

Covid 19 - Information for contracted suppliers

The Council is very grateful for the ongoing commitment and support from our contracted suppliers to maintain services and supplies during the Covid-19 outbreak.

This is a very challenging time and we will all need to work together in the coming weeks.

We know that some suppliers may struggle to fully meet their full contractual obligations, and that we may need to alter our requirements, temporarily suspend some services, or change ways of working to do what is necessary for our community.

During this period the Council would like to work together with our contracted suppliers to provide support where it is possible, in order that we can resume normal contract service delivery once the Covid-19 outbreak is over.

Assisting our Contracted Suppliers

If a service that you provide to the Council has been disrupted or temporarily suspended, we will hold urgent discussions with you on what payments we will make, after taking into account the central government reliefs that are available to businesses.

If you are experiencing cash flow difficulties, we will consider making payments in advance and interim payments for services.

If a contract involves payment by results, we will look at paying you earlier, based on an average of previous invoices.

Subject to our usual control checks, we will pay your invoices as soon as we receive them, to assist your cash flow.

For us to agree to this support, we expect you to operate on an open book basis, make cost data available to us and continue to pay your employees and your sub-contractors.

If there are other forms of relief that may be helpful in the short-term, please feel free to suggest these if it helps to maintain business continuity.

These measures will be available up to the end of June 2020. This may be extended further at a later date if we are advised of this by Government.

Requesting Assistance

If you need some flexibility or support up until the end of June 2020, you should make contact with your normal Council contract manager or day to day contact to discuss the options that might be available.

If you are unsure of the email address of the contract manager or your day to day contact you can also send your request to the following email address: procteam@solihull.gov.uk and we will make sure that you receive a prompt response to your enquiry.

Charlotte Kings – Head of Procurement