who lives in the Berkswell village part of this Parish DINAH EDWARDS has learned that the parish is more than just the village. Dinah thinks that the work the parish council does across its entire area shows that. All parts of the parish can gain so much from each other and can work so well together. Here Dinah looks in depth at the work of the council over the last financial year...

Keeping an eye on all things 'parish'

By Dinah Edwards Berkswell Parish Councillor

A Neighbourhood Development Plan for Berkswell Parish is extremely important. If we have a plan, we get a very much larger share of the Community Infrastructure Levy (CIL money) that developers have to pay by law.

Potentially there are 900 houses planned for the Balsall Common part of Berkswell Parish and that could mean hundreds of thousands of pounds for the parish. The PC has already said that these payments will be spent for the benefit of our Balsall Common residents.

There is a bit of bureaucracy to go through following the demise of the joint Neighbourhood Development Plan following Balsall PC's decision to go it alone, but we are on the case.

We have applied to Solihull Council, as we must, for approval to establish a NDP and have been interviewing consultants to help us. We expect to have started work by the time The Bugle reaches you.

Vice-chair Richard Drake and I met with Pegasus the potential developers of Barratt's Farm.

We assured them, at the start of our meeting, that the PC did not approve of building on Green Belt land but our aim was that if the development went ahead, the developers should understand community concerns and mitigation/infrastructure needs.

We also met with Solihull Council to discuss what is called the "Concept Plan" - the layout, green space, new school and community facilities.

Solihull Council has appointed an officer responsible for the "Concept Plan" who will work with the developer to try to get something that enhances our community infrastructure while, mitigating the impacts on our residents.

We hope to be fully included in the creation of the Concept Plan, if the site proceeds!

Around the parish

The bus stop in Kelsey Lane has not only been repaired but improved with new comfortable seating.

The safety rails and posts in Berkswell village have been repaired, dead and dangerous trees cut down, all as recommended on our recent risk assessment.

Working with Solihull Council we have also had the Meriden Road car park in Berkswell village resurfaced. The car park is vital to the residents who go to St John the Baptist Church and it is an integral parking area for Berkswell School and for any of the many users of the Reading Room.

Traffic and transport

Berkswell Station was formally adopted at a ceremony involving Solihull Council officials, London Midland Trains, community volunteers and parish council representatives.

The PC merely came up with a bit of money building on the work previously undertaken on the big roundabout by the station to create a gateway into Balsall Common of which we can all be proud.

The new igo90 bus that services not only Balsall Common but the outlying areas of this parish including the caravan parks and Berkswell Village, is a great asset.

The council had talks with the bus company after the loss of the taxibus service and was instrumental in ensuring this new service focused on those areas that were left with no alternative public transport.

Traffic in this area is still a big problem, with the crossroads in Berkswell village and at Hodgetts Lane being regular accident blackspots.

A traffic calming group was set up last year to look at measures we

can implement in Berkswell village, and a meeting took place with consultants Arup who hope to have some solutions to bring along to Berkswell Fete on 17th June.

The PC is now looking into traffic calming solutions in other parts of the parish including Meeting House Lane which has become a notorious rat run. This is currently on hold and we'll let you know if this takes off again.

Modern Times and democracy

The parish council has now joined the digital age - we have a Facebook and Twitter account.

You are welcome to post on our page or send us a tweet. At the moment it's run by me and any formal legal requests are passed to our clerk.

I am sure that Berkswell Parish residents will notice that when they go to vote in the upcoming General Election that the venue will not be the same.

When the election was called the council asked Solihull's Democratic Services - and our ward councillors - to consider a change of polling station venue so that the pupils at Berkswell School did not lose another day.

The borough's Returning Officer has agreed to use the church rooms as the polling station process and we now need to finalise arrangements so that these rooms are the first port of call in further elections.



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YOUR 



Andrew Burrow

"A plague on all your houses" - when Shakespeare penned those words, houses in the Balsall Common and Berkswell areas were few and far between. Today the community faces many challenges with new housing proposals from Solihull Council. On this and the next two pages The Bugle takes a look at what's proposed and alternative propositions. On this page, ANDREW BURROW, chairman of Berkswell Parish Council, explains how it is working on three parallel responses to protect and enhance the surroundings...



The housing dilemma

Three pronged attack

Stopping it – have they got it right?

Many residents do not believe that Solihull Council and its political leadership have the same passion for defending the Green Belt as Berkswell Parish residents.

They do not consider that Solihull Council has tried every option before proposing to build on 'green' fields, some of which are beautiful and offer huge amenity value.



Solihull Metropolitan Borough Council don't want to build here...



Solihull Metropolitan Borough Council want to build here...

Green Belt analysis and landscape character assessment conducted for Solihull Council to see if it is both fair and correct and can be relied upon as evidence.

LUC has significant expertise and conducted the Green Belt review for Coventry and Warwickshire. Our review will cover both Barrett's Farm and the land by Windmill Lane. It will also look at four of the sites that residents consider as brown field or previously developed land.

The PC has also advised SMBC that deferring building on Barrett's Farm before the completion of HS2 construction in 2026 is essential to manage construction traffic.

Obviously, some of the brown field sites do not have this constraint and this has also been pointed out.

If we can't stop it, then let's get the most infrastructure cash...

Following the termination of the Joint Neighbourhood Development Plan with Balsall Parish Council, Berkswell PC has commenced an NDP for its own parish. The NDP cannot stop Solihull putting housing in our area. Other councils have allowed NDP Committees to determine where housing will go but even this is denied to us.

However, an NDP has value and a lot of it. An NDP results in a far higher share of the Community Infrastructure Levy (CIL) to spend on infrastructure that the local community thinks important. That's on top of the money that builders have to provide for schools, roads, sewers etc.

The CIL payments could be worth around £2.5 million for Balsall Common with some more for the rural areas. That is a big incentive to have an NDP.

The NDP will also be able to set some planning policies which can influence how new houses are built and look at specific community

planning needs such as those for small businesses, specific housing types, parking etc.

Our aim is to complete the work and go for external examination in just one year, tough but do-able. The PC is very fortunate that all of the non-councillor members from the old joint NDP have joined the Berkswell Steering Committee. So we have experience.

Our first public consultation with the residents and the business community will be in the autumn.

The draft Solihull Plan calls for concept plans. These will set out the key design elements of new housing estates. They will include schools, roads, green space etc.

Berkswell Parish Council has been told that it can have a role in determining what is in the Concept Plans. Solihull Council has asked those developers whose sites appear in the draft Solihull Plan to prepare such Concept Plans.

While the PC objects in principle to building on Barrett's Farm, it has advised SMBC that it is keen to participate in this process for that site.

Balsall PC will need to take the lead for Windmill Lane because most of that site is in their parish.

At the date of writing the council has heard nothing from the Solihull planners or the developers seeking our input, but perhaps it is early days.

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BERKSWELL NDP



Berkswell Parish Council has already received the completed versions of the Neighbourhood Development Plan survey they sent out some time ago to residents. A first analysis of the results has proved to be very revealing, says **ANDREW BURROW**, chairman of the council...

The results are in... so what do they tell us?

Berkswell Parish Council asked residents to respond to a very detailed Neighbourhood Development Plan questionnaire and they did - in droves.

With over 400 responses we have plenty of input. In addition to the yes/no answers there are over 1100 written comments and suggestions to be analysed.

We have also had a heavy response from Balsall Parish residents. This is good because the houses planned by Solihull Council for the Berkswell Parish side of Balsall Common will impact the whole community.

It is too early for a complete report, but the clever online survey produced by Berkswell Parish volunteer Jim Ellis, produces an instant numerical report on those questions where we asked residents whether they supported a particular issue/option.

Volunteers have entered all the completed survey forms from the drop-in events into that system so I am able to give you early feedback.

The draft vision and objectives laid out for consultation was supported by 95% of respondents but the 100+ suggestions on this one topic will need also to be studied and reflected in our draft plan.



Station parking on Hallmeadow Road

The protection of natural features such as trees and providing good access by foot and cycle were the top two residents' wants for the new estates. For instance, 96 per cent of residents wanted a policy to encourage walking, cycling and mobility scooter usage and 80 per cent wanted a cycle route link between Balsall Common and Berkswell village.

Clearly these desires of protecting natural features on new estates and providing good cycle/foot routes can be combined as shown in



The Greenway cycle and pedestrian route

the photograph on this page of the current greenway cycle/pedestrian route.

While 97.3% thought that the NDP should have a policy to protect the rural landscape, again showing residents' interest in the rural area in which they live.

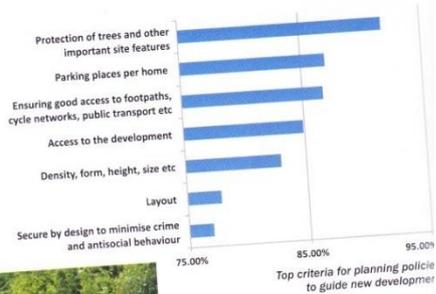
Parking is an issue residents feel strongly about. The provision of adequate parking was the third highest priority for new housing estates. In their housing proposals for Balsall Common, Solihull Council has ignored the relatively limited public transport and the resulting highest levels of car dependence on the borough.

It would appear that residents therefore want the new housing developments to reflect that car dependency in the provision of adequate off-street parking. And 93.4% of the respondents also felt that the NDP should seek to improve car parking near Berkswell Station to remove the parking on Hallmeadow Road.

About 250 suggestions were made on the necessary infrastructure that we will need and 93 per cent thought the NDP should contain a

plan for local infrastructure other than schools, sewers and utilities, which must be provided by Solihull Council and others.

It is clear that residents overall favour a mix of housing on any new developments, both home sizes but also their nature - 59% thought bungalows should be included.



A quick analysis of comments seems to link this to both a desire to down size but also to cater for the needs of an aging local population who live longer but who also expect to suffer restricted mobility. There is also a high level of support for sheltered housing, again reflecting the age demographics.

Over 23% of people reported working from home. This is a clear indication of changing work patterns with over half supporting formal live/work units to be included within new housing developments.

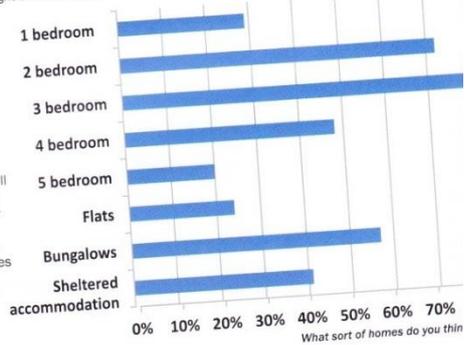
Over 75% of respondents thought retail development should be concentrated on the current shopping centre in Balsall Common although 50 per cent thought that there should be policies to encourage retail development in the new developments.

These apparently contradictory statements require more research to understand the message that is being given.

A more complete report is to be found on the Berkswell Parish Council, neighbourhood development plan section.

*The NDP Committee is made up of four residents and three parish councillors who be spending much time finalising the analysis before moving towards a draft NDP upon which we will seek residents' views.

We would also like to thank the 20 or so residents who helped with the NDP questionnaire.





Shaping up to the future of a village



VINCE RITTERS is a Balsall Parish resident, ex governor of Balsall Common Primary School and vice Chairman of the Berkswell Parish Neighbourhood Development Plan (NDP) Steering Committee.



Above: Old trees and hedges form green areas on Riddings Hill

Left: Parkland and wild areas separate existing houses from new homes

You might wonder why a Balsall Parish resident is writing this article. When Berkswell and Balsall Parish Councils were working together on a Joint NDP, they sought representation from primary and secondary schools. So it was thought this could fall within my governor's role.

There was little doubt that Balsall Common would be getting lots of extra housing and that would impact significantly on our local community, not just on education.

It became clear that if we could secure a NDP then there would be benefits for the local community:

*Firstly, in having more chance of influencing Solihull Council's planning policies at a local level. We could not stop the developments but we would have a chance of mitigating their impact.

*Secondly, there would be extra money, from a levy on developers, to spend on local facilities and infrastructure.

When Balsall Parish Council subsequently decided to go it alone, meaning there would in effect be two NDPs for the Balsall Common area, I felt those potential benefits should not be lost.

So when Berkswell Parish Council asked me, along with some other residents from Balsall Parish, to join their NDP team I agreed to help - particularly as I view us as effectively one community.

Where are we with Berkswell NDP?

Thanks to all those who have contributed to our consultations so far - including residents from both parishes, so reflecting the way we live around here. This has produced a lot of information.

The feedback has helped identify some key areas that our draft NDP could cover. These include:

- Ensuring that new developments reflect the green nature of our community and we learn the good lessons from the Riddings Hill estate where there are formal play areas, park land and wild areas for nature. This could include the retention of existing natural features such as ponds, streams, mature trees and hedges;
- Trying to minimise the impact of development on existing residents;



- Ensuring the best integration of new residents by careful design of the "estates" to include easy access to facilities without the use of cars - by foot, cycle and mobility scooters etc. Integrating these into a local network rather than disconnected bits such as the cycleways on Hallmeadow Road and by the new estates on Kenilworth Road;
- Supporting local businesses, but also looking for planning rules to minimise the impact of HGV traffic on rural roads;

Our NDP cannot legally seek to prevent housing development proposed by Solihull Council, nor can it plan for schools, sewers, broadband and other such major infrastructure.

However, we are co-ordinating with Solihull Council so that our plans dovetail with theirs and any large scale development can be planned and integrated into our community. That is clearly to the advantage of current and future residents of the two parishes.

Some surprising facts have emerged: About 30 per cent of houses in Berkswell village are a form of social housing on low or zero rent; over 20 per cent of people across the two parishes reported working from home and, there is a significant business/industrial park on the edge of Berkswell village.

Committee's next steps...

We have organised some more studies on the ecological and historical environment, parking at Berkswell Station, car usage, and the views of young people. These are important reports to follow up resident and business suggestions.

We aim to consult on a draft plan in March. It will be many pages long to cover the planning rules our community needs together with the evidence to justify them [e.g. from public consultation, technical reports]. But there will be a summary. This is part of the required process to secure a NDP and will be checked later by an independent examiner before a final plan is voted on by residents.

So if you also want to contribute please look out for our next local consultations and you can follow progress on the website at <http://www.berkswell.org/council/next-consultations>

Student thoughts

Students in years 12 and 13 at Heart of England School were asked their opinions on Balsall Common and the infrastructure people of their age needs as it grows. Analysis of their input is still going on but obvious items of note are:

- Most liked things - its variety, convenience, community, small, easy, clean and Christmas lights;
- Least liked - parking, congestion, not safe for pedestrians;
- Top used facilities - coffee shops, Lavender Hall Park and public footpaths/greenway;
- Top infrastructure need - a gym but this was beaten by a desire for better access to fast cheap food and areas to socialise.
- Developing proper rules for the Berkswell Conservation area - which is just the village of Berkswell - and some principles for the protection of the wider landscape for the whole parish;
- Identifying possible local infrastructure that residents think we need, for example sports facilities, including perhaps shared facilities with the schools;
- There were a large number of suggestions about Balsall Common centre. These have been shared with Balsall PC.



Housing, roads, transport, education, health – the whole of life is here



By **ANDREW BURROW**, chairman of Berkswell Parish Council

Housing in eastern Balsall Common and rural Berkswell:

The pressure for housing in England is enormous particularly in areas such as the West Midlands. Berkswell Parish Council's approach has been to lobby for the best place to put that housing and how to best integrate it into our community.

We have therefore been running a twin strategy, lobbying Solihull Council to try to get them to use brownfield land and as a back-up developing a Neighbourhood Development Plan (NDP) to help manage new housing if it arrives. An NDP cannot stop housing but it can help plan it for the benefit of existing and new residents.

Draft neighbourhood development plan

It would have made far more sense for a single neighbourhood plan for both Balsall and Berkswell Parishes but Balsall PC pulled out making that an impossibility. Rather than leave our residents worrying that some landowners were hovering like vultures trying to maximise profit with little interest in the long-term viability of Balsall Common, Berkswell PC decided to get on with it and has just finished a consultation on its first draft of an NDP. Would you believe that the law requires two more consultations after this but these will be more legalistic in nature?

Results of the NDP consultation

The key results of the residents' and local businesses consultation are:

- 923 responses with some 311 containing suggestions/comments;
- 95% support the vision and objectives of the NDP;
- 90% support the planning policies;
- 92% support the designation of the Meeting House Lane recreation ground as a designated green space;
- 95% support the designation of the Horner's football ground as a designated green space.

The council received six responses from organisations including the Berkswell Society and Balsall Common Residents Association. Balsall Parish Council chose not to respond.

Despite committing to work with us, Balsall PC has refused multiple requests for a

meeting. We have also sent to Balsall PC all relevant data from our issues and options survey particularly concerning Balsall Common centre and they have not responded.

Schools, doctors and public transport etc

There is significant concern about school places. An NDP can have no influence on schools but the PC understands that Solihull Council are asking (requiring) the developers to fund a new 2-form entry primary school if the development of Barratt's Farm goes ahead.

There will be similar planning on secondary school provision but that is a more borough wide issue given that the Heart of England

hundreds of "affordable homes". The draft NDP would require a balance on size/mix of housing in addition to this Solihull requirement.

Some ask why Berkswell village will have no more housing, why is it just Balsall Common? The answer to that is simple – Solihull Council say so.

The PC can find no evidence to justify a Rural Exception Site to allow affordable homes for locals to be built in Berkswell village outside of the Solihull Plan. Evidence is what is needed to meet some very strict criteria and it "simply don't exist". If you want affordable housing in Berkswell village then you need to lobby Solihull Council, the PC can do nothing.

Brownfield sites

Right at the beginning of the SMBC review of the local housing plan, Berkswell PC met with Solihull senior planners and the politician responsible and identified good brownfield sites that should be developed before greenfield sites.

It appeared to us that we were totally ignored. Working with a host of residents we have been pushing these sites ever since. Their combined capacity is large - circa 500 homes and the use of these brownfield sites would save many a green field.

I am pleased to say that finally, Solihull Council has now formally registered these sites

as brownfield. New government planning rules are likely to require councils to prioritise the use of brownfield land where sustainable development is possible.

All these sites meet that sustainable criteria. We will now continue to encourage Solihull Council to use them in preference to some of the greenfield land proposed for development around Balsall Common. Not an NDP issue but important for Balsall Common.

New bypass?

I know that many residents are keen on a bypass. At the recent Balsall Parish NDP exhibition in St Peter's Hall, some residents were told that the West Midlands mayor had offered £15 million for a Balsall Common bypass. Residents should be aware that the mayor's office has emphatically denied this in writing. What the truth is who knows?

Next steps for the NDP

All of the consultation responses will be analysed and the first draft NDP will be amended if appropriate before the next somewhat legalistic consultation which we aim to undertake before the end of summer.



This NDP map uses Riddings Hills to illustrate derivation of policies

School takes around 50 per cent of its pupils from places such as Coventry, Marston Green and Chelmsley Wood. Again, developers will be required to pay for school expansions.

I emphasise again that an NDP cannot do anything about public transport, doctors, sewers or other major infrastructure. The law does not allow it. In terms of other more local infrastructure, halls, gyms, sports centres etc the NDP does record resident suggestions. The planning for such things will be the next step for Balsall Common after completing an NDP. Building an economic case, identifying exactly what and where, commissioning architects etc. No small undertaking but a critical next step.

Affordable Housing

Solihull policy currently requires 40 per cent of all new homes to be "affordable", a definition covering social renting, shared ownership and homes sold at 20 per cent below market rate.

The draft revision of the Solihull local plan proposes an increase to 50 per cent. Therefore, if the housing proposed by Solihull for Balsall Common goes ahead, there will be



Appendix II Issues and Options Publicity Material

A4 Poster

A Plan for Berkswell Parish



Help us get £2.5 million for community facilities

A Neighbourhood Plan for Berkswell Parish including Balsall Common

*Balsall Common is likely to expand a lot over the coming years according to draft plans from Solihull Council. However, if we create a **Neighbourhood Development Plan (NDP)** we can have some influence on the layout and nature of the new housing and obtain a far higher proportion of the Community Infrastructure Levy (CIL), a charge on developers. That can pay for improvements in our community in addition to the schools places, roads and utilities that Solihull Council must organise.*

Spare us 15 minutes of your time

We cannot produce an NDP without input from you. We need 15 minutes of your time to give us your views on a range of topics. Please come to one of the drop in sessions detailed below. It is really important that lots of residents and business owners turn up. Please do not assume others will do it for you.

Saturday 30th September 10 am to 4 pm – The Jubilee Centre, Station Road in Library Car Park

Saturday 7th October 9.30 am to noon – The Jordan Room at St John's Church Berkswell village

If you do only one thing for your community this year – do this!



A5 Leaflet

A Plan for Berkswell Parish



Help us get £2.5 million for community facilities

A Neighbourhood Plan for Berkswell Parish including Balsall Common

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If you do only one thing for your community this year – do this!



Published by the Berkswell Parish Council NDP Steering Committee

A-Board outside Jubilee Centre



Email from Balsall Common Residents Association to Members

05/10/2017

Berkswell NDP Committee

Subject: Balsall Common Residents Association Newsflash 4th October 2017
(List 1)
From: "Residents Association" <feedback@balsallcommonresidents.org>
Sent: 04/10/2017 19:44:24
To: feedback@balsallcommonresidents.org;
Attachments: NDP drop in session 2 reminder.pdf

Dear Resident

If you were unable to attend last Saturday's successful drop-in session, to learn more about and contribute your ideas to the production of a Neighbourhood Development Plan, for Berkswell Parish, you have a further opportunity, this coming Saturday.

See the attached for details and please note that residents of BOTH Berkswell and Balsall Parishes are welcome to attend.

Regards
David Felthouse

Email Reminders via Berkswell School

19/10/2017

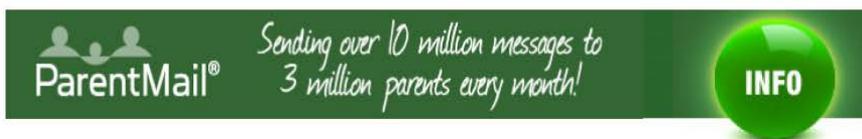
Berkswell NDP Committee

Subject: FW: Berkswell CE Junior & Infant School : Message from Berkswell Parish Neighbourhood Plan
From: "Dinah Edwards" <d.edwards@sjlaw.co.uk>
Sent: 19/10/2017 10:52:40
To: "ANDREW BURROW" <andrewsburrow@gmail.com>;
Attachments: Request_to_parents_to_participate_in_NDP_Consultation_16_Oct_2017.pdf

For your info.....

Dinah Edwards
Legal Secretary
T: 01926 513857
E: d.edwards@sjlaw.co.uk

From: ParentMail [mailto:messages@parentmail.co.uk]
Sent: 18 October 2017 14:40
To: Dinah Edwards <d.edwards@sjlaw.co.uk>
Subject: Berkswell CE Junior & Infant School : Message from Berkswell Parish Neighbourhood Plan



Berkswell CE Junior & Infant School : Message from Berkswell Parish Neighbourhood Plan

Dear Parents
Please see attached a message from Berkswell Parish Neighbourhood Plan.
Kind Regards
Mrs Dean

Berkswell C of E Primary School
office@berkswell.solihull.sch.uk
01676 532141

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19/10/2017

Berkswell NDP Committee

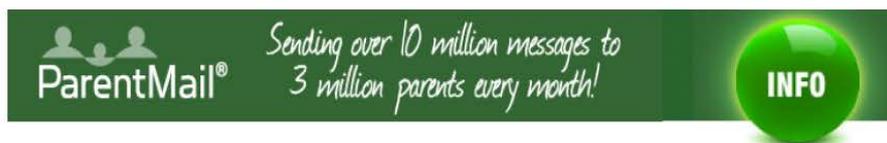
If you are having problems accessing ParentMail, or receiving messages, please [click here](#) for help.
If you want to login to your account please [click here](#).

Subject: FW: Berkswell CE Junior & Infant School : Message from Berkswell Parish Neighbourhood Plan
From: "Dinah Edwards" <d.edwards@sjlaw.co.uk>
Sent: 19/10/2017 10:52:40
To: "ANDREW BURROW" <andrewsburrow@gmail.com>;
Attachments: Request_to_parents_to_participate_in_NDP_Consultation_16_Oct_2017.pdf

For your info.....

Dinah Edwards
Legal Secretary
T: 01926 513857
E: d.edwards@sjlaw.co.uk

From: ParentMail [mailto:messages@parentmail.co.uk]
Sent: 18 October 2017 14:40
To: Dinah Edwards <d.edwards@sjlaw.co.uk>
Subject: Berkswell CE Junior & Infant School : Message from Berkswell Parish Neighbourhood Plan



Berkswell CE Junior & Infant School : Message from Berkswell Parish Neighbourhood Plan

Dear Parents
Please see attached a message from Berkswell Parish Neighbourhood Plan.
Kind Regards
Mrs Dean

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office@berkswell.solihull.sch.uk
01676 532141

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If you want to login to your account please [click here](#).

Email Reminder from Berkswell Society to Members

21/10/2017

Berkswell NDP Committee

Subject: £2.5m for Berkswell Parish? REMINDER
From: "Berkswell Society" <graham-lock@hotmail.com>
Sent: 21/10/2017 11:39:16
To: andrewsburrow@gmail.com;

Berkswell Society NEWS

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Berkswell Society NEWSFLASH



REMINDER - PLEASE COMPLETE ONLINE FORM BY 28TH OCT (if not already submitted)

A message from the Berkswell Parish NDP Committee...

A PLAN FOR BERKSWELL PARISH

Help us get £2.5 million for community facilities

A Neighbourhood Plan for Berkswell Parish

Solihull Council are planning a big expansion of Balsall Common. If that happens, it is critical that we have a Neighbourhood Development Plan (NDP) to maximise the share of a levy that developers pay for infrastructure. This could be worth an estimated £2.5 million, from development in Berkswell Parish alone, to spend on Balsall Common with further money for rural needs from windfall development. We do not want this money diverted to other areas of Solihull Borough. It is not only about the money. A local plan can also help guide the design of the new housing estates proposed by Solihull Council and set priorities for local infrastructure.

We need more input from local people to ensure that we fully understand the needs of everyone. It does not matter if you live in Berkswell or Balsall Parish, all views are valuable.

1/3

Facebook Updates

9/16/2017

Balsall Common - The Berkswell Parish Council NDP Steering... | Facebook

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Balsall Common
14 hrs · 🌐

The Berkswell Parish Council NDP Steering Committee has announced 2 Drop-in sessions for residents and local business owners. They tell us that input from residents is a vital component to any applications for funding for local infrastructure when new housing developments are imposed on the area. Just 15 minutes of your time is requested to help out.

These sessions are 10am-4pm at the Jubilee Centre, BC on Sat 30 Sept 2017, followed by 9.30am-noon in the Jordan Room, St John Baptist Church, Berkswell on Sat 07 October 2017.

A Plan for Berkswell Parish



Help us get £2.5 million for community facilities

A Neighbourhood Plan for Berkswell Parish

Balsall Common is likely to expand a lot over the coming years according to draft plans from Solihull Council. However, if we create a **Neighbourhood Development Plan (NDP)** we can have some influence on the layout and nature of the new housing and obtain a far higher proportion of the Community Infrastructure Levy (CIL) to charge on developers. This can pay for improvements to our community in addition to school places, roads and utilities that Solihull Council must organise.

Please spare us 15 minutes of your time

We cannot produce an NDP without input from you. We need 15 minutes of your time to give us your views on a range of topics. Please come to one of the drop-in sessions detailed below. It is really important that lots of residents and business owners turn up. Please do not assume others will do it for you.

Saturday 30th September 10 am to 4 pm – The Jubilee Centre, Station Road in Liberty Car Park
Saturday 7th October 9.30 am to noon – The Jordan Room at St John's Church Berkswell village

If you do only one thing for your community this year – do this!



Published by the Berkswell Parish Council NDP Steering Committee

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Berkswell Parish Council



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A Plan for Berkswell Parish



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Saturday 7th October 9.30 am to noon - The Jordans Room at St John's Church Berkswell village

If you do only one thing for your community this year - do this!



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Berkswell Parish Council

18 September at 10:59

A NEIGHBOURHOOD DEVELOPMENT PLAN FOR BERKSWELL PARISH

Balsall Common is likely to expand a lot over the coming years according to draft plans from Solihull Council. However, if we create a Neighbourhood Development Plan (NDP) we can have some influence on the layout and nature of the new housing and obtain a far higher proportion of the Community Infrastructure Levy (CIL), a charge on developers. That can pay for improvements in our community in addition to school places, ro... See more

Berkswell Parish Council

A Plan for Berkswell Parish



Help us get £2.5 million for community facilities

A Neighbourhood Plan for Berkswell Parish

Berkswell Common is likely to expand a lot over the coming years according to draft plans from Solihull Council. However, if we create a Neighbourhood Development Plan (NDP) we can have some influence on the layout and nature of the new housing and obtain a far higher proportion of the Community Infrastructure Levy (CIL) a charge on developers. That can pay for improvements in our community in addition to school places, roads and services that Solihull Council must organise.

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If you do only one thing for your community this year – do this!



Like Comment

Gunu Miah, Linda Deeley, Rebecca Hayward and 7 others like this. Chronological

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Berkswell Parish Council
11 September at 22:47 · Berkswell · 🌐

We have been alerted to a large amount of burglaries in the area yesterday - mainly vans with their contents being taken. Please be on the lookout and ring the Police.

Like Comment

See all

Posts

Berkswell Parish Council
11 September at 11:29 · 🌐

Council's report on night time flying.....
<https://drive.google.com/.../0B9ANYQTWf6ooUHZ2eTU4cURHN.../view...>

INTRODUCTION
 The Section 106 agreement requires revision of the Night Flying Policy every 3 years. A group of community representatives is working with the Airport company to try to agree revisions that could be recommended to the full Airport Consultative Committee and to the delegating local bodies. The revision is already a year behind schedule, and a further delay has been agreed because of the lack of progress.

Comment
 It appears the Airport is looking for the flexibility to have a significant increase in the number of night flights. Much of the increase is expected to be in the 05:00 to 06:00 period, possibly increasing movements from 2 to 9 (in summer). (NB, departing aircraft only come south about 45% of the time.)

In my view, the proposals offered by the Airport on the permitted noise level of each aircraft would not offset the disturbance caused by the increase in movements. I don't think it's reasonable to demand that the new extra traffic should use the most modern and quietest aircraft. If, as a result, operators choose to base newer aircraft at Birmingham, we get a benefit at all times of day.

Recommendation
 I don't think the PC needs to take action until the current negotiations have reached a conclusion. My recommendation is that we should take a later term.

Report- Night Flying Policy Review Group.pdf
 DRIVE.GOOGLE.COM

Invitations to local community organisations to comment

Email

06/10/2017

Berkswell NDP Committee

Subject: Berkswell Parish Neighbourhood Plan
From: "Berkswell NDP Committee" <berkswellndp@gmail.com>
Sent: 06/10/2017 14:31:38
To: stevetidy@btinternet.com; bob@harris30.myzen.co.uk;
office@berkswellchurch.org.uk; jane.braund@methodist.org.uk;
Judeapplegarth@hotmail.com; joincole@solihullscouts.org.uk;
membership@balsallcommonu3a.org; j17price@btinternet.com;
office@heart-england.co.uk; office@balsall-common.solihull.sch.uk;
vshadbolt@hotmail.com; johnrt58@btinternet.com; edna@quinton-tulloch.co.uk; Pamela.email@btinternet.com;
CC: "Andrew & Birgit" <andrewsburrow@gmail.com>; "Berkswell PC Clerk" <clerk@berkswellparishcouncil.org.uk>;
Attachments: Issues and Options Questionnaire print & web site approved.pdf

Berkswell Parish Council
Neighbourhood Development Plan Steering Committee
PO Box 6379
Coventry CV6 9LP
clerk@berkswellparishcouncil.org.uk

Berkswell Parish Neighbourhood Development Plan (NDP).

Dear Sir/Madam,

You will probably be aware that Berkswell Parish Council is conducting a consultation with regard to the Issues and Options that should be addressed as part of a NDP. I am writing to ask for your help with a survey to enable the parish council to prepare a Plan that meets the community's needs.

The parish is much more than Berkswell Village. It covers roughly the eastern third of Balsall Common and the land from there to the Coventry. Further details on the NDP can be found on our web site www.berkswell.org/council/neighbourhood-development-plan

As a community organisation you might well have a particular insight into the community's needs, for example around infrastructure or housing development design. Your time spent on the questionnaire would be really appreciated. To help by providing input, you may

1. Complete the paper copy attached to this letter and return it to me

Or

2. Use the online version available on the web site address above

Or

3. Provide a short statement/letter of the concepts and infrastructure/facilities that should be

1/2

covered by a NDP (please note major infrastructure such as schools, sewers, utilities and highways are outside of the scope of an NDP and must be provided by others).

If you have not submitted your personal view, please also do that by using the web link.

Please ensure that your return is made by 28th October 2017 at the very latest.

Yours faithfully



Richard Wilson (Clerk to Berkswell Parish Council)

Letter

To local community organisations serving Berkswell Parish residents

Berkswell Parish Council
Neighbourhood Development Plan Steering Committee
PO Box 6379
Coventry CV6 9LP
clerk@berkswellparishcouncil.org.uk

Berkswell Parish Neighbourhood Development Plan (NDP).

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1. Complete the paper copy attached to this letter and return it in the enclosed SAE

Or

2. Use the online version available on the web site address above

Or

3. Provide a short statement/letter of the concepts and infrastructure/facilities that should be covered by a NDP (please note major infrastructure such as schools, sewers, utilities and highways are outside of the scope of an NDP and must be provided by others).

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Yours faithfully



Richard Wilson (Clerk to Berkswell Parish Council)

Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP

Letter to Neighbouring Parish Councils

09/10/2017

Berkswell NDP Committee

Subject: Berkswell Parish NDP
From: "Berkswell NDP Committee" <berkswellndp@gmail.com>
Sent: 29/09/2017 13:18:37
To: clerk@meridenparishcouncil.org.uk; "balsallparishcouncil@gmail.com" <balsallparishcouncil@gmail.com>; "Clerk" <clerk@hamptoninarden.org.uk>; burtongreen@hotmail.co.uk; kentc@kenilworth.org;
CC: "Berkswell PC Clerk" <clerk@berkswellparishcouncil.org.uk>;
Attachments: Issues and Options print and web site approved.pdf

Dear all

I am writing to advise you that Berkswell Parish Council is commencing a consultation on the Issues and Options associated with the preparation of an NDP for Berkswell Parish. I attach a copy of the Issues and Options documentation. Further details of the consultation can be found on our web site.

<http://www.berkswell.org/council/neighbourhood-development-plan>

If you wish to participate in the consultation you are most welcome to do so. You will find the process for contributing on the web page.

Yours faithfully

Andrew Burrow
Chairman Berkswell Parish NDP Steering Committee

Press Notices

Solihull Observer, 21st September 2017

PAGE 90

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Classified

TELEPHONE: 0121 270 2291 FACSIMILE: 0121 270 2295

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Eagleton and Co (Surveyors) Ltd
Tel 0121 236 1636
email mje@eagletonandco.com

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PUBLIC NOTICES

PUBLIC NOTICES

**Berkswell Neighbourhood
Development Plan**

Consultations on the Issues and Options stage of the creation of a Berkswell Neighbourhood Development Plan will commence on 30th September and conclude on 28th October 2017. Copies of the Issues and Options document and details of how to input into the consultation can be found on the Council's web site, <http://www.berkswell.org/council/neighborhood-development-plan>. Copies of the Issues and Option can also be found in the Balsall Common Library which also details ways to submit views in paper format. Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP

PUBLIC NOTICES

**JANET FOX
(Deceased)**

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 4 Oaklands Close Solihull B91 1GE, who died on 09/06/2017, are required to send particulars thereof in writing to the undersigned Solicitors on or before 01/10/2017, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

SOLEY & TILLEY
Nucleo House 14 Halesford Street
Birmingham B2 5LP 0121 252 1100

**JANET MARGARET
CONWAY (Deceased)**

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 28 Lugford Lane Solihull B91 2SE, who died on 16/06/2017, are required to send particulars thereof in writing to the undersigned Solicitors on or before 07/10/2017, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

STANDLEY & CO
10-12 High Street Knowle
Solihull B93 0LU 0121 252 1100

**STEPHEN JOHN
O'NEIL (Deceased)**

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 41 Great Road Shirley Solihull West Midlands B90 2JZ, who died on 13/03/2017, are required to send particulars thereof in writing to the undersigned Solicitors on or before 24/10/2017, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

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DEATHS

David George Kirby

aged 77, passed away peacefully on the 16th September at his home in Bentley Heath. David will be remembered by family and friends as loving husband, a caring father and kind grandfather. He was a hard worker who enjoyed life's simple pleasures around a dinner table, eating and drinking. In his spare time he was fond of sport and the outdoors, being an active member of the local

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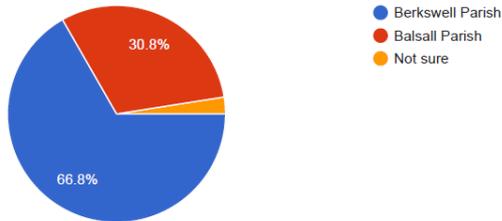
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WARWICKSHIRE COUNTY COUNCIL
ROAD TRAFFIC REGULATION ACT 1984,
SECTION 14
TEMPORARY CLOSURE OF D5048 TAPSTER LANE, LAPWORTH
Warwickshire County Council proposed to make a Temporary Traffic Order closing D5048 Tapster Lane, Lapworth from Bushwood Lane Northbound to the junction of New Tree Lane, to verticilar traffic. The closure is required to facilitate contingency resurfacing works.
The Order will commence on 9 October 2017 and will

Appendix III Headline Results of Issues and Options Public Consultation

Are you are a resident of Berkswell Parish (see map above)

400 responses

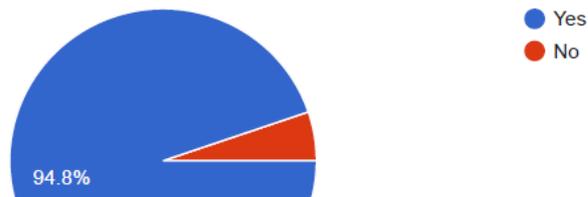


Do you agree with the Draft Vision and Objectives above?

384 responses

11/8/2017

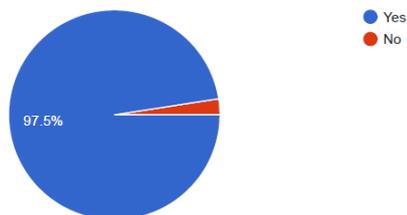
Berkswell Parish NDP - Google Forms



Housing on Allocated Sites in draft Solihull Local Plan

Do you think the NDP should include criteria based policies to guide new housing development such as the examples in the questions below?

366 responses

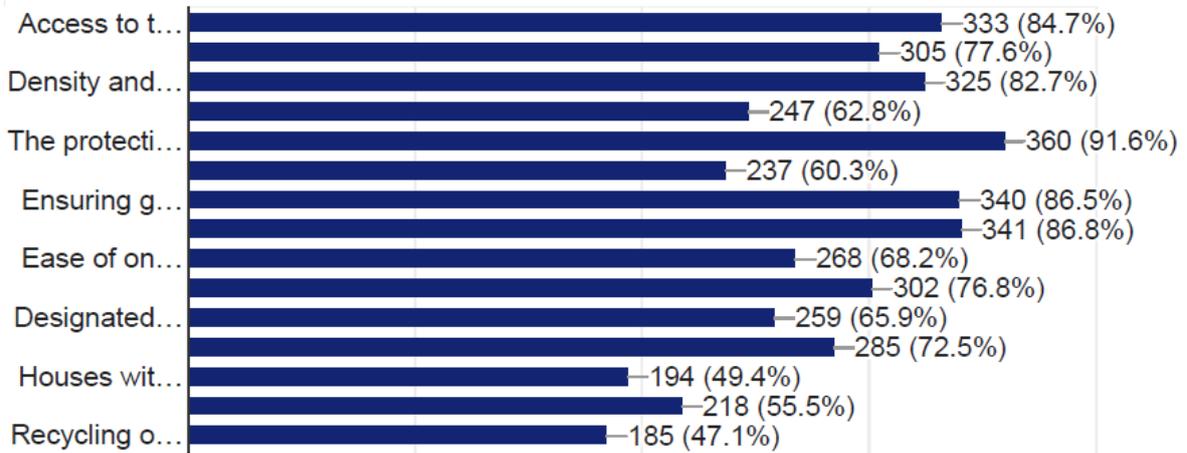


Do you agree that planning policies should be developed for the criteria listed below?

11/8/2017

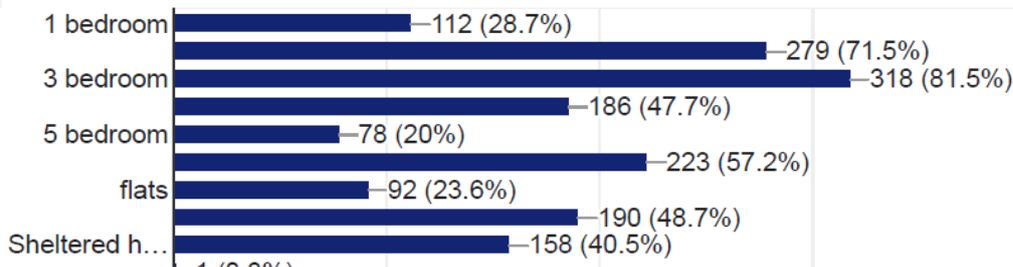
Berkswell Parish NDP - Google Forms

393 responses



What sort of house types and sizes do you think are needed in the parish?

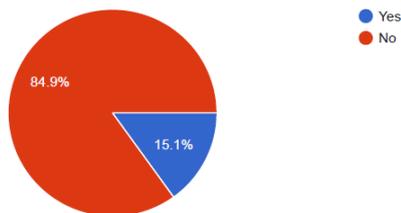
390 responses



Local Affordable Housing Needs – outside Balsall Common

Do you or your family have a need for a particular size or type of affordable accommodation in Berkswell village or other rural settlement OUTSIDE BALSALL COMMON?

405 responses

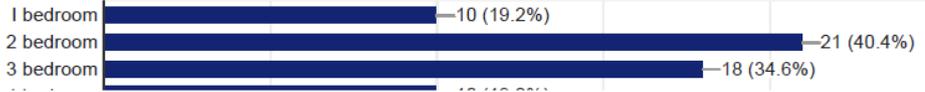


What type / size of house you are looking for?

52 responses

11/8/2017

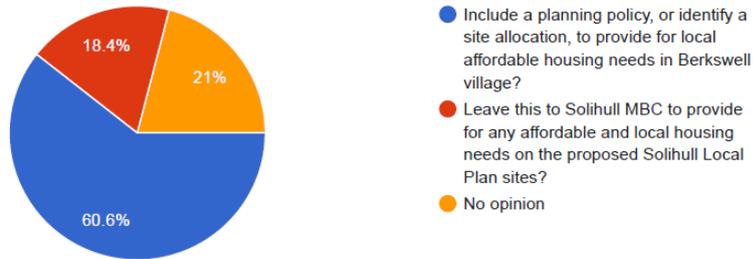
Berkswell Parish NDP - Google Forms



Local Affordable Housing Needs – outside Balsall Common

Overall do you think the NDP should:

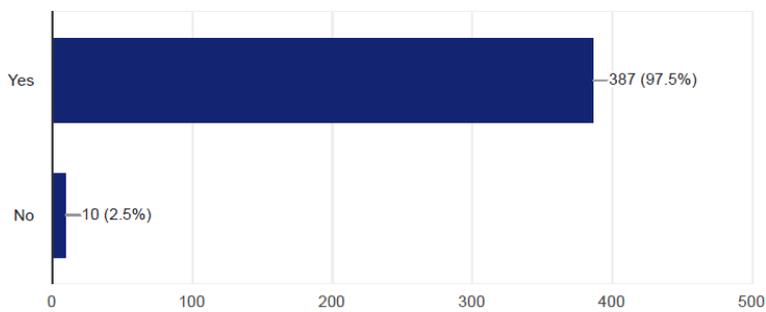
386 responses



Protecting Local Landscape Character

Should the NDP include such a policy?

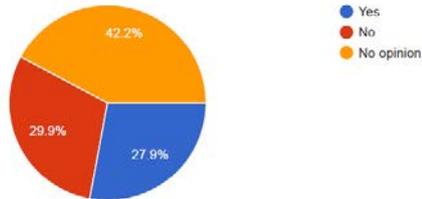
397 responses



Berkswell Conservation Area

Do you agree that the current system for managing development in the Conservation Area is sufficient and a set of design guidelines will not be of assistance?

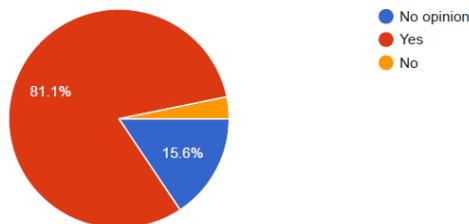
405 responses



Conversion of Former Agricultural Buildings

Should the NDP include a policy setting out guidance to help ensure the character of former agricultural buildings is protected in conversion schemes?

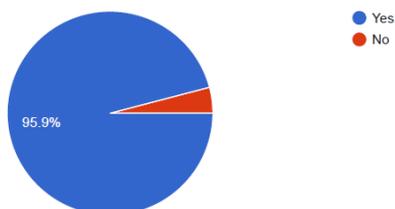
403 responses



Improving Accessibility

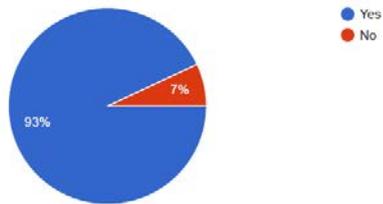
Should the NDP include a policy encouraging new developments to provide good accessibility to walking, cycling and mobility scooter networks and to reduce reliance on cars?

390 responses



Should the NDP seek to improve car parking at Berkswell Station?

400 responses



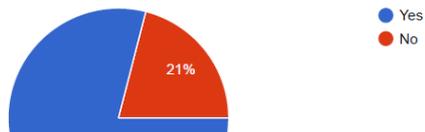
Improving Local Infrastructure

Should the parish council devote part of its share of the Community Infrastructure Levy towards a cycle/pedestrian connection between Berkswell village and Balsall Common?

376 responses

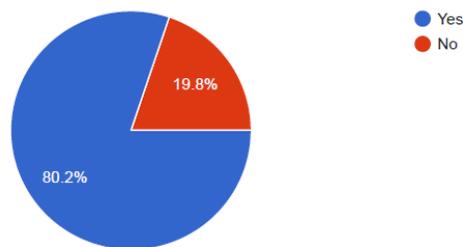
11/8/2017

Berkswell Parish NDP - Google Forms



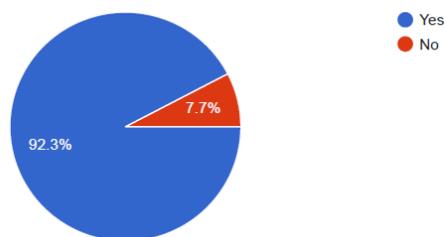
Should the parish council seek to improve parking at the station through allocating land for parking?

388 responses



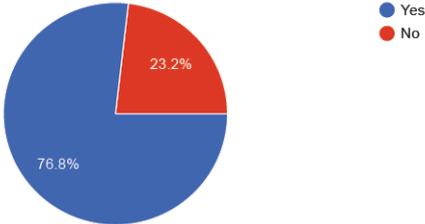
Should the NDP include a section identifying where investment is needed in local infrastructure? (excluding schools, utilities, highways etc)

405 responses



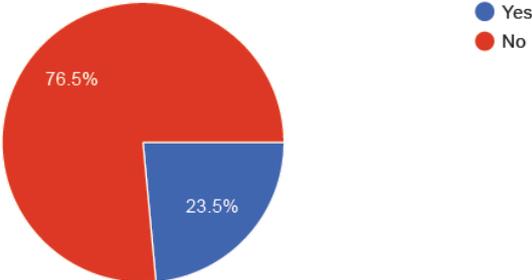
Should the NDP include a policy supporting appropriate investment in local economic development?

367 responses



Do you work from home?

374 responses

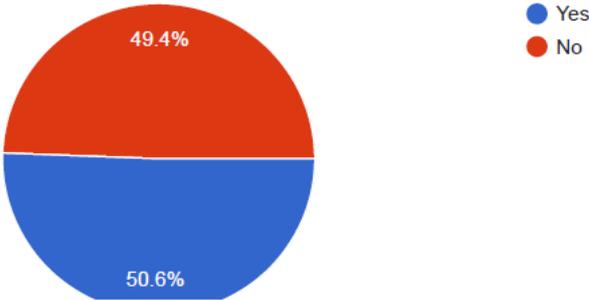


Should the NDP include policies to encourage the inclusion of combined live/work units within new development?

338 responses

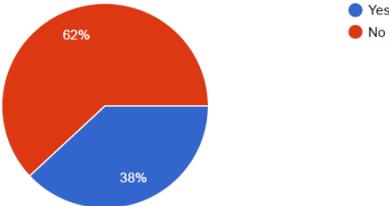
11/8/2017

Berkswell Parish NDP - Google Forms



Do you have any concerns about local business growth that you would like the NDP to consider?

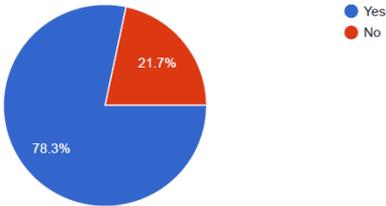
405 responses



Supporting Investment in Balsall Common Shopping Centre

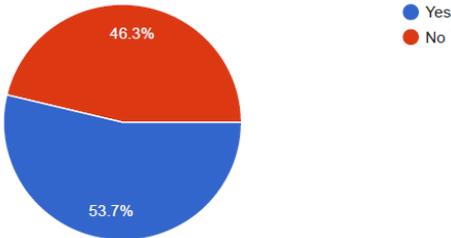
Should the Berkswell Parish NDP have policies to focus retail development on the current Balsall Common centre?

369 responses



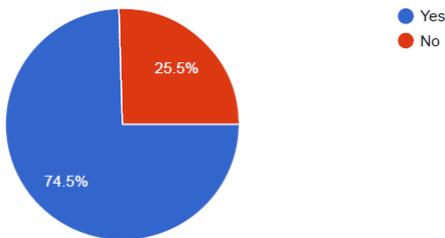
Should the Berkswell Parish NDP have policies to encourage retail development within the new housing developments?

361 responses



The part of the Balsall Common shopping centre that falls within Berkswell Parish currently represents 6 of the 32 units. Do you agree that Balsall PC should lead on the policies to support the Balsall Common centre?

365 responses



Appendix IV Summary of NDP Questionnaire comments

QUESTION 1 – VISION AND OBJECTIVES

All these are covered under other questions.

QUESTION 2 - HOUSING ON ALLOCATED SITES IN DRAFT LOCAL PLAN

No more houses	18
For younger people/affordable	5
For older people	15
More upper end houses	1
Improve quality and design	2
More bungalows	4
Need more houses	3
Encourage residents to put forward sites	1

QUESTION 3 – LOCAL AFFORDABLE HOUSING NEEDS

Need to be near family and friends	13
Nice place to live/been here a long time	15
Near work	4
Near schools	4
Down-sizing	2
Near church	1
Don't want any	1

QUESTION 4 – PROTECTING LOCAL LANDSCAPE CHARACTER

Protect the Green Belt	22
Identify brownfield sites	3
Keep the village green and rural	14
Put space between existing and new houses	8

QUESTION 5 – BERKSWELL CONSERVATION AREA

Not happy with SMBC - Parish Council should be more involved	12
Embrace change and new design	6
No dense development	6
Take more account of local opinion and heritage	9
Don't build on it	4

There is a lot of overlap between answers to Q5 and Q4 above.

QUESTION 6 – CONVERSION OF FORMER AGRICULTURAL BUILDINGS

Too much agricultural land being used for houses and businesses	7
Planning rules being abused	4

QUESTION 7 – IMPROVING ACCESSIBILITY

Improve footpaths and create new cycle routes	29
Provide cycle parking store	1

Traffic – not strictly asked in this question but clearly a matter of great concern to our residents:

Too much everywhere		37
On Meetinghouse Lane		7
In Berkswell Village		7
HGVs		22
From JLR		2
Bypass through Barratt's Farm	For	6
	Against	1
Need to improve public transport	Buses	21
	Trains	14

QUESTION 8 – IMPROVING LOCAL INFRASTRUCTURE

Parking – the single most important issue for most residents –

in the Balsall Common village centre/ at the station/by the school/at Lavender Hall Park
132

Several suggestions for multi-storey or underground car parks at the station and in the Jubilee

Centre car park

Drainage

2

Mobile phone/Broad Band coverage

5

QUESTION 9 – SUPPORTING INVESTMENT IN LOCAL BUSINESSES

We should support local businesses

15

We do not need more local businesses	6
Need a meeting place for local businesses	1

QUESTION 10 – SUPPORTING INVESTMENT IN BALSALL COMMON SHOPPING CENTRE

Support Re-development	7
Need a better public space – green/statues/fountains/street cafes/market	8
Support local retail and independent shops	29
Too many fast food/alcohol outlets/estate agents/hair dressers	12
Not enough banks	1
Need to improve the post office	1
Need a pedestrian crossing	4

OTHER COMMENTS NOT DIRECTLY RELATED TO OUR QUESTIONS

There is a strong interest in providing more parks, play areas and equipment for children and teenagers, sports facilities and all weather pitches, and a community centre.

68

Better Doctor's surgery

6

Cooperation between Berkswell and Balsall NDPs and Parishes

Should be a joint NDP

19

Should not be a joint NDP

1

Should be a joint parish council

5

More schools

15

Anti-social behavior:

Crime rising

4

1	Need more Police
1	Better street lighting
1	CCTV
7	Litter collection
1	Noise

Why was there no mention of HS2?
5

Don't like your questionnaire
1

Appendix V Business Survey

Business Survey Email

29/09/2017

Berkswell NDP Committee

Subject: Berkswell Parish Neighbourhood Development Plan
From: "Berkswell NDP Committee" <berkswellndp@gmail.com>
Sent: 29/09/2017 11:58:50
To: alan.daintith@sky.com; sales@adlingtonltd.com; fletcherse63@gmail.com; "Julie Hubbard" <julie@jhubbardandson.co.uk>; onboard@touchstar.co.uk; graiq@cstevenroofing.co.uk; lavenderhallautos@gmail.com; Gavin.Worsley@kinorigo.com; design@bankinteriors.co.uk; info@gmti.co.uk; lavendertackle@gmail.com; info@pettifortransport.co.uk; sales@tradewayautos.co.uk; 6111@greeneking.co.uk; Railway547@hotmail.co.uk; info@thebrickmakersberkswell.com; Vicky@unityautomotive.co.uk; Egan524@hotmail.com; info@nailcote.co.uk; Silvercloud929@aol.co.uk; clive@cyqnetpropertieslimited.co.uk; andy@annora.co.uk; lesstimson@astonmartinbirmingham.co.uk; cbcarbodyrepairs@outlook.com; sales@ardenwoodshavings.co.uk; info@globalelectricalappliances.co.uk; irwarwickshireinternational@yahoo.co.uk; stellbell@sky.com; thegardenclub@wyevalegardencentres.co.uk; Katrina@simplyhosiery.com; Siobhan@macnamaraking.com; jabe@myclearthoughts.com; LP0640@lloydpharmacy.co.uk; joanne.hope@nhs.net; vanityfurr@gmail.com; Richard@berkswelltraditionalmeats.co.uk; sales@evesons.co.uk; inthedoghouse@gmail.com; enquiries.southern@breedongroup.com; admin@wallbrosturf.co.uk; s71tdrew@berkswell.solihull.sch.uk; Quest.tradeservices@gmail.com; nick@nielsenparry.co.uk; info@parkesmachinetools.co.uk; Jainine.edwards@sipp.co.uk; orders@ecsnaitth.com; info@theweddingofmydreams.co.uk; info@napoleongrills.co.uk; ccexd@aol.com;
CC: "Berkswell PC Clerk" <clerk@berkswellparishcouncil.org.uk>; "Andrew & Birgit" <andrewsburrow@gmail.com>;
Attachments: Business Questionnaire version 4 final for printing.pdf; Frequently asked questions for business survey.pdf

Berkswell Parish Council
Neighbourhood Development Plan Steering Committee
PO Box 6379
Coventry
CV6 9LP
clerk@berkswellparishcouncil.org.uk

Berkswell Parish Neighbourhood Development Plan (NDP).

Dear Sir/Madam,

1/2

I am writing to you to request that you help with a survey to enable the parish council to prepare a Neighbourhood Development Plan.

This survey is being conducted by the parish council as part of a consultation process to help create a Neighbourhood Development Plan for Berkswell Parish. The parish is much more than Berkswell Village. It covers roughly the eastern third of Balsall Common, including Meeting House Lane and then eastwards to Riddings Hill Estate, Sunnyside and the station area of Balsall Common as well as rural areas such as Bradnocks Marsh, Nailcote/ Duggins Lanes, and Back Lane

There is more information in the "frequently asked questions" attached to this letter, but should you have any further questions email us on the address above and we will get back to you. Your time spent on the questionnaire would be really appreciated.

The survey is confidential but if you would like a copy of the report please include your e-mail address or postal address where requested in the survey. To complete this survey you may either please click on the following link which will take you to an online survey using Google Forms or print off and return the attached paper version. The online version should start up Google on your PC and show in Google.

<https://qoo.gl/forms/tk1tl0qqwkcRsnw1>

The council is also undertaking a more general survey, primarily aimed at residents but potentially with some implications for business. If you would like to additionally complete that survey, either as a resident or business please click on the following link.

<https://qoo.gl/forms/zpUyXUqUtRBZzGJq1>

Please ensure that you complete the survey(s) by **28th October 2017** at the very latest. Many thanks for your assistance.

Yours faithfully

Richard Wilson
Clerk to Berkswell Parish

Business List for Questionnaire (Contact details deleted)

Business Name
Berkswell Charities
Adlington Ltd
South View Farm
Nailcote Farm
Ram Hall
Hubbard and Son
Mercote Mill Farm
Victoria Farm Dairies
Touchstar
Carpetpac Ltd
Stevens Roofing
Lavender Hall Autos
Kinorigo Ltd
Bank Kitchens
Quality Maths Tutoring
Lavender Hall Fishery
Berkswell Pottery
Pettifor & Sons Ltd
Tradeaway Autos
The Bear Inn
The Railway Inn
The Brickmakers Arms
Carstins/Unity Automotive
British Legion
Nailcote Hall
Old Lodge farm Antiques
Cygnets Properties Ltd
Andrew Hardwick B&B
Aston Martin
CB Car Body Repairs
Arden Wood Shavings
Bradnocks Marsh Business Centre
Lincoln Farm cafe
Berkswell Stores
Wyevale Garden Centre
Simply Hosiery
MacNamara King Solicitors
My Clear Thoughts
Lloyds Pharmacy
Balsall Common Surgery
Vanity Furr
The Farm Shop
The White House Cattery & Kennels
Meriden Windows
Deckpave,
Mr MG Woodfield

Evesons Fuels
Cemex Quarry and Landfill
Cemex Ready Mixed Concrete
Tarmac Quarry
Tarmac Concrete
Silvertree biomas
Macs cafe
In the dog House
Breedon Concrete
Wall Brothers Turf
Berkswell School
Quest Trade Services
Holloway Farm
Berkswell Recycling Farm
Graham Dawson Garden Mgt
LA & MA Holtom & Son
Crabmill Farm
Rock Farm
Village Farm
Berkswell Estate

Nick Parry has offered to forward our questionnaire to all the businesses at Home Farm. Some of them are listed below

Health Management Ltd
Parkes Machine Tools Ltd
St James Place
EC Snaith & Son Ltd
Desntsign Dreams Ltd
Wolf Steel UK ltd
Creative Concepts

Developers

Pegasus
For Colchurch Properties
Greenlight Developments
Catesby Property

Public Authorities

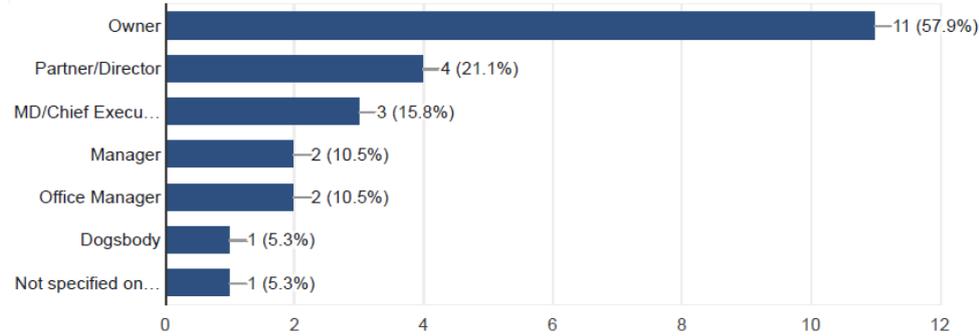
West Midlands Police
SMBC
SMBC
Burton Green PC
Kenilworth PC

Balsall PC
Meriden PC
Hampton PC
Allesley PC
Bickenhill PC

Headline Results

What is your role in the organisation?

19 responses



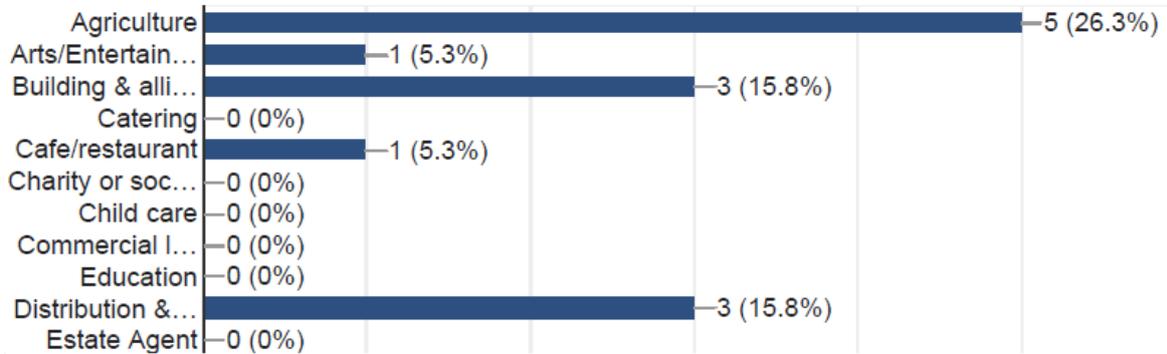
About you and your business

What is the main focus of your business/organisation

19 responses

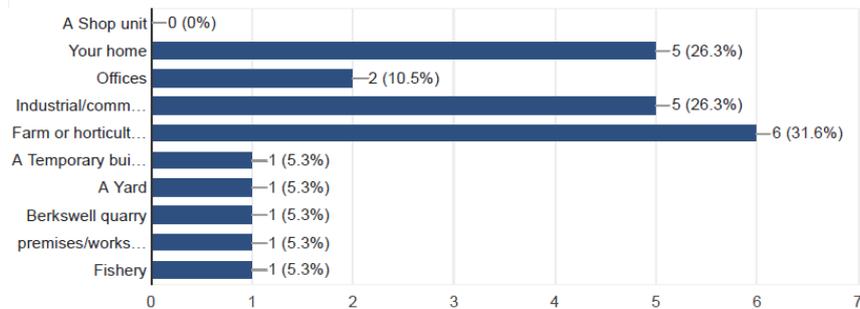
10/31/2017

Berkswell Parish Neighbourhood Plan Business Survey - Google Forms



Is your business carried out from

19 responses



How long has your business operated in Berkswell Parish?

19 responses

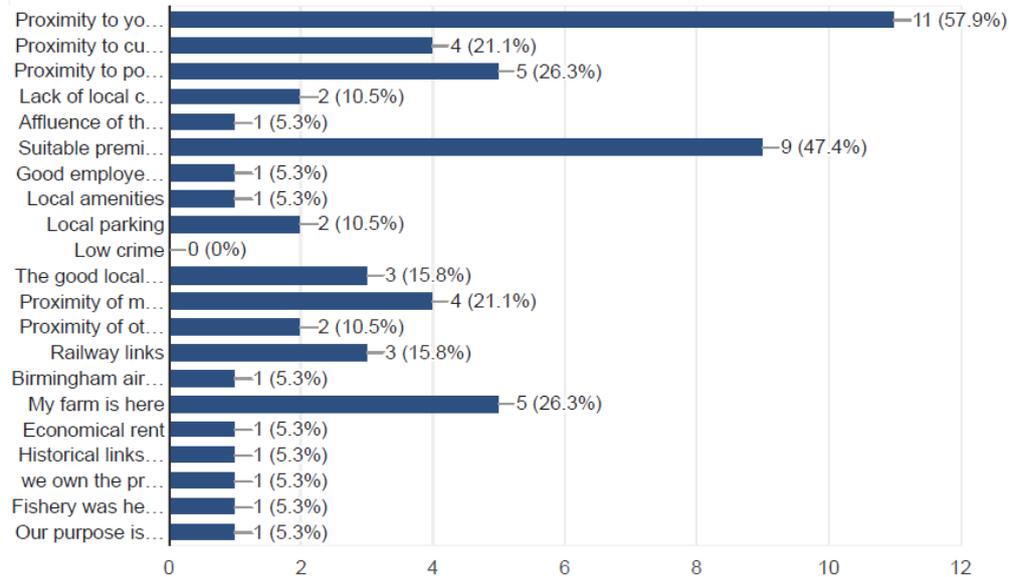
10/31/2017

Berkswell Parish Neighbourhood Plan Business Survey - Google Forms

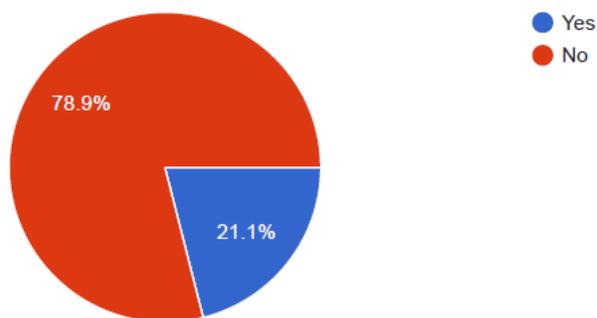


Why does your business operate in Berkswell Parish

19 responses

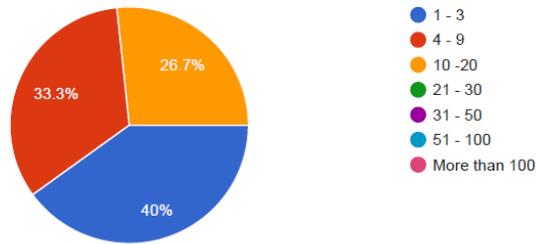


Are you a 'Sole Trader'



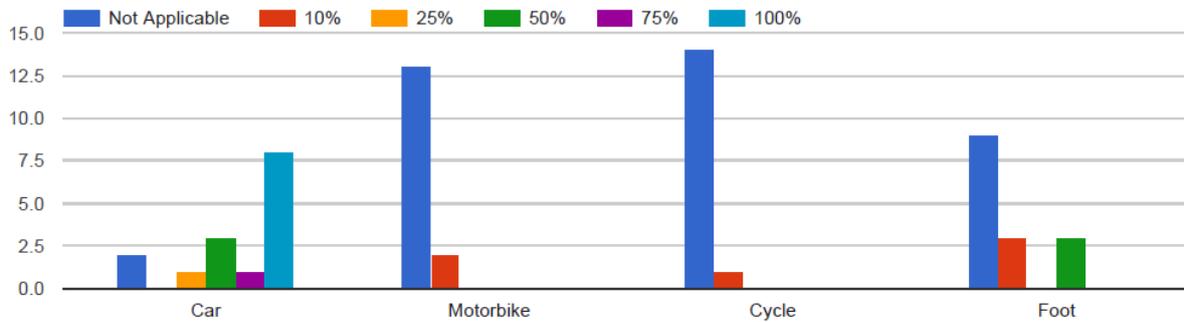
6. How many people work at your organisation in Berkswell Parish?

15 responses



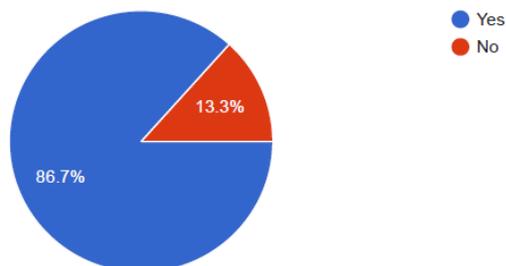
About your employees

7. How do they travel to work?



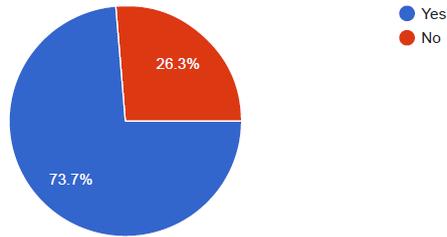
Do you have sufficient parking for your employees and visitors on your premises?

15 responses



Are your current premises suitable for your current needs?

19 responses



Are your current premises suitable for your likely needs in 5 years time?

14 responses

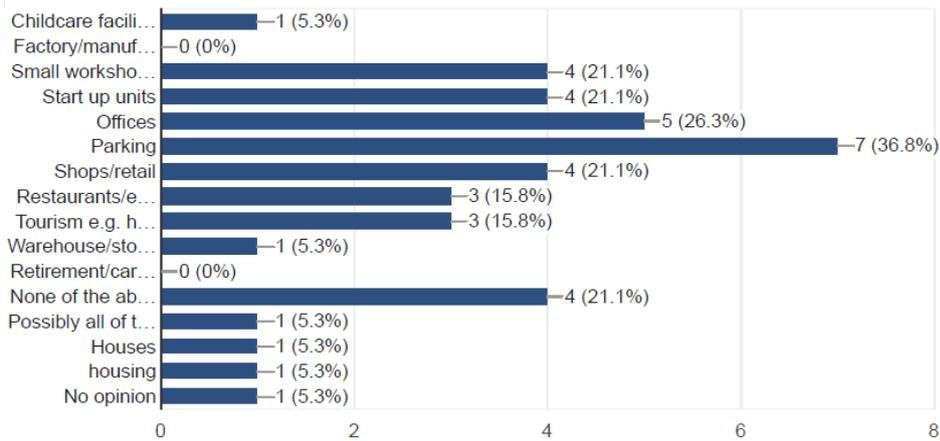


10/31/2017

Berkswell Parish Neighbourhood Plan Business Survey - Google Forms

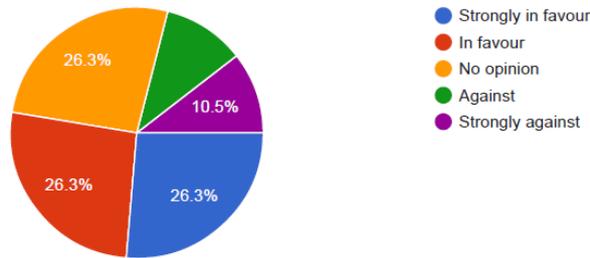
Should the Neighbourhood Plan consider allocating land within Berkswell Parish and if so, for what purpose?

19 responses



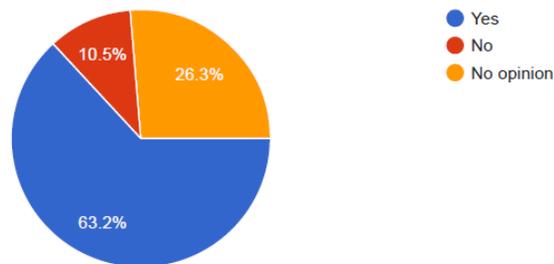
Would you be in favour of the Neighbourhood Plan making provision for the creation of a business centre providing low cost, flexible workspaces, meeting rooms and managed services?

19 responses

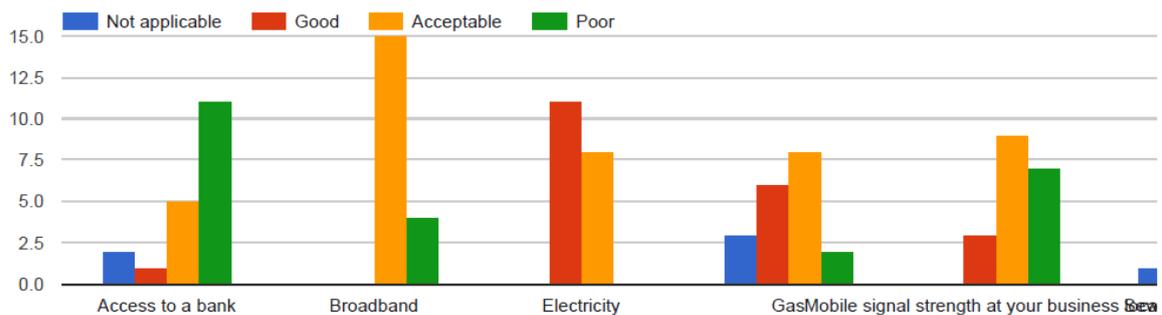


Should the Neighbourhood Plan seek to define planning policies that promote and encourage working from home?

19 responses



Please rate the infrastructure that you use for your business



Appendix VI First Draft Plan Publicity

Screenshots of Website

27/03/2018

Neighbourhood Development Plan | The Spirit of Berkswell

[Spirit of Berkswell](#)

[Parish Council](#)

[St John Baptist church](#)

[Clubs and Societies](#)

[Berkswell School](#)



Neighbourhood Development Plan

First draft plan consultation.

The parish council is seeking views on the First Draft of a neighbourhood development plan for Berkswell Parish and is conducting a non-statutory consultation to allow residents to give their views. Berkswell Parish includes the eastern side of Balsall Common and stretches from there east to the Coventry border, to Bradnocks Marsh to the north and to Windmill Lane and Duggins Lane in the south. It includes the village of Berkswell and many other hamlets and settlements. The First Draft Plan is based substantially upon the Issues and Options consultation conducted in the autumn of 2017 and various other consultation processes and events including input from the public at NDP Steering Committee and parish council meetings.

With this consultation, we are seeking views from residents and other interested parties to establish that we have covered all of the appropriate issues that arose during those consultations. It should be noted that a NDP cannot cover issues such as public transport, schools, highways and similar infrastructure. Neither can it seek to resist development proposed in the Solihull Local Plan nor adjust green belt boundaries. It can however, seek to mould development to ensure that our community remains strong and vibrant with things that the community values retained and enhanced.

Consultation period

This is a non-statutory consultation. It will run from Saturday 24th March to Sunday 22nd April 2018. After the consultation period, the parish council will make appropriate adjustments to this First Draft Plan. There will then be two further periods of "statutory" consultation typically when various official bodies, and potentially those with a commercial interest in development, will comment (as well as residents). However, this First Draft Plan consultation is vital if we are to ensure that we start with residents' views and fully reflect them. Input from any source will also be fully considered and we will be specifically seeking views from Solihull Council and Balsall Parish Council.

The First Draft Plan contains 10 draft planning policies, and in the appendix, some initial thoughts and proposals on supporting infrastructure. The infrastructure proposals will require much further work. At the planned drop-in sessions (see below) we will be seeking residents' views on some proposed improved parking and traffic calming measures in Berkswell village. Primarily these are designed to address the safety issues resulting from parents bringing their children to school from Balsall Common and elsewhere, visitors to the church and reading rooms and through traffic. These are complex proposals requiring sight of the layout drawings and those interested are urged to visit one of the 3 drop in sessions mentioned below. Consultation on this parking/traffic calming aspect of the First Draft Plan will only take place at the drop-in sessions.

The main consultation documents and the on-line survey

You will find the full First Draft Plan [here](#)
You will find the vision, objectives and the 10 proposed planning policies extracted from the First Draft Plan contained in the draft NDP document [here](#)
You may submit your views using an on-line link or using the survey forms that volunteers are distributing to homes in Berkswell and Balsall Parishes. You will find the link to the online survey here. <https://www.snapsurveys.com/wh/s.asp?k=152059673787>

More information

It is our objective that volunteers will deliver a package of information and survey forms with a prepaid return envelope to homes in Berkswell and Balsall Parishes. Around 4000 homes.
Some residents might want more information and we have organised 3 drop-in sessions for you to see a visual representation of the planning policies and be able to discuss them with NDP Steering Committee members and parish councillors.

Quick Links

[Home](#)

[About the Parish](#)

[Berkswell Parish Councillors](#)

[Parish Council Matters](#)

[Parish Council Report](#)

[Planning Applications](#)

[Conservation Area](#)

[Neighbourhood Development Plan](#)

[Reports, Minutes and Accounts](#)

[Notices](#)

[Contact](#)

[Archive](#)

<http://www.berkswell.org/council/neighbourhood-development-plan>

1/2

Saturday 7th April from 10 am to 2 pm The Jordan Room, St John Baptist Church Berkswell village
 Wednesday 11th April from 7 pm until 9 pm. Westlake Room, at the rear of the Balsall Common village hall, Station Road.
 Saturday 14th April from 10 am until 2.30 PM The Jubilee Centre, The Library car park, Balsall Common Shopping centre, Station Road.

You may also submit your views in writing to Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP or clerk@berkswellparishcouncil.org.uk

Additional Evidence Base for first draft plan

The following files represent the additional evidence base

[Meeting House Lane Park](#)
[Heart of England School survey](#)
[Kenilworth Greenway](#)
[Beanit Farm Hedge](#)
[Little Beanit Farm Meadow](#)
[Berkswell Moss](#)
[Big Pools and Little Pools Wood](#)
[Beanit Green Lane](#)
[Berkswell Marsh Meadow](#)
[Mercote Mill Pool](#)
[Hallmeadow Road Car Parking survey Jan 2018.pdf](#)
[Ecological Report](#)
[Rough Close](#)
[Landscape character assessment](#)
[Photo appendix re Park on Meeting House Lane](#)
[Solihull Connect Transport Strategy 2016](#)
[Meeting House Lane Traffic Survey results](#)
[Berkswell PPA Sept 2017](#)
[Historic Environment Report](#)
[All responses report final](#)
[Business Survey Summary Report](#)
[SMBC email - provision of open space guidelines Jan 2018](#)
[SMBC Green Spaces Strategy Review 2014](#)
[Notes of Berkswell PC & SMBC Highways meeting 8th February 2018](#)

Evidence for Issues and Options Consultation

[Community engagement BBCSA Nov16](#)
[Community engagement BCPS-Staff](#)
[Community engagement BC Lions](#)
[Balsall Common Festival Sept 2015](#)
[Balsall Common Primary School Fete June 2016](#)
[Berkswell Fete community engagement Jul 2016](#)
[Community engagement BC business forum Aug 2016](#)
[Community engagement Berkswell school](#)
[Community engagement proforma Berkswell Village Xmas survey](#)
[Community engagement proforma Heart of England Students Nov 2016](#)
[Community engagement proforma Heart of England Chair of Governors and PTA](#)
[Community engagement PTA BCPS focus group](#)
[Explorers Community engagement Sept 2016](#)
[Sites Exhibition Data spreadsheet - Berkswell only](#)

Website sections

- [Spirit of Berkswell](#)
- [Berkswell Parish Council](#)
- [St John Baptist Church](#)
- [Berkswell Clubs and Societies](#)
- [Berkswell Primary School](#)
- [Admin login](#)

[Privacy and Cookies](#)



Neighbourhood Development Plan

First draft plan consultation.

The first draft plan consultation is complete. The results are published below.

The Parish Council thanks the following residents for their help with the first draft plan consultation:

Non-Councillors

- Wendy Cairns
- Olive Rees
- Chris Rees
- Joy Fine
- Bill Fine
- Wendy Gault
- Sheila Cooper
- Chris West
- Kris Plant
- Barbara Gibson
- Charlotte Shadbolt
- Malcolm Hickin
- Lorraine Horler
- John Cairns
- Ken Shaw
- Denis Stokes
- Wendy Wilson
- Jim Ellis
- Jane Edwards
- Fred Naylor
- Lynda Naylor
- Keith Tindall
- Vince Ritters
- Geoff Wheeler
- Richard Coles
- Marion Keely
- Jo Smith
- David Bell
- David Varley
- Norman Thompson
- David Felthouse
- Graham Lock
- John Page

Councillors

- Richard Drake, Dinah Edwards, Andrew Burrow, Alison Cambage, Don Hitchcock, Kay Howles & Richard Lloyd

NDP Steering Committee Meetings

*Thursday 10th May 2018 at 7 pm in the Jubilee Centre Station Road Balsall Common. For agenda click [here](#)

*Tuesday 15th May 2018 at 1.30 pm in the Jordan Room, St John Baptist Church, Church Lane, Berkswell. For agenda click [here](#)

[Berkswell NDP SEA Screening Report](#)

[1st draft plan consultation response](#)

Quick Links

- [Home](#)
- [About the Parish](#)
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- [Planning Applications](#)
- [Conservation Area](#)
- [Neighbourhood Development Plan](#)
- [Reports, Minutes and Accounts](#)
- [Notices](#)
- [Contact](#)
- [Archive](#)

The following are the consultation responses received
 BCVRA response
 NDP Draft Plan Consultation 2018 Results - Berkswell Only
 NDP Draft Plan Consultation 2018 Results minus personal data
 Greenlight 16-35-CR01 BC Vision Document
 Greenlight Representations
 Letter from Berkswell Society
 Report on 1st draft plan consultation
 RBPL - (Barretts Farm) response
 SMBC response
 St Georges and St Teresa Dorridge response
 Balsall PC response
 NDP Draft Plan Consultation 2018 Results with Responses
 Consultants advice for 15 May NDP meeting
 Consultants advice re Local Space May 2018
 SMBC Highways response

Additional Evidence Base for first draft plan

The following files represent the additional evidence base
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 Notes of Berkswell PC & SMBC Highways meeting 8th February 2018
 Berkswell NDP Business Survey Summary Report
 Issues and Options residents all responses report final
 Assurance Kenilworth Greenway extension - U&A number 966

Evidence for Issues and Options Consultation

Community engagement BBCSA Nov16
 Community engagement BCPS-Staff
 Community engagement BC Lions
 Balsall Common Festival Sept 2015
 Balsall Common Primary School Fete June 2016
 Berkswell Fete community engagement Jul 2016
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 Sites Exhibition Data spreadsheet - Berkswell only

Website sections

- Spirit of Berkswell
- Berkswell Parish Council
- St John Baptist Church
- Berkswell Clubs and Societies
- Berkswell Primary School
- Admin login

[Privacy and Cookies](#)

Berkswell Society Newsletters

6th April 2018

andrewsburrow@gmail.com

From: Berkswell Society <graham-lock@hotmail.com@mail129.atl21.rsgsv.net> on behalf of Berkswell Society <graham-lock@hotmail.com>
Sent: 06 April 2018 17:33
To: andrewsburrow@gmail.com
Subject: Berkswell Neighbourhood Plan event Saturday

Berkswell Society NEWS

Is this email not displaying correctly?
[View it in your browser.](#)



Berkswell Parish first draft Neighbourhood Development Plan

Drop-in Sessions - message from NDP Committee

A reminder that the Parish Council is holding drop in sessions on the first draft of its Neighbourhood Development plan including plans for safer parking and traffic calming in Berkswell village. Details of the main proposed planning policies are on the [Parish Council website](#) and a summary has been distributed to residents' homes. However, these drop-in sessions are to allow residents an opportunity to visualise the "dry words" and discuss them with the "authors".

The improved parking and traffic calming measures for Berkswell village can only be seen at these drop-in sessions given the nature of the drawings & schematics. These traffic proposals are not only of importance to Berkswell villagers but also to any parent taking their child to the school from Balsall Common or visitors to the church and other Berkswell village facilities.

Saturday 7 th April from 10 am to 2 pm	The Jordan Room, St John Baptist Church Berkswell village
Wednesday 11 th April from 7 pm until 9 pm.	Westlake Room, at the rear of the Balsall Common village hall, Station Road.
Saturday 14 th April from 10 am until 2.30 PM	The Jubilee Centre, The Library car park, Balsall Common Shopping centre, Station Road.

Please come if you are free, but in any case, complete your questionnaire and return it in the freepost envelope or go on line to www.berkswell.org where the first item in news and updates has a link to the online questionnaire.

*Andrew Burrow
NDP Committee Chairman*

Very best regards

The Berkswell Society committee

(Bill Bailey, Andrew Burrow (Secretary), Jim Ellis, Alan Hanbury, Malcolm Hickin, Graham Lock, Ken Shaw, John Thomas)

www.berkswellsociety.org.uk

9th April 2018

andrewsburrow@gmail.com

From: Berkswell Society <graham-lock@hotmail.com@mail95.atl161.mcsv.net> on beh of Berkswell Society <graham-lock@hotmail.com>
Sent: 09 April 2018 08:35
To: andrewsburrow@gmail.com
Subject: Berkswell Neighbourhood Plan event Wednesday

Berkswell Society NEWS

Is this email not displaying correctly?
[View it in your browser.](#)

Berkswell Parish first draft Neighbourhood Development Plan

**After a busy first session in Berkswell village...
second session set for Wednesday evening, final session on Saturday 14th**

Drop-in Sessions - message from NDP Committee

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*Andrew Burrow
NDP Committee Chairman*

Very best regards

The Berkswell Society committee

(Bill Bailey, Andrew Burrow (Secretary), Jim Ellis, Alan Hanbury, Malcolm Hickin, Graham Lock, Ken Shaw, John Thomas)

www.berkswellsociety.org.uk

13th April 2018

andrewsburrow@gmail.com

From: Berkswell Society <graham-lock@hotmail.com@mail11.atd91.mcsv.net> on behalf of Berkswell Society <graham-lock@hotmail.com>
Sent: 13 April 2018 15:28
To: andrewsburrow@gmail.com
Subject: Berkswell Neighbourhood Plan event tomorrow

Berkswell Society NEWS

Is this email not displaying correctly?
[View it in your browser.](#)



Berkswell Parish first draft Neighbourhood Development Plan

After a busy first session in Berkswell village and a second session on Wednesday evening, the final session takes place in the Jubilee Centre, Balsall Common on Saturday 14th tomorrow!

Drop-in Sessions - message from NDP Committee

A reminder that the Parish Council is holding drop in sessions on the first draft of its Neighbourhood Development plan including plans for safer parking and traffic calming in Berkswell village. Details of the main proposed planning policies are on the [Parish Council website](#) and a summary has been distributed to residents' homes. However, these drop-in sessions are to allow residents an opportunity to visualise the "dry words" and discuss them with the "authors".

The improved parking and traffic calming measures for Berkswell village can only be seen at these drop-in sessions given the nature of the drawings & schematics. These traffic proposals are not only of importance to Berkswell villagers but also to any parent taking their child to the school from Balsall Common or visitors to the church and other Berkswell village facilities.

Saturday 14th April from 10 am until 2.30 PM

The Jubilee Centre, The Library car park,
Balsall Common Shopping centre, Station
Road.

Please come if you are free, but in any case, complete your questionnaire and return it in the freepost envelope or go on line to www.berkswell.org where the first item in news and updates has a link to the online questionnaire.

*Andrew Burrow
NDP Committee Chairman*

Very best regards

The Berkswell Society committee

(Bill Bailey, Andrew Burrow (Secretary), Jim Ellis, Alan Hanbury, Malcolm Hickin, Graham Lock, Ken Shaw, John Thomas)

www.berkswellsociety.org.uk

Extracts from BCVRA Communicator Newsletters / Emails

March 2018



THE COMMUNICATOR

BALSALL COMMON VILLAGE RESIDENTS ASSOCIATION E-Newsletter March 2018

email: feedback@balsallcommonresidents.org

Editor - David Felthouse

Chairman – Keith Tindall

Dear Resident,

In addition to the usual calendar of social events, there are three main subjects about which you need to consider and take action.

The first of these is the Balsall & Berkswell Parish Boundary Governance Review. The newsletter contains an update on progress and details of the next steps.

In order that the BCVRA can present a view, which represents the majority of residents, if you haven't already done so, from the survey published in the Bugle, you are asked to complete the survey, by 20th April, at the latest. The outcome of this review will have a major impact on the future of Balsall Common, Berkswell and the surrounding areas, therefore, it is important to you.

In order that you can come to an informed decision, I have reproduced the list of 'Pros & Cons', for each option, which were developed by the BCVRA Working Party. Please, read these before putting pen to paper or fingers to keyboard.

Aligned with the above, the Annual General Meeting, of the BCVRA, will be held on Thursday, 19th April 2018. As well as the formal items, such as reports and election of officers, the main topic for the evening will be the Governance Review. Solihull Governance Committee, met last Tuesday, so by the date of the meeting we would hope to have the outcome of its deliberations.

The third subject requiring your attention, is a consultation on the draft Berkswell Parish Neighbourhood Development Plan (NDP). As the communities of Berkswell and Balsall Common are so interlinked, Berkswell Parish Council is asking residents of BOTH Parishes to respond to its survey. Hopefully, you will have received a pack containing an explanatory letter, a four-page summary of the plan, questionnaire form (one for each voting member of the household) and a Freepost envelope.

If you haven't received a pack, please let me know and I will arrange to have one delivered.

David Felthouse

7. Parish Council NDP updates.

Berkswell NDP – Cllr. Andrew Burrow reported that consultation is about to commence on the Draft NDP. Documents giving details will be delivered to every household across both parishes, and drop in events are to be held on 7th April in the Jordan Room, Berkswell, 11th April in the Westlake Room, Balsall Common and 14th April in the Jubilee Centre.

Mike Longfield raised concern about the lack of affordable homes in our area.

Balsall NDP – No report available.

9th April 2018

andrewsburrow@gmail.com

From: Residents Association <feedback@balsallcommonresidents.org>
Sent: 08 April 2018 16:26
To: feedback@balsallcommonresidents.org
Subject: Balsall Common Residents Association Newsflash 8th April 2018 (List 1)
Attachments: Reminder of drop in sessions via communicator.pdf

Dear Resident

You will be aware, from the March Communicator, that Berkswell Parish Council is consulting on the first draft of its Neighbourhood Development Plan.

As the Parishes of Berkswell and Balsall are interdependent, the views of residents from BOTH communities are being sought.

To assist residents, in forming their views, a number of drop-in sessions have been arranged.

The attached leaflet is a reminder of the two sessions, being held in the coming week, at venues within Balsall Common, to which residents of BOTH Balsall and Berkswell are invited.

Regards
David Felthouse

22nd April 2018

andrewsburrow@gmail.com

From: Residents Association <feedback@balsallcommonresidents.org>
Sent: 22 April 2018 11:32
To: feedback@balsallcommonresidents.org
Subject: Balsall Common Residents Association Newsflash 22nd April 2018 (List 1)
Attachments: final call for consultation responses.pdf

Dear Resident

Berkswell Parish first draft Neighbourhood Development Plan (NDP)

Final call for residents input.

If you have not already done so, please, respond to the Consultation on the first draft of Berkswell's NDP.

The deadline for submissions has been extended to 26th April 2018.

You can respond either by completing and returning the form included in the information pack, which was delivered to you, or by completing the online survey, the address for which is in the attached document.

The attached document also repeats the information given in the pack.

Please, note that views from residents in all areas of BOTH parishes are being sought, so if you are in Fen End, Meer End and the other outlying communities of Balsall parish, your opinion matters.

Regards
David Felthouse

Copy of Survey Letter

(Hand delivered to households across both parishes)

Berkswell Parish first draft Neighbourhood Development Plan - Public consultation

Dear Resident,

Berkswell Parish includes the eastern third of Balsall Common and stretches to the Coventry border. I am writing to you to seek your views on our first draft Neighbourhood Development Plan (NDP)

Background

Following Balsall Parish Council's withdrawal from the joint NDP, Berkswell PC judged it must produce its own to protect residents' interests. The land next to the medical centre is already scheduled for housing and Solihull Council is proposing more land be taken out of the Green Belt. It is Berkswell Parish Council's judgement that any delay to our NDP would be bad for Balsall Common.

A NDP can establish planning rules to mould development so that our community is not harmed unnecessarily and gets some benefit from development - but it cannot stop SMBC from changing Green Belt boundaries to build houses. Once a community has a NDP it also gets a higher share of the infrastructure levy paid by developers. Delay will mean we lose the chance to mould new development and Balsall Common could miss out on the enhanced infrastructure levy for the houses next to the medical centre.

A draft NDP for Berkswell Parish

A committee of Parish Councillors plus residents from Berkswell and Balsall Parishes has drafted a NDP based on earlier consultations. There is now a 4 week consultation with residents seeking their views on this first draft plan. This an important step in getting our NDP approved.

How can you help?

We are encouraging as many residents as possible, from either parish, to either complete the

1. Attached survey on this draft NDP, returning it by Sunday 22nd April in the freepost envelope.
2. On line survey at www.berkswell.org (this will save the parish council 70 pence!)

To help we have attached a summary of the first draft NDP. Further information is available from the PC's web site, details of which are shown in the summary document. We are also running three drop in sessions and if you can come it will make it much easier to understand the proposals.

Saturday 7 th April from 10 am to 2 pm	The Jordan Room, St John Baptist Church Berkswell village
Wednesday 11 th April from 7 pm until 9 pm.	Westlake Room, at the rear of the Balsall Common village hall, Station Road.
Saturday 14 th April from 10 am until 2.30 PM	The Jubilee Centre, The Library car park, Balsall Common Shopping centre, Station Road.



Andrew Burrow
NDP Committee Chairman

Richard Wilson, Clerk to Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP

Draft Plan - 4 page summary for consultation

Berkswell Parish first draft Neighbourhood Development Plan (NDP)

Our first draft plan starts with a Vision of what we as a community are trying to achieve. It then details objectives that support that vision and lastly it has 10 planning policies to implement those objectives. It is the planning policies that are used to judge planning applications for future development.

This is an outline of the first draft NDP plan. Full details of proposed policies and draft plan, can be found on <http://www.berkswell.org/council/neighbourhood-development-plan>. There are copies in Balsall Common Library or the village shop in Berkswell village or at the drop in sessions.

Draft Vision for Berkswell Parish NDP

Our vision is that Berkswell Parish is and will remain a pleasant and safe place in which to live and bring up families; it will continue to be a supportive and inclusive society; it will remain distinct from the neighbouring conurbations by protecting the rural environment within the Meriden gap but have good transport links and modern and enhanced communications.

The many historic features that emphasise and enhance the rural character of Berkswell, whether in the countryside or built environment, will be conserved and new development will be designed to be sensitive to our local heritage, character and distinctiveness.



A pleasant and safe place to live with new development being sensitive to our local heritage

Draft NDP Objectives

In order to deliver the vision, the NDP has the following objectives:

Housing Objectives

1. To provide the types of property to attract young people to live and work here and resizing opportunities for older current residents.
2. To promote high quality housing designs that allow for space, privacy, visual amenity and ecological sustainability.

Landscape Character and the Rural Area Objectives

3. To ensure development incorporates high quality green landscaping schemes to integrate the new built environment with the rural and the existing built environment
4. To retain wildlife habitat within the developed, to be developed, and rural areas of the parish.

5. To support the continued conservation and appreciation of Berkswell village as a Conservation Area and other heritage assets across the parish.

Accessibility and Infrastructure Objectives

6. To promote improved and safe accessibility to public transport links including walking, cycling, horse riding, and public rights of way.
7. To improve vehicular traffic flows throughout the parish.
8. To provide adequate space for off-road parking in residential areas and for businesses.
9. To support improved community spaces such as meeting halls and public open space for purposes of enjoyment for Balsall Common.
10. To encourage the development of infrastructure for facilitating health, wellbeing, leisure and the community for all residents.

Business Objectives

11. To support investment in local economic development to meet local businesses' needs in the parish including farming that are not met more appropriately by the Solihull Local Plan and which do not adversely impact on rural roads in the parish.
12. To work with Balsall Parish Council to improve the shopping area.

The draft planning policies

Draft Policy B1: New Housing – General Principles

The purpose of this planning rule is to lay down the principles for housing development to ensure that it meets the highest standards such as those already exhibited on the Riddings Hill development and elsewhere. These include specified ratios of green space per 1000 residents for recreation and protection of wildlife/trees/hedges etc, housing mix, parking provision, layouts to create communities and socially integrate any new development with the rest of Balsall Common including green space between existing and new homes. It also covers access from main roads for cars and ease of access for pedestrians and cyclists to key community facilities.



Green space between old and new housing to encourage community integration.



A mix of housing sizes in small groups to encourage a sense of community

Draft Policy B2: Local Needs Housing in Berkswell Village

Our survey did not establish an additional need for social/affordable housing outside Balsall Common and the draft NDP does not allocate additional land for social (affordable) housing in Berkswell village. If a future need is established, this policy sets out the planning rules.

Draft Policy B3: Protecting Local Landscape and Built Character

This policy aims to protect landscape character and key features both within the countryside and within land to be developed. In particular it requires mitigation plans for areas to be developed, the provision of open space and the protection of historic buildings and landscape features and monuments.



Mitigation within areas to be developed and the protection of historic buildings and landscape features



Draft Policy B4: Local Green Spaces

A NDP can designate Local Green Space to protect it from development. This draft plan designates two such areas as Local Green Space.



The recreation ground on Meeting House Lane, Balsall Common



The (Hornets) football ground on Lavender Hall Lane, Balsall Common



Overview of the two areas

Draft Policy B5: Berkswell Conservation Area

The Berkswell Conservation area surrounds Berkswell village. The “conservation” status seeks to ensure the preservation of this historic village with its 23 listed buildings and monuments. The aim of this policy is to spell out in more detail the special planning rules that apply

Draft Policy B6: Conversions of Former Agricultural Buildings

The conversion of redundant agricultural buildings to homes provides useful additional housing and this aspect of planning generally works well. This policy is aimed at providing additional guidelines to optimise the visual impact of such conversions

Draft Policy B7: Improving Car Parking Facilities at Berkswell Station

The lack of adequate car parking at the station is a significant issue. The NDP cannot physically increase the amount of parking but it does allow for further car parking through either a multi storey park or as part of housing development in the station area



Safe routes for pedestrians, cyclists and mobility scooters

Draft Policy B8: Car Parking and Cycle Storage

This policy is designed to ensure that housing developments have adequate off street parking and storage for cycles to encourage non car use.

Draft Policy B9: Improving Accessibility for All

The aim is to ensure that development maximises safe accessibility for all non-vehicle users. Path widths should be suitable for safe use by users of mobility scooters, wheelchairs and pushchairs.

Draft Policy B10: Supporting Local Businesses

The aim of this policy is to support local business, including home working, whilst minimizing HGV impact on local roads

Community Infrastructure Levy (CIL) – paid by developers

An adopted NDP will generate a higher CIL to be paid to the Parish Council primarily for infrastructure projects to benefit Balsall Common where new housing is scheduled to be built. The community's ideas for projects are shown in the appendices to the draft NDP. It will be for the Parish Council to determine the priorities following further assessment and community consultation once the NDP is formally adopted.

Survey Form

Berkswell Parish Neighbourhood Development Plan

Draft Plan consultation.

Please return your completed questionnaire(s) by Sunday 22nd April using the enclosed freepost envelope. All adults in a household may return a questionnaire. We enclose two. If you need more then download one from our web site, photocopy one or obtain one from Balsall Common library. Please note that only questionnaires returned in the freepost envelope or handed in at a drop in event will be counted.

Which parish do you live in?	Please ✓	Please insert your post code
Berkswell		
Balsall		
Other		

	<input checked="" type="checkbox"/> as appropriate
I am a resident	
I represent a business in Berkswell Parish	

		YES <input checked="" type="checkbox"/> as appropriate	NO <input checked="" type="checkbox"/> as appropriate
1	Do you support the Vision and Objectives of the draft NDP		
2	Do you support the proposed planning policies		
3	Do you support designating the recreation ground on Meeting House Lane next to the Catholic Church as Local Green Space to protect it from development		
4	Do you support designating the land off Lavender Hall Lane (the Hornets sports ground) as Local Green Space to protect it from development		

Please write any further comments about the draft NDP or suggestions for amendment in the space below

Continue over the page if necessary

Berkswell School Parent Mail

andrewsburrow@gmail.com

Subject: FW: Traffic Calming

----- Forwarded message -----

From: ParentMail <info@parentmail.co.uk>
Date: Thu, 29 Mar 2018 at 13:31
Subject: Traffic Calming
To: Claire Robbins <clairerobbins1972@googlemail.com>



Message from ParentMail

Dear Mrs Robbins, Berkswell CE Primary School has sent you a message

Traffic Calming

Dear Parents
Many of you will be aware that there is a project running to try to improve parking and traffic management particularly at school times in the village. There are consultation sessions running about our Neighbourhood Development plan and this parking/traffic calming issue forms part of that. It is important that parents express their views and become part of those consultations. Please see the attached flyer detailing the sessions it would be great if many of you could attend.
Many thanks
Mrs Drew

Attachments

 [Traffic calming flyer.pdf](#)

[Go to my account](#)



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andrewsburrow@gmail.com

From: Dinah Edwards <dinahj.ed@gmail.com>
Sent: 19 April 2018 18:53
To: Andrew Burrow
Subject: Fwd: NDP Consultation Session for Berkswell School Parents

Here is the ParentMail for you...

D

----- Forwarded message -----

From: ParentMail <info@parentmail.co.uk>
Date: Wed, 18 Apr 2018 13:55
Subject: NDP Consultation Session for Berkswell School Parents
To: Dinah Edwards <dinahj.ed@gmail.com>

 **ParentMail** Be better connected!

Message from ParentMail

Dear Mrs Edwards, Berkswell CE Primary School has sent you a message

NDP Consultation Session for Berkswell School Parents

Dear Parents
As you are aware there are quite significant traffic issues in the village particularly around school times. The Neighbourhood Development Plan provides a number of proposals to improve this and we would very much like your input.
This consultation event will be held in the Scout Hut on Tuesday 24 April from 3.00 – 4.30 pm please make time to pop in and to give your views either before or after pick up.
Many thanks
Mrs Drew

Attachments

 [trafficNDP consultation session notice for 24th April 2018.pdf](#)

[Go to my account](#)

Copies of Banners (6 in total)

Neighbourhood Plan event

Wednesday 11th April – rear of village hall 7 to 9 pm

Saturday 14th April in the Jubilee Centre 10 to 2.30

Neighbourhood Plan event

Saturday 7th April in the Jordan Room at the Church

10 to 2

Public Notices and Posters

Berkswell Parish first draft Neighbourhood Development Plan

Drop-in Sessions

The parish council will be holding drop-in sessions on the first draft of its NDP which covers eastern Balsall Common and the rural areas of the parish. At these sessions, residents will be able to see visualisations of the proposed planning policies. Residents will also be able to see layout drawings of plans to improve school/church parking in Berkswell village and accompanying traffic calming measures which are important for school parents and church goers from Balsall Common as well as those living in/near Berkswell village.



Saturday 7 th April from 10 am to 2 pm	The Jordan Room, St John Baptist Church Berkswell village
Wednesday 11 th April from 7 pm until 9 pm.	Westlake Room, at the rear of the Balsall Common village hall, Station Road.
Saturday 14 th April from 10 am until 2.30 PM	The Jubilee Centre, The Library car park, Balsall Common Shopping centre, Station Road.

Andrew Burrow
NDP Committee Chairman

Richard Wilson, Clerk to Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP

A Plan for Berkswell Parish



Drop in event Jubilee Centre today 10 to 2.30



Published by the Berkswell Parish Council NDP Steering Committee

A Plan for Berkswell Parish



Drop in event

Jordan Room at the Church
today 10 to 2.00



Published by the Berkswell Parish Council NDP Steering Committee

Email to Businesses

Subject:

Berkswell Parish NDP - first draft plan consultation

Dear Madam/Sir,

I am writing to advise you that Berkswell Parish Council is conducting a consultation on a first draft of a Neighbourhood Development Plan. This is a non-statutory consultation after which the Council will consider responses and if appropriate amend the draft plan prior to what is called a Regulation 14 consultation. That second consultation will involve a whole range of statutory bodies as well as residents, businesses and other interested parties. The purpose of this consultation is to test whether this first draft plan reflects community wishes, as far as is practical, before firming up the draft NDP.

This consultation runs until Sunday 22nd April 2018. You will find details of the consultation on the web page of the Council's web site <http://www.berkswell.org/council/neighbourhood-development-plan>. Details include

1. A copy of the first draft plan. This document is 62 pages long
2. A document containing just the first draft planning policies. This document is 10 pages long but local businesses might be pleased to know that typically only the last policy (number 10) directly relates to most local businesses although the other policies might be of interest to businesses owned/managed by local residents or have an indirect impact on business.
3. How you can respond to the consultation

The Council is also running 3 drop in sessions where residents and interested parties can gain a more pictorial representation of plan policies and discuss any issues with Councillors and members of the Steering Committee. The dates and locations are shown on the web site.

1

Yours faithfully

Andrew Burrow
Chairman NDP Steering Committee (Berkswell Parish)

Final Call for Residents - Extract

Berkswell Parish first draft Neighbourhood Development Plan

Final call for residents input

The Berkswell NDP covers **eastern Balsall Common and the rural areas of Berkswell Parish.**

The NDP includes proposals of high relevance as Balsall Common grows and to our the rural settlements.

If you have not submitted your response it is not too late. You can do so on-line on this link <https://www.snapsurveys.com/wh/s.asp?k=152059673787>

An information pack has been delivered to all homes in Berkswell and Balsall Parishes. If you do not recall it, a summary of the draft plan is shown in the following pages. The deadline for responses has been extended to 26th April 2018.



Andrew Burrow
NDP Committee Chairman

Richard Wilson, Clerk to Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP

Appendix VII Copy of Report on Berkswell 1st Draft Plan Consultation Process

1. Overall approach

The aim was to maximise knowledge of the consultation across Berkswell and neighbouring Balsall Parish.

Every household received an NDP pack containing an explanatory letter, a 4-page summary of the 1st draft plan, a questionnaire and a reply-paid envelope to Stratford Council Communication services. Approximately 3700 packs were delivered by volunteers.

Three drop-in sessions were originally organised where residents could view visualisations of the planning policies, the policies themselves and the vision and objectives and read copies of the 1st plan document if they wished. The traffic parking and calming proposals for Berkswell village were also on display. A special survey was available on that last topic for completion at the exhibition once residents had viewed the layout drawings. Subsequently, a 4th drop-in session was organised seeking to engage more fully with younger families at the request of a resident. This was conducted in the Scout House by the school entrance in Berkswell whilst parents came to pick up their children from school. Berkswell school serves the whole parish and gets the majority of this pupils from Balsall Common.

Reminders of the consultation were sent out electronically using the BCVRA (Balsall Common Village Residents' Association) and Berkswell Society data bases and the Heart of England and Berkswell Schools parent mail systems. These electronic reminders directed residents to the documentation and survey link shown on the parish council web site

All businesses listed on the NDP data base were e-mailed and invited to comment electronically using the survey link on the web site.

Neighbouring parishes and Solihull Council were advised of the consultation to by e-mail and invited to comment.

Pegasus Homes who had contacted the council with regard to the Solihull plan, were also e-mailed and advised of the consultation process. Pegasus are the potential developers of most of site allocation 1 in the draft Solihull Local Plan review.

Care was taken to ensure that the Catholic Church in Balsall Common received a copy of the 1st draft plan information pack (2 copies were delivered on different days by different individuals)

The two residents' association, BCVRA and Berkswell Society, were invited to comment.

The consultation, including the drop-in events, was formally communicated on the parish council's web site and 5 notice boards across the parish. Seven banners advertising the drop-in sessions were placed at key locations. The BCVRA and Society also publicised the

consultation and drop in events via their data bases. Copies of the 1st draft plan were lodged at the library and Berkswell shop for residents perusal.

The original consultation period was set as 24th March to 22nd April 2018 but was extended to 26th April 2018 to allow Solihull Council more time to respond. (See PC minute 18b of 12th April 2018). This time extension was posted on the PC web site and notified to residents via the BCVRA and Berkswell Society data bases.

2. Attendance at the drop-in events

The purpose of the drop-in events was primarily to provide more information to residents by way of a display, copies of the plan documents & policies and for members of the NDP Committee and parish council to answer questions. A secondary purpose to explain the Berkswell village parking and traffic calming options and obtain feedback by way of an on-the-day survey. That survey was of particular interest for those living in or near Berkswell village or those driving to the village particularly residents of Balsall Common taking their children to school by car.

A count of numbers attending was conducted but given the number of attendees requiring detailed explanation and discussion on issues the counting system probably did not record all attendees as the volunteers concentrated on providing information.

Date	Location	Estimated attendance	Parking/traffic calming survey forms received
7 th April 2018	Jordan Room Berkswell Church	42	42
11 th April 2018 (evening session)	Village Hall Balsall Common	51	11
14 th April 2018	Jubilee Centre Balsall Common	125 to 150	49
24 th April	Scout House by Berkswell School	50	45
Totals		268 to 293	147

All three borough councillors from Meriden Ward attended a session.



Berkswell village 7th April



Balsall Common 11th April (evening event)



Balsall Common 14th April (day event)

Appendix VIII Regulation 14 Consultation Publicity

Screenshots of Berkswell NDP Website (12th July 2018)

12/07/2018 Neighbourhood Development Plan | The Spirit of Berkswell

Spirit of Berkswell Parish Council St John Baptist church Clubs and Societies Berkswell School



Neighbourhood Development Plan

This Draft Neighbourhood Development Plan (NDP) for Berkswell Parish is published for 6 weeks formal public consultation (Regulation 14) from 18th June to 31st July 2018.

The Draft Plan has been prepared following careful consideration of the responses which were submitted when the First Draft Plan was published for informal public consultation during March and April 2018. The evidence base for this draft plan is shown at the bottom of this web page.

The Draft Plan sets out the key planning issues identified for the area and includes 10 draft planning policies to guide new development in Berkswell Parish up to 2033. The Berkswell Parish Draft NDP can be viewed by clicking [here](#).

Hard copies of this document can be read at Balsall Common Library at 283 Kenilworth Road Balsall Common and the village shop in Church Lane, Berkswell village, and copies are available on request to borrow from the Parish Council Clerk at the address shown below.

Please submit any responses using the Response Form attached [here](#), or available as a hard copy from the Clerk to the Parish Council, and return to:

The Clerk, Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP
or clerk@berkswellparishcouncil.org.uk

Comments are also welcome in writing or by email.

The consultation period will end at midnight on 31st July 2018.

Thank you for your time and interest. All responses will be considered very carefully and used to inform the submission version of the NDP which will be submitted to Solihull MBC in Autumn 2018.

Solihull Metropolitan Borough Council links

Neighbourhood Planning

<http://www.solihull.gov.uk/resident/planning/appealsenforcement/planmaki...>

Solihull Local Plan review

<http://www.solihull.gov.uk/lpr>

Solihull Planning

<http://www.solihull.gov.uk/Resident/Planning/appealsenforcement/planmaking>

Berkswell NDP SEA Screening Report

1st draft plan consultation response

The following are the consultation responses received

- BCVRA response
- NDP Draft Plan Consultation 2018 Results - Berkswell Only
- NDP Draft Plan Consultation 2018 Results minus personal data
- Greenlight 16-35-CR01 BC Vision Document
- Greenlight Representations
- Letter from Berkswell Society
- Report on 1st draft plan consultation
- RBPL - (Barretts Farm) response
- SMBC response
- St Georges and St Teresa Dorridge response
- Balsall PC response
- NDP Draft Plan Consultation 2018 Results with Responses

<http://www.berkswell.org/council/neighbourhood-development-plan>

Quick Links

- [Home](#)
- [About the Parish](#)
- [Berkswell Parish Councillors](#)
- [Parish Council Matters](#)
- [Parish Council Report](#)
- [Planning Applications](#)
- [Conservation Area](#)
- [Neighbourhood Development Plan](#)
- [Reports, Minutes and Accounts](#)
- [Notices](#)
- [Contact](#)
- [Archive](#)

[Consultants advice for 15 May NDP meeting](#)
[Consultants advice re Local Space May 2018](#)
[SMBC Highways response](#)
[Parking and Traffic calming in Berkswell Village report](#)
[Draft Plan Consultation 2018 Results with responses](#)

Additional Evidence Base for first draft plan

The following files represent the additional evidence base
[Meeting House Lane Park](#)
[Heart of England School survey](#)
[Kenilworth Greenway](#)
[Beanit Farm Hedge](#)
[Little Beanit Farm Meadow](#)
[Berkswell Moss](#)
[Big Poores and Little Poores Wood](#)
[Beanit Green Lane](#)
[Berkswell Marsh Meadow](#)
[Mercote Mill Pool](#)
[Hallmeadow Road Car Parking survey Jan 2018.pdf](#)
[Ecological Report](#)
[Rough Close](#)
[Landscape character assessment](#)
[Photo appendix re Park on Meeting House Lane](#)
[Solihull Connect Transport Strategy 2016](#)
[Meeting House Lane Traffic Survey results](#)
[Berkswell PPA Sept 2017](#)
[Historic Environment Report](#)
[All responses report final](#)
[Business Survey Summary Report](#)
[SMBC email - provision of open space guidelines Jan 2018](#)
[SMBC Green Spaces Strategy Review 2014](#)
[Notes of Berkswell PC & SMBC Highways meeting 8th February 2018](#)
[Berkswell NDP Business Survey Summary Report](#)
[Issues and Options residents all responses report final](#)
[Assurance Kenilworth Greenway extension - U&A number 966](#)

Evidence for Issues and Options Consultation

[Community engagement BBCSA Nov16](#)
[Community engagement BCPS-Staff](#)
[Community engagement BC Lions](#)
[Balsall Common Festival Sept 2015](#)
[Balsall Common Primary School Fete June 2016](#)
[Berkswell Fete community engagement Jul 2016](#)
[Community engagement BC business forum Aug 2016](#)
[Community engagement Berkswell school](#)
[Community engagement proforma Berkswell Village Xmas survey](#)
[Community engagement proforma Heart of England Students Nov 2016](#)
[Community engagement proforma Heart of England Chair of Governors and PTA](#)
[Community engagement PTA BCPS focus group](#)
[Explorers Community engagement Sept 2016](#)
[Sites Exhibition Data spreadsheet - Berkswell only](#)

Website sections

- [Spirit of Berkswell](#)
- [Berkswell Parish Council](#)
- [St John Baptist Church](#)
- [Berkswell Clubs and Societies](#)
- [Berkswell Primary School](#)
- [Admin login](#)

[Privacy and Cookies](#)

Solihull MBC Screenshots

This screenshot shows the top portion of the Solihull MBC website. At the top, there is a browser window with the URL www.solihull.gov.uk/resident/planning/appealsenforcement/planmaking/neighbourhoodplanning. A dark grey cookie notice banner is present, stating: "We use cookies to ensure that we give you the best experience on our website. If you continue to use the site, we'll assume you are happy to receive all cookies. For details, please see our [privacy policy](#)." Below the banner is an advertisement for "Find the Poppy for You" featuring a poppy flower and a "BUY YOURS" button. The website header includes a Google Custom Search bar, navigation links for "Do it online", "Help", "A to Z of Council Services", and "My Account". The Solihull Metropolitan Borough Council logo is on the left, and navigation tabs for "Resident", "Business", and "About the Council" are on the right. A dark grey menu bar contains links for "Schools & learning", "Planning", "Libraries", "Rubbish & recycling", "Leisure & parks", "Council tax", and "More...". A breadcrumb trail reads: "You are here: Resident » Planning » appealsenforcement » planmaking » neighbourhoodplanning". The main content area features the heading "Neighbourhood Planning" and "Latest News" with a sub-heading "Berkswell Neighbourhood Development Plan Pre-Submission Draft". A text snippet follows: "The **Berkswell Draft Neighbourhood Development Plan** is out for public consultation from Monday 18 June 2018 until Tuesday 31 July 2018." To the right, there are three widgets: "See Also..." with a link to "Plan making in Solihull", "Live Chat", and "Have questions? Need help?".

This screenshot shows the full content of the "Neighbourhood Planning" page. The main heading is "Neighbourhood Planning" followed by "Latest News" and "Berkswell Neighbourhood Development Plan Pre-Submission Draft". The text reads: "The **Berkswell Draft Neighbourhood Development Plan** is out for public consultation from Monday 18 June 2018 until Tuesday 31 July 2018. Berkswell Parish Council is inviting comments on the draft plan, which can be provided via the attached **Response Form** and returned to The Clerk, Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP or emailed to clerk@berkswellparishcouncil.org.uk. The Plan can also be viewed at **Balsall Common Library** and the village shop, Berkswell, and copies are available on request to borrow from the Parish Council Clerk. All queries and comments on this Draft Plan should be sent directly to Berkswell Parish Council via the contact details above, and not sent to Solihull Council. Please visit www.berkswell.org/council/neighbourhood-development-plan for further information." Below this is another news item: "Consultation on the Knowle Dorridge and Bentley Heath Submission Draft Neighbourhood Plan". The text states: "The Knowle Dorridge and Bentley Heath (KDBH) Neighbourhood Forum has formally submitted their Submission Draft Neighbourhood Plan to the Council for public consultation. Consultation on the **Submission Draft Neighbourhood Plan** for KDBH will run for a period of 6 weeks." The right-hand sidebar contains four widgets: "See Also..." with a link to "Plan making in Solihull", "Live Chat" with a "Have questions? Need help?" button and a "LiveChat" logo, "Feedback" with a button "Is this information helpful?", and "Contact us" with links for "Telephone Us" and "Email Us".

BCVRA Communicator - Covering Email

andrewsburrow@gmail.com

From: Residents Association <feedback@balsallcommonresidents.org>
Sent: 24 June 2018 16:36
To: feedback@balsallcommonresidents.org
Subject: Balsall Common Residents Association Newsflash 24th June 2018 (List 1)
Attachments: Communicator notice for Reg 14 consultation.pdf

Dear Resident

Berkswell Neighbourhood Development Plan

Berkswell Parish Council is legally bound to carry out one more consultation, on its draft Neighbourhood Development Plan.

The attached document provides an explanation of the process and gives details of how to view the Plan and make your comments.

I stress again, how important these plans are to our communities, so please take the time to read and respond.

Regards
David Felthouse

BCVRA Communicator - Attachments

Berkswell Neighbourhood Development Plan – again!

Dear resident,

I am sure that some will think *“Surely not again on Neighbourhood Plans. We have told them everything they need to know”*. Unfortunately, the law says we must do one more consultation on the draft Berkswell NDP that covers east Balsall Common and rural Berkswell.

The Issues and Options followed by the 1st draft plan consultations allowed residents and those interested in our community to help build an NDP. This new consultation allows others with “interests” to comment on a plan prepared for and by our community

A total of 923 people responded to the consultation on the 1st draft plan, 311 of whom provided a total of 31 pages of comments. Each comment has been reviewed and some changes have been made. Most changes were to the structure of the policies because it was clear that these needed improvements. Some other suggestions also led to change; one that springs to mind is that the original policies made no mention of street trees.

So, this so-called regulation 14 consultation, will take place until 31st July 2018 as per the attached formal notice. The updated draft NDP can be found by clicking on [this link](http://www.berkswell.org/sites/berkswell.org/files/downloads/Draft%20NDP%20for%20Regulation%2014%20consultation.pdf)

Residents can respond by mailing the Berkswell Clerk clerk@berkswellparishcouncil.org.uk. You can simply say that you support the latest draft of the plan or provide a comment,

Please remember, the NDP cannot resist development. It is about how any development planned by Solihull Council is managed. Similarly, major infrastructure such as schools cannot be covered by an NDP. That is the law. The draft NDP provides important policies such as on the provision of green space between existing and new homes and access to new developments from main roads. Those will help ensure the effective integration of any new residents whilst maintaining the quality of the area in which we live.

Yours faithfully



Andrew Burrow
Chairman – NDP Committee

Berkswell Parish Neighbourhood Development Plan

This Draft Neighbourhood Development Plan (NDP) for Berkswell Parish is published for 6 weeks formal public consultation (Regulation 14) from 18th June to 31st July 2018.

The Draft Plan has been prepared following careful consideration of the responses which were submitted when the First Draft Plan was published for informal public consultation during March and April 2018. The evidence base for this draft plan is shown at the bottom of this web page.

The Draft Plan sets out the key planning issues identified for the area and includes 10 draft planning policies to guide new development in Berkswell Parish up to 2033. The Berkswell Parish Draft NDP can be viewed on the Council's web site

Hard copies of this document can be read at Balsall Common Library at 283 Kenilworth Road Balsall Common and the village shop in Church Lane, Berkswell village, and copies are available on request to borrow from the Parish Council Clerk at the address shown below.

Please submit any responses using the Response Form available on the web site or available as a hard copy from the Clerk to the Parish Council, and return to:

The Clerk, Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP
or clerk@berkswellparishcouncil.org.uk

Comments are also welcome in writing or by email.

The consultation period will end at midnight on 31st July 2018.

Thank you for your time and interest. All responses will be considered very carefully and used to inform the submission version of the NDP which will be submitted to Solihull MBC in Autumn 2018.

Richard Wilson

Richard Wilson

Clerk to Berkswell Parish Council

PO Box 6379

Coventry

CV6 9LP

Berkswell Society Newsletter

andrewsburrow@gmail.com

From: Berkswell Society <graham-lock@hotmail.com@mail120.sea21.rsgsv.net> on behalf of Berkswell Society <graham-lock@hotmail.com>
Sent: 22 June 2018 15:34
To: andrewsburrow@gmail.com
Subject: Berkswell NDP Consultation Notice

Berkswell Society NEWS

Is this email not displaying correctly?
[View it in your browser.](#)

Message from Berkswell NDP Committee

Berkswell Neighbourhood Development Plan – again!

Dear resident,

I am sure that some will think “Surely not again on Neighbourhood Plans. We have told them everything they need to know”. Unfortunately, the law says we must do one more consultation on the draft Berkswell NDP that covers east Balsall Common and rural Berkswell.

The Issues and Options followed by the 1st draft plan consultations allowed residents and those interested in our community to help build an NDP. This new consultation allows others with “interests” to comment on a plan prepared for and by our community. A total of 923 people responded to the consultation on the 1st draft plan, 311 of whom provided a total of 31 pages of comments. Each comment has been reviewed and some changes have been made. Most changes were to the structure of the policies because it was clear that these needed improvements. Some other suggestions also led to change; one that springs to mind is that the original policies made no mention of street trees.

So, this so-called regulation 14 consultation, will take place until 31st July 2018 as per the [attached formal notice](#). The updated draft NDP can be found by [clicking on this link](#)

Residents can respond by mailing the Berkswell Clerk clerk@berkswellparishcouncil.org.uk. You can simply say that you support the latest draft of the plan or provide a comment,

Please remember, the NDP cannot resist development. It is about how any development planned by Solihull Council is managed. Similarly, major infrastructure such as schools cannot be covered by an NDP. That is the law. The draft NDP provides important policies such as on the provision of green space between existing and new homes and access to new developments from main roads. Those will help ensure the effective integration of any new residents whilst maintaining the quality of the area in which we live.

Yours faithfully

Andrew Burrow

Chairman – NDP Committee

Very best regards

The Berkswell Society committee

(Bill Bailey, Andrew Burrow (Secretary), Jim Ellis, Wendy Gault, Alan Hanbury, Malcolm Hickin, Kay Howles, Graham Lock, Ken Shaw, John Thomas)

www.berkswellsociety.org.uk

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Notices - Placed on 5 Notice Boards

Public notice

Berkswell Parish Neighbourhood Development Plan

This Draft Neighbourhood Development Plan (NDP) for Berkswell Parish is published for 6 weeks formal public consultation (Regulation 14) from 18th June to 31st July 2018.

The Draft Plan has been prepared following careful consideration of the responses which were submitted when the First Draft Plan was published for informal public consultation during March and April 2018. The evidence base for this draft plan is shown at the bottom of this web page.

The Draft Plan sets out the key planning issues identified for the area and includes 10 draft planning policies to guide new development in Berkswell Parish up to 2033. The Berkswell Parish Draft NDP can be viewed on the Council's web site

Hard copies of this document can be read at Balsall Common Library at 283 Kenilworth Road Balsall Common and the village shop in Church Lane, Berkswell village, and copies are available on request to borrow from the Parish Council Clerk at the address shown below.

Please submit any responses using the Response Form available on the web site or available as a hard copy from the Clerk to the Parish Council, and return to:

The Clerk, Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP
or clerk@berkswellparishcouncil.org.uk

Comments are also welcome in writing or by email.

The consultation period will end at midnight on 31st July 2018.

Thank you for your time and interest. All responses will be considered very carefully and used to inform the submission version of the NDP which will be submitted to Solihull MBC in Autumn 2018.



Richard Wilson

Clerk to Berkswell Parish Council
PO Box 6379
Coventry
CV6 9LP

Appendix IX Copy of Email / Letter

andrewsburrow@gmail.com

From: clerk@berkswellparishcouncil.org.uk
Sent: 15 June 2018 10:06
To: clerk@berkswellparishcouncil.org.uk
Subject: Berkswell NDP Consultation
Attachments: Berkswell NDP consultation response form.pdf

Dear Consultee

Notification of Formal Public Consultation on the Draft Berkswell Neighbourhood Development Plan (NDP) (Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012)

I am writing to advise you that the Draft Berkswell Neighbourhood Development Plan (NDP) has been published for consultation by Berkswell Parish Council.

The Draft Neighbourhood Development Plan has been prepared by a neighbourhood planning steering group of local parish councillors and interested residents on behalf of the Parish Council, building on extensive informal public consultation and engagement undertaken since 2016, including on Issues and Options in late 2017 and the emerging First Draft Plan in early 2018.

The consultation period runs for at least 6 weeks from 18th June to 31st July 2018.

The Draft Plan and other supporting documents can be viewed and downloaded from the Neighbourhood Plan website: <http://www.berkswell.org/council/neighbourhood-development-plan>

Hard copies of all Neighbourhood Plan can be viewed in the following locations at normal opening times:

- The public library 283 Kenilworth Road, Balsall Common CV7 7EL
- The village shop, Church Lane, Berkswell CV7 7BJ

Hard copies of the Draft Plan will be provided on request from the Parish Clerk Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP

How to make a Response to the consultation

A Representation Form is provided for comments which is attached to this email, but the Parish Council also welcomes comments by email or in writing. Please submit all comments on the Draft Neighbourhood Development Plan to:

The Clerk, Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP or clerk@berkswellparishcouncil.org.uk

Following the public consultation process on the Draft Neighbourhood Development Plan, the Plan will be amended and submitted to Solihull Metropolitan Borough Council together with supporting documentation, including a Basic Conditions Statement demonstrating how the NDP meets the required basic Conditions, and a Consultation Statement setting out who has been consulted, how the consultation has been undertaken and how the representations received have informed the revised Plan.

Solihull MBC will then re-consult, before the Plan is subjected to an Examination by an independent Examiner. If the Examiner is satisfied that, subject to any recommended changes, the NDP meets the required Basic Conditions, then the amended Plan will be subjected to a local Referendum. If there is a Yes vote, then the NDP will be made (adopted) by Solihull MBC and used to help determine planning applications in the parish.

When we submit the plan, personal information, including your name, address and email will be shared with Solihull Metropolitan Borough Council (SMBC) to enable them to discharge their legal duties in relation to publicising and consulting on the submission version of the plan and for organising the examination in accordance with the Neighbourhood Planning (General) regulations. To comply with the requirements of recent Data Protection legislation, please confirm you have read and understood this statement and give your consent for your details to be passed on to Solihull MBC. If you respond by using the response form there is a box to indicate your consent. If you respond by

email or letter please clearly indicate that you consent to your personal details being supplied to SMBC to enable them to perform their duties.
If you require any further information, please contact the Parish Clerk at the address provided above.

Yours faithfully

Richard Wilson
Clerk to Berkswell Parish Council
PO Box 6379
Coventry
CV6 9LP

Appendix X - Complete List of Consultation Bodies and Other Organisations Consulted

Consultee		E mail
Solihull Metropolitan Borough Council		mauricebarlow@solihull.gov.uk
Coventry City Council		planning@coventry.gov.uk
Warwick District Council		ldf@warwickdc.gov.uk
Warwickshire County Council		planningstrategy@warwickshire.gov.uk
Balsall PC		balsallparishcouncil@gmail.com
Barston PC		barstonparishcouncil@gmail.com
Hampton in Arden PC		clerk@hamptoninarden.org.uk
Meriden PC		clerk@meridenparishcouncil.org.uk
Kenilworth TC		kentc@kenilworth.org
Burton Green PC		Burtongreen@hotmail.co.uk
Allesley PC		clerk.allesleypc@outlook.com
Coal Authority		planningconsultation@coal.gov.uk
Natural England		consultations@naturalengland.org.uk
Environment Agency		enquiries@environment-agency.gov.uk
Historic England		Rohan.Torkildsen@HistoricEngland.org.uk
Network Rail		TownPlanningLNW@networkrail.co.uk
Highways England		adrian.slack@highways.gsi.gov.uk
West Midlands Police	Via Tyler Parkes	H.Winkler@tyler-parkes.co.uk
Homes England		Homes England christine.seaton@homesengland.gov.uk

WM Fire Service	contact@wmfs.net	WM Fire Service
Ambulance Service		Ambulance Service
Western Power Distribution	info@westernpower.co.uk	Western Power Distribution
British Gas Transco (see National Grid)		British Gas Transco (see National Grid)
National Grid PLC	box.landandacquisitions@nationalgrid.com	National Grid PLC
Severn Trent	dawn.williams@severntrent.co.uk	Severn Trent
St John Baptist Berkswell		office@berkswellchurch.org.uk
Parish of St George and St Teresa Dorridge		admin@catholicchurch.dorridge.uk
Methodist Church Balsall Common		jane.braund@methodist.org.uk
Greenlight Developments	Promoters of some land behind Meeting House Lane	
Colchurch Properties	For the owners of Barratts Farm (Allocation 1 of draft LDP)	
Pegasus Group	Promoters of Barratts Farm	
Catesby Property	Promoters of allocation 3 of draft LDP	
Berkswell Society		
BCVRA		
Barratt's Farm Neighbourhood Action Group		
Catchems Corner Residents Association		
Cromwell and Duggins Lane		

Residents Association		
Hampton in Arden Society		
The Knowle Society		
Solihull and Leamington Rail Users Association		
Balsall Common Lions Club		
Warwickshire Wildlife Trust		Enquiries@wkw.org.uk
Ken Allsop	Borough Councillor - Meriden	kallsop@solihull.gov.uk
David Bell	Borough Councillor - Meriden	dabell@solihull.gov.uk
Tony Dicicco	Borough Councillor - Meriden	tony.dicicco@solihull.gov.uk
Councillor Rolf	Borough Councillor - Bickenhill	alison.rolf@solihull.gov.uk
Councillor Ryan	Borough Councillor - Bickenhill	jiryan@solihull.gov.uk
Councillor Sleigh	Borough Councillor - Bickenhill	rsleigh@solihull.gov.uk
Councillor Holl-Allen	Borough Councillor - Knowle	dhallen@solihull.gov.uk
Councillor Potts	Borough Councillor - Knowle	jepotts@solihull.gov.uk
Councillor Rebeiro	Borough Councillor - Knowle	arebeiro@solihull.gov.uk
Berkswell Charities		
Adlington Ltd	Pheasant Oak Farm Hob Lane CV7 7GX	
Ram Hall	Baulk Lane Berkswell CV7 7BD	
Hubbard and Son	Little Beanit Farm, Waste Lane, CV7 7GH	
Touchstar	Pheasant Oak Barn, Hob Lane, Balsall Common CV7 7GX	
Stevens Roofing	Leaded Lights Old Waste Lane CV7 7RY	
Lavender Hall Autos	Lavender Hall Farm Lavender Hall Lane CV7 7BN	
Kinorigo Ltd	204 Duggins Lane Berkswell CV4 9GP	
Bank Kitchens	The Croft Spencers Lane Berkswell CV7 7BY	

Quality Maths Tutoring	Benton Green Lane CV7 7DB	
Lavender Hall Fishery	Lavender Hall Lane Berkswell CV7 7BN	
Pettifor & Sons Ltd	Berkswell Road, Meriden, Nr Coventry, CV7 7LB (they also operate from Home Farm)	
Tradeaway Autos	549 Station Road Balsall Common	
The Bear Inn	Spencer's Lane, Berkswell, CV7 7BB	
The Railway Inn	547 Station Road Balsall Common	
The Brickmakers Arms	307 Station Road Balsall Common CV7 7EG	
<i>Carstins/Unity Automotive</i>	<i>324 Station Road Balsall Common CV7 7EF</i>	
British Legion	316 Station Road, CV7 7EF	
Nailcote Hall	Nailcote Lane, Berkswell CV7 7DE	
Old Lodge farm Antiques	Kenilworth Road Balsall Common CV7 7EY	
Cygnnet Properties Ltd	Various farms etc	
Andrew Hardwick B&B	Station Road	
Aston Martin	Kenilworth Rd – Bradnocks Marsh	
CB Car Body Repairs	Bradnocks Marsh	
Arden Wood Shavings	Bradnocks Marsh	
Bradnocks Marsh Business Centre	Kenilworth Rd Bradnocks Marsh	
Lincoln Farm cafe	Kenilworth Rd	

Berkswell Stores	Village	
Wyevale Garden Centre	Bradnocks Marsh	
Simply Hosiery	4 Meeting House Lane	
MacNamara King Solicitors	2 Meeting House Lane	
My Clear Thoughts	2 Meeting House Lane	
Balsall Common Surgery	Hallmeadow Road	
Vanity Furr	4 Meeting House Lane	
Evesons Fuels	Eveson House, Birmingham Road, Kenilworth CV8 1PT	
Cemex Quarry and Landfill	Cornets End lane Berkswell CV7 7LH	
Silvertree biomas	Tarmac site	
In the dog House	Cornets End lane Berkswell CV7 7LH	
Breedon Concrete	Cornets End Lane Berkswell CV7 7LG	
Wall Brothers Turf	Kenilworth Road	
Berkswell School	Church Lane, Berkswell, Coventry CV7 7BJ	
Quest Trade Services	Back lane, Berkswell	
LA & MA Holtom & Son	Park Farm Cottage Cornets End lane	
Berkswell Estate	Home farm, Meriden Road Berkswell	
Parkes Machine Tools Ltd		
St James Place	Home Farm Stables	
EC Snaith & Son Ltd	The Old Dairy Home Farm	
Desntsign Dreams Ltd	Hill Top Barn no 7, Home Farm	
Wolf Steel UK ltd	Old Grain Store Home farm	

Creative Concepts	Unit 1&2 Home Farm	
Businesses who asked for a copy of the business issues and options report		

Appendix XI Copy of Response Form

Berkswell Draft Neighbourhood Development Plan (NDP)

Public Consultation 18th June to 31st July 2018

Representation Form

PLEASE COMPLETE AND RETURN ONE FORM FOR EVERY COMMENT MADE

Office Use Only Consultee No. Representation No.
--

Name	
Organisation	
Address	
Email	
Tel. No.	

To which part of the Berkswell Draft Neighbourhood Development Plan does your representation refer?

Page Number	
Paragraph Number	
Policy Number	

Are you supporting, objecting, or making a comment? (Please Tick ✓)

Support	
Object	
Making a Comment	

	Indicate your option with a cross
I do consent to my personal details being supplied to Solihull Metropolitan Borough Council as a consultee on this regulation 14 consultation	
I do not consent to my personal details being supplied to Solihull Metropolitan Borough Council as a consultee on this regulation 14 consultation	

Please use the box below and overleaf for any comments.

Thank you for your time and interest.

Please return this form by midnight on 31st July 2018 to:

The Clerk, Berkswell Parish Council, PO Box 6379, Coventry, CV6 9LP or
clerk@berkswellparishcouncil.org.uk

Berkswell Parish Council

Autumn 2018